

Brookville Board of Park Trustees  
Regular Meeting  
January 9, 2018

The Regular Meeting of the Brookville Board of Park Trustees was called to order by President Monnin at 7:30 p.m. on January 9, 2018 in the City Council Chambers. The Pledge of Allegiance was recited. Trustees Cordes, Haney and Vance; Manager Burkholder, and Council Liaison Schreier were present. Finance Director Keaton and Clerk Wheeler were absent.

Motion by Haney, second by Vance to approve the Agenda as presented. All yeas, motion carried.

Motion by Haney, second by Vance to approve the December 12, 2017 Regular Meeting Minutes as presented. All yeas, motion carried.

Trustee Haney nominated Dave Monnin for the 2018 Park Board President and Jenny Vance as Vice-President.

Trustee Vance agreed with the nomination of Dave Monnin for President. She stated with her work schedule she feels one of the other Trustees would be better as Vice-President.

Motion by Haney, second by Vance to nominate Dave Monnin for President and Bonnie Cordes for Vice-President of the Brookville Park Board for 2018. All yeas, motion carried.

James Isbel, President of the Brookville Baseball Club (BBC), introduced himself as the new President. He introduced Heather Barr as the Vice-President for BBC. He informed they have a copy of their annual budget to provide Park Board back to 2016. He stated the BBC is in the process of getting their budget organized and tracked. He informed the only new news he has to share is that the league they have been apart of the last few years, has dismantled and he is in the process of trying to join with the Vandalia Recreation League. He asked what Park Board needs from the BBC at this time?

President Monnin thanked him for attending the Meeting. He informed it will be discussed later on tonight and probably the next Meeting also, as to what the different Organizations can do to help. He stated it has been discussed, the possibility of having the different Organizations that use the parks on a regular basis help contribute financially. He informed in the past, organizations would give monetary donations and Park Board would like to discuss at some point ensuring that happens.

Ms. Barr asked if Park Board has any idea of how they want financial contributions or if they want organizations to pay for things they use, for example seed for the fields?

President Monnin informed that is something Park Board needs to discuss and determine what the different organizations can and can't do because some make more money than others. He stated he would like to see an amount set so that everyone can give fairly. He informed there are a lot of ideas Park Board has to discuss in the near future.

Trustee Cordes stated she would like to see the organizations join in and help out with some of Park Board's activities throughout the year. She stated Park Board could use volunteers during certain events they hold.

Ms. Barr informed the BBC is looking to try to revamp how they get volunteers as well, so if Park Board has any specifics to let them know as they are in the early planning stages of obtaining their own volunteers.

Trustee Cordes stated the Annual Park Cleanup would be a great example of how they could get involved and volunteer. She stated even the children can get involved and help with the Park Cleanup event.

President Monnin asked how long Mr. Isbel has been involved with the BBC?

Mr. Isbel stated only this past year.

President Monnin informed it has always been Park Board's position that the organizations deal with their own problems as far parents, kids etc. He stated Park Board Members get phone calls sometimes from unhappy parents for all the different organizations and they always tell them to contact the organization's Board directly.

Manager Burkholder informed the BBC will receive a contract for the 2018 season that will have all of the details they will need.

President Monnin informed them to make sure they do let Park Board know the dates of their upcoming opening day parade and tournament dates. He informed them if they have any questions on field maintenance or scheduling their tournaments to please get with Ball Diamond Manager, Ron Chandler.

Eric Dolan, of 311 Maple Street, stated he has been to Park Board before about Ward Park. He informed he is making progress thanks to the Optimist Club, which he has also recently joined. He informed he has gotten some business owners involved to donate their time and resources. He stated Thrush and Son will perform the demolition, concrete company, optimist club will perform portion to provide the concrete, not sure of the exact cost yet.

Trustee Vance asked if he is planning for a full size court?

Mr. Dolan stated yes.

Mr. Dolan stated the exact layout needs to be worked out. He stated he is unsure what funds the City itself could contribute but he is sure there would be a lot of citizen interest in the project. He described a lot of younger aged kids have moved into the area and use Ward Park a lot. He asked if the money can come through the City or if they would have to go through the Optimist Club for the basketball court

President Monnin stated if the whole amount of money isn't received then the City would have to either pay the rest or document a refund. He stated if all of the money was received at once it might be ok.

