

Brookville Board of Park Trustees  
Work Session  
June 9, 2018

A Special Work Session of the Brookville Park Board Trustees was called to order by President Monnin at 10:00 a.m. on June 9, 2018 at the Brookville Public Library. The Pledge of Allegiance was recited. Trustees Cordes, Haney, Monnin and Vance were present. Council Liaison Schreier was absent.

Trustee Cordes led the work session. She stated that the purpose of the Meeting was to begin planning for the 2018 Christmas in the Park Event. Each Trustee and guests were provided with the day's Agenda.

The first item discussed was if Park Board would want to send an invitation to the Brookville Community Theatre Board to see if they wanted to accept the idea of a joint Christmas in the Park Event. Two members from the Marketing Committee at the Community Theatre, Scott Koon and Don Cordes were present and reported that the Marketing Committee thought it was a good idea and felt a letter to the Theatre Board was in order. After further discussion, Carolyn Haney made a motion, seconded by Dave Monnin to proceed with sending the letter. Trustee Cordes presented a letter that she had prepared and each Park Board Trustee signed it. Scott Koon offered to take it to the Theatre Board for presentation at their Board Meeting on June 12, 2018.

The next item for consideration was what types of entertainment and who would make contact with the groups that are selected. Suggestions made were: Delta Theta Tau Sorority, Brookville High School Choir and Band, Elementary School choir, Monica Impson, and the Fire Department's Sparky. Trustee Monnin will contact Mayor Seagraves for the sound system. Since this is the first planning session, other groups may be added. Contacts will be made by various Park board Trustees.

Discussion regarding contacting and working with the School Clubs was next on the Agenda. Groups to be contacted are: Builder's Club, FFA, Key Club, K-Kids for cookie donations, and local Girl Scout Troops. It was decided to make contact with the advisors of these clubs in mid-August.

Areas in the park were identified that had available electricity. The areas are: Main Gazebo, Small Gazebo by the pond, Rotary Shelter, Castle Playgrounds, Bathrooms, Shelter 3 and 4, open air shelter behind the Caretakers Cabin, at the Theatre, Leiber Center, Ball Diamond, Soccer area and Pee Wee Football Concession Stands.

Areas that the Trustees would like to see decorated are the same areas as identified above. The Park Board will need to see how many working lights are available and will check on prices for battery operated wreaths for the entry rail at Golden Gate Park.

Advertising and marketing ideas were then shared. Some of the ideas were:

- Theatre Electronic Sign
- Chamber Mobile Sign
- Fire Department Electronic Sign
- McMaken Car Wash Electronic Sign
- City and Chamber websites
- Brookville Star
- Trustee Vance will make fliers to be distributed at school
- Rob's Electronic Sign and on their vestibule bulletin board
- Poster at the Library
- Don Cordes offered to do news articles for the Dayton Daily News, Twin Valley Advertiser etc.
- Check with the Chamber or City to see if Pepsi or Coke would furnish a banner to go on the fence at Golden Gate Park.

Activities for entertaining the children while they are waiting to see Santa was the next topic of discussion. One idea offered was to have a group go to the Theatre while others are seeing Santa. Suggested that Santa be in the Leiber Center and have some table activities for the kids to do while they are waiting in line. After they see Santa they could then go to the kitchen area of the Leiber Center and have refreshments. By doing this, the horse and carriage ride could board and depart in front of Shelter 3.

A list of clubs, organizations and businesses was compiled to be contacted for donations. This list will be presented at a future Regular Park Board Meeting for approval. Preliminarily groups identified were Kiwanis, Rotary, Optimist, VFW, Am Vets, Walmart for Grant, Sams Club, Chamber, City of Brookville, Hipsters.

Trustee Cordes said that Service Department Supervisor, Chris Holman indicated to her that the City would assist in putting up the lights at the small gazebo by the pond and if we decide to have it, they would bring the fire pit to a location near shelter 3. He said City assistance could be affected by weather conditions or any emergencies that would require the City employee's assistance. The trustees stated that they would like to have the fire pit as some attendees last year had asked about having one. Park Board Members decided they would need City workers help for supplying wood, picnic tables, trash containers and assistance with putting up some other lights. Park Board Members expressed their hope that some sort of budget from the City for financial assistance could be received.

Discussed changing the boarding and unloading area for the horse and carriage ride. Trustee Haney will make contact with Rodao Horse Drawn Vehicle Service to discuss the new route.

Trustee Cordes reported that Santa and Mrs. Claus have agreed to provide their services for the event on Friday, December 7th, 2018.


Trustee Cordes will give a recap report on this Work Session at the Park Board Meeting on June 12th.

Park Board decided to have another Work Session on August 10, 2018, to be held at the Brookville Library from 10:00 a.m. to noon. Trustee Cordes will reserve the meeting room.

There were no other committee reports.

Motion by Monnin, second by Vance to adjourn. All yeas, motion carried.

  
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Meghan Wheeler, Clerk

  
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Dave Monnin, President