Manager Burkholder stated it might depend how involved the City is in contracting the project. He stated the City does accept donations from organization or individuals but if there were to be a lot of small continuing donations, it would need to be discussed further.

Mr. Dolan stated he just wants to do what is practical.

President Monnin stated it might be less of a headache doing the donations through the Optimist Club.

Mr. Dolan stated they had thought about opening up a new account just for Ward Park. He informed his goal would be to get the project completed in April weather permitting. He informed he has talked with a lot of people on Market Street and they all seem very interested. He described they would even like to hold some sort of block party or some sort of centennial celebration this summer to encourage people and to get people interested in the park.

President Monnin stated Park Board tries to do a lot and be involved in the community but sometimes finances can only go so far. He stated he thinks a block party to help get neighborhood participation is a great idea.

Mr. Dolan stated with his experience in working with kids, it helps when they can take ownership in things. He stated he has heard complaints of graffiti at Ward Park and he thinks if people invest their own money into the Park, it will help everyone take better care of it.

President Monnin stated it isn't that Ward Park has been neglected, there have been several instances of vandalism there. Ward Park was actually to be discussed at tonight's Meeting because Park Board would like to discuss ideas for improvement. He stated the arch also needs some work and a better solution for parking. He stated the shelter there itself isn't bad, it's what is inside that keeps getting damaged and we can't help that.

Mr. Dolan stated there have been younger families move into the area and he feels a lot more Dads will become active in the park and the whole dynamic will change.

President Monnin stated it isn't always the kids in Brookville that cause the damage.

Trustee Cordes stated she wouldn't think Ward Park would get as many kids from outside areas that Golden Gate Park gets because of its location.

President Monnin informed Park Board will be promoting the Memorial Tree Program hard this year. He informed there are some stumps that need removed at Ward Park. He stated Park Board does have a plan, its just doing it.

Mr. Dolan stated he and other neighbors are willing to help.

Trustee Vance asked if Mr. Dolan has an idea of the cost to replace the basketball court?

Mr. Dolan stated not exactly, but it will be expensive. He stated he would guess about \$10,000.

Trustee Vance suggested even though Ward Park is so close to Maple Street, he should reach out to those who live on nearby streets as well. For example, Sycamore Street, Poplar Street etc. She also suggested local businesses might be willing to donate money. She informed he should also reach out to the school, maybe the students could help in some way.

Trustee Haney asked Mr. Dolan would come back to a future Meeting to give an update.

Mr. Dolan stated he will certainly be back to give an update, he wants everything approved for liability reasons.

Manager Burkholder reported the leaves were picked up at Ward Park. He informed a contract tree trimmer is scheduled to remove the dead pine tree soon. He agreed the arch does need some work. He informed the City received through a grant, a very nice recycled sign for Ward Park. The sign looks beautiful and once the location is determined, it will put up. He stated we need some serious tree management at Ward Park. He does not want Ward Park to be the lost and forgotten park. He stated he looks forward to working with Mr Dolan and Park Board on improvements.

Manager Burkholder informed Finance Director Keaton could not be here tonight, but she provided Members with a Finance Report.

Ball Diamond Manager, Ron Chandler informed leveling of diamond # is almost finished. He stated the diamond was worse than the hills of Kentucky. He informed the rocks need removed once the ground thaws out and then the roller will go over it and within a year, the grass should be just as thick as any other field.

Manger Burkholder informed top soil was received from the site of the new fire station for the project, so we were able to recycle some dirt.

President Monnin asked when the walkway might be done at Golden Gate Park?

Manager Burkholder stated a date has not yet been determined, some estimates have been received. He informed once warmer weather hits, it will probably be able to be laid out and completed.

Trustee Cordes asked the status of the work needed at the Community Theatre?

Manager Burkholder informed he has received the Engineer's Report. He stated it is a pretty comprehensive report and he does not think we will be able to afford all of the work. He stated there are some drainage issues around the Theatre and the primary issue is the infiltration of rain through the cracked mortar in the bricks, so there will have to be some sort of a sealing process done. He stated it isn't as simple as just replacing the gutters, it is somewhat of an interesting and complicated drainage system on top of the roof, there is not gutter all the way around the building. He stated there are a few concerns of the structural integrity of the building, and concerns of water draining down through the concrete block. He described some reports have been received from people inside the building that claim during storms you can hear running water in the walls. He stated this is being investigated. An upcoming Meeting will be held with City Staff and the original architect who designed the building. He stated this project started out as a simple project but has turned into much more. He stated some of the work will hopefully be able to be self performed, but other work will not and it will have to be a phase project but it is a priority project.

Trustee Cordes asked if work could start in March or April?

Manager Burkholder stated it will be contingent on the weather. He stated he would like to find out exactly what is going on with further investigation and then get cost estimates. He stated he is speculating the costs will be more than originally anticipated.

President Monnin stated for those that do not know, the Community Theatre is Park owned, it is not owned by the Theatre Board. He stated the cost to repair will be an added expense they weren't planning to have but is a necessity, we sure do not want to lose that building.

Manager Burkholder informed if you look at the plat, the Theatre is a part of the parks and the City owns the area and has to take care of it.

Trustee Cordes stated with water damage, sometimes the longer water sits, the harder it can be to repair and it would be a shame to lose the building.

Manager Burkholder agreed and stated that is why he would like everyone to be aware, this has to be a top priority.

Trustee Vance had no report.

Trustee Cordes informed she had the other Park Board Members sign thank you notes to everyone to who donated or helped out with the Christmas in the Park Event.

Trustee Haney had no report.

President Monnin welcomed Curt Schreier as the new Council Liaison for Park Board.

President Monnin stated he thinks it is time to start asking some of the organizations for money to help with the parks. He stated he would like to come up with ideas to put in a letter to send out to the various organizations.

President Monnin informed room is being made to store the Christmas lights and trees for the park in an area of the Service Garage.

Manager Burkholder suggested the shed at the old BMX Park. He stated the shed needs cleaned out but could be used for storage.

President Monnin stated he liked that idea.

Trustee Cordes agreed, particularly for the Christmas trees.

President Monnin asked if the weather breaks, could the Service Department take down the Christmas lights on the gazebo by the pond?

Manager Burkholder stated yes.

Trustee Cordes stated she bets the Service guys are happy to not be on a trash truck in this extreme cold weather.

Manager Burkholder stated yes, the guys seem thrilled. He informed it changes the whole dynamic, the three employees that used to drive the trash truck are now being taken out on water main breaks to help give them more exposure. He informed some of the veteran employees are trying to transfer over some of their knowledge in preparation for the days when some of our veteran employees retire. He stated there are a total of ten employees in the Service Department right now.

Trustee Cordes informed there are also lights on the fence that need to be taken down.

Manager Burkholder asked if the Christmas lights are LED or older lights?

President Monnin informed the lights on both gazebos are LED lights but everything else is older. He stated they wouldn't want the lights to get mixed together.

President Monnin stated it would be nice to work on promoting the Memorial Tree Program.

President Monnin stated another issue he thinks is going to need to be addressed is the drainage issue at Westbrook Park.

Manager Burkholder informed City Council will be holding a Work Session on January 30 to discuss Storm Water management. He informed Service Superintendent Homan has been working with Montgomery County Soil and Water interviewing residents that have been having flooding issues and Westbrook Park is one of the areas of concern. He stated the Meeting will be open to the public. He informed a Storm Water Fund has even been discussed to help save money to deal with storm water issues. He stated some people claim the new fire house created the issues but all the drainage from that lot goes into the new detention pond north of the AMVETS. He stated a lot of people want to blame the firehouse but that just isn't the case, it was designed to drain that lot and the commercial area there, which is why the detention pond built is has large as it is.

President Monnin stated there has been a problem with flooding since the park was built 35 years ago. He stated he thinks Westbrook Park should be a priority for Park Board.

Manager Burkholder welcomed Park Board Members to attend the Council Work Session.

President Monnin informed at Golden Gate Park, north of Shelter #3, there is a drain there that runs directly into the pond and if the pond gets high, it can't drain. He stated there is probably not much that can be done.

President Monnin reported there are cracks in the tennis courts at Golden Gate Park. He asked if there is any sort of temporary fix to help with the cracks?

Manager Burkholder stated he has noticed the cracks too. He stated he hates to take the nets down and decommission the courts but they have to be safe.

President Monnin stated all four of the courts now have large cracks in them.

Manager Burkholder informed Wagner Paving has helped in the past with the tennis courts and that is who might be doing the work on the basketball court at Golden Gate Park. He stated the tennis courts do need to be addressed.

President Monnin agreed.

President Monnin stated around Diamond #1 where the bleachers are, it has been discussed about removing the gravel and putting in asphalt. He asked if the next time a street is done, could that area be done as well?

Manager Burkholder agreed that should be done and it would also stop kids from throwing rocks.

President Monnin informed the dugouts on Diamond #1 need power washed.

President Monnin informed he was looking into the Wolf Creek restoration, he checked with the State of Ohio and they have a restoration company that will come out and look at the area. He informed they also may have some grad students that may be able to help.

President Monnin brought up the idea of work being done on the old Hollywood area.

Trustee Haney stated she would like to see something done with the area. She stated she would also like to go take a look at the area.

President Monnin stated he was back there before it snowed and there are a lot of bricks left back there from the old well house. He stated a lot of the bricks are in the ground, but it would be cool to save some of them. He informed the Kiwanas Program has volunteered to do some more yard work in that area.

Manager Burkholder stated he has been back in the area as well and thinks the area should be cleaned up and not become a dumping area.

Trustee Cordes stated it would probably take more man power than money, just to clean the area.

Manager Burkholder stated the Hollywood area has some fascinating history.

Trustee Haney asked if Finance Director Keaton every gets grants for picnic tables?

Manager Burkholder stated yes, grants are available for tables made with recyclable materials. He stated we usually receive some each year.

Trustee Vance asked if snow mobile trails could be a possibility through the old Hollywood area?

President Monnin stated maybe. He described there are a lot of areas for some picnic tables for people to be able to sit out and picnic.

Discussion on scheduling the Community Park Cleanup date.

Motion by Monnin, second by Vance to schedule the Annual Community Park Cleanup for April 14, 2018 from 10:00 a.m. to 12:00 p.m. with a rain date of April 21, 2018. All yeas, motion carried.

Trustee Haney stated hopefully there is a great turnout just like last year.



Trustee Haney asked the status of heat in Shelter #3?

Manager Burkholder informed an estimate was received for approximately \$10,000 to add heat and air conditioning to the building.

Trustee Cordes stated she does not think air conditioning should be a concern in Shelter #3 because most people open it up in the summer and then you are just air conditioning the park.

Manager Burkholder stated a rough estimate was received but he agreed with Trustee Cordes on not needing air conditioning.

President Monnin stated heaters similar to what is in Shelter #4 should be sufficient. He stated he knows when Shelter #4 is rented, the Caretaker makes sure the heat is on in the building in advance.

Manager Burkholder informed one correction that had to be made recently made because the heat was being shut off in the Leiber Center and it needs to be on all the time. It takes too long to heat up plus the with the mechanical system, the heat needs to be on, it should be turned down when not in use.

Trustee Haney stated she thinks they are missing out with the loss of Shelter #2.

Manager Burkholder stated he does not think Shelter #2 is a dead project but money is not available at this time for the needed handicap restrooms. He stated the other most expensive cost was to have water and sewer ran because that was not there before. He stated it has to be a commercial building that is built.

Manager Burkholder stated he will reevaluate the estimates for Shelter #3 with heat but no air.

Manager Burkholder informed the Service Department is going to try to power wash the canopy at the Leiber Center. He stated the building needs painted on the inside.

President Monnin informed the ceiling tiles in the Lieber Center aren't damaged, they just look nasty. He asked if they could be left and just painted?

Manager Burkholder stated he is open to getting it cleaned up as much as possible on the inside.

Trustee Haney stated if the tiles are painted, it might affect the sound proofing of the room.

Manager Burkholder stated we need to gather some quotes or if time, the Service Department might be able to self perform. He suggested checking with Miami Valley CTC to see if they have any students that could help.

President Monnin asked if there is a lot of dirt left from the fire station?

Manager Burkholder stated there is some left that has been moved to the WWTP.

President Monnin stated the Park Board sign in Golden Gate Park needs some dirt underneath it.

Manager Burkholder stated that shouldn't take much and there should be enough extra left that could be used.


Manager Burkholder stated he would like to see the entrance drive re-done at Golden Gate Park. He stated it would be better from a safety standpoint and for aesthetics.

There was no Old Business.

There was no New Business.

Motion by Haney, second by Vance to adjourn. All yeas, motion carried.

  
\_\_\_\_\_  
Meghan Wheeler, Clerk

  
\_\_\_\_\_  
Dave Monnin, President