

Brookville Board of Park Trustees
Regular Meeting
July 11, 2017

The Regular Meeting of the Brookville Board of Park Trustees was called to order by President Monnin at 7:30 p.m. on July 11, 2017 in the City Council Chambers. The Pledge of Allegiance was recited. Trustees Cordes, Haney and Vance; Manager Burkholder, Clerk Wheeler, and Council Liaison Apgar were present. Finance Director Keaton was absent.

Motion by Haney, second by Cordes to approve the Agenda as presented. All yeas, motion carried.

Motion by Cordes, second by Vance to approve the June 13, 2017 Regular Meeting Minutes as presented. All yeas, motion carried.

Kevin O'Boyle, of the Brookville Star, informed his church, Salem Church of God, will be doing their 3rd Annual Love Does program again this year. He explained last year, his church painted Shelter #3 at Golden Gate Park. He informed that this year they will be cleaning up the creek along Wolf Creek. Love Does Sunday will be held this year on Sunday, August 20. The Love Does Program has received permission for the project since the last Park Board Meeting and it did receive a higher priority than other projects. He stated he is not sure how many people will be present to do the work. He stated he would like to coordinate to have rakes, brush cutters, trash bags etc. and where to put debris.

President Monnin stated he will meet them out there and make sure they have all the equipment they may need.

Mr. O'Boyle asked if they could meet there in advance to plan?

President Monnin stated yes, to just let him know anytime that he is available.

Mr O'Boyle informed they would like to start at the bridge.

Trustee Cordes thanked him.

Mr. O'Boyle stated his church is up to 54 projects. He informed last year they had approximately 1,000 volunteers and they are hoping to have even more volunteers this year.

Trustee Vance suggested they start earlier in the day than last year only because it will be August and could be very hot.

President Monnin thanked Mr. O'Boyle.

Manager Burkholder reported he has contacted Aron Oswald with ARO Landscaping. He informed ARO Landscaping will be updating some work near the castle playground before the Community Picnic. There are a few repairs needed to the castle playground also, that the Service Department will be working on.

Manager Burkholder informed he received a quote on the work needed at the Caretaker's cabin and provided a copy to Members.

Manager Burkholder informed the estimate was received for the work needed to seal and repaint at the Community Theatre. He informed the front overhang will be looked at by an engineer due to some major deterioration. He stated his understanding is the theatre is about 25 years old. He stated these repairs are added costs that we were not prepared for, but must be made this year. He informed there are other areas in the General Fund that are not be executed and we should be able to move money to the Park Fund for these costs.

Manager Burkholder reported after Community Picnic, the concession stand building at the BMX Park will be taken down. He informed three more dead trees have been taken down. He described there are still a lot of ash trees dying, and we need to come up with some type of plan on what type of trees we want to replant.

Manager Burkholder reported a new fridge has been purchased and is now in the kitchen side of the Leiber Center. He stated there is still some follow up to do on the toilet in the women's restroom and we need to identify which table holder is bad. He informed he will have the Service Superintendent take a look at it. He stated the Leiber Center could use a new paint job, some of the ceiling tiles need replaced and a little bit of upgrading overall and possibly even a new floor. He has talked with the Service Department about power washing the building. He informed there is still drywall repair that is needed in the kitchen side. He stated the Leiber Center may need some work but there is definitely a high demand for our Shelters.

President Monnin stated it has been at least five years since the floor was redone and the building is on it's second awning in the last 20 years. He stated the awning could fall apart if power washed. He informed the last awning was a lighter color and really showed the dirt, that is why they went with the darker color the second time around. He stated the hole in the wall of the kitchen side really needs fixed quickly.

Trustee Vance asked if the hole can be fixed soon?

Manager Burkholder informed it should be able to be fixed soon. There have been people off in the Service Department that are now back plus with the upcoming Community Picnic, the Service Department has had a lot to do.

Manager Burkholder informed there are still a few plaques that are a part of the Memorial Tree Program that need to be posted in ground. He stated they will be put in before the Community Picnic. He thanked Park Board for having the Memorial Tree Program because it has been a great program and has been helpful to the parks to help replace dead trees. He informed the GIS Interns has been mapping the trees in the park and has added pictures of the plaques and trees to the GIS System. He stated eventually we will be able to print out pictures of trees in the parks, which is just another benefit of the GIS intern and will also help with managing our tree stock.

Trustee Cordes asked when the leaks at the Community Theatre and the Caretaker's cabin will be fixed.

Manager Burkholder stated we need to identify if there is any chinking between the logs. He informed there is a process to help identify those to be fixed prior to the ceiling repair. He explained we have two different quotes for the log cabin, one for the staining and one for the repair of the leaking in the ceiling.

Manager Burkholder introduced Chris Homan, the new Service Superintendent.

Service Superintendent Homan reported he recently met with Wayne Bell, owner of Log Home Specialists repair services, and Dan and Shelly Music at the Caretaker's Cabin. He informed Mr. Bell's company is a rare breed because there are not a lot of companies that actually repair log homes. He stated he tried contacting Applewood Log Homes across the street from the park and they only build, they do nothing with service or repair. He stated he did some research and found Log Home Specialists, out of Waynesville, Ohio. He stated Mr. Bell was very informative.

Trustee Cordes asked when will the work be able to start ?

Service Superintendent Homan stated he just received the quote today and will be getting back with Mr. Bell to get something scheduled. He informed they do a lot of work out of state and depending on how far out they are booked, Mr. Bell thought since we aren't too far from their home office, it should still be done this year.

Trustee Cordes stated she just wants to see the caretaker's home leak proof as soon as possible.

Manager Burkholder stated one of the issues has been trying to find someone qualified to fix the cabin and now that we have found someone we want to have it fixed right which means they have to do certain testing first in order to make sure the actual cause of the leaking is found.

Trustee Cordes asked if the home has any sort of insurance that would cover the work?

Manager Burkholder stated the needed work is just maintenance work nothing accidental that insurance would cover.

President Monnin stated the price listed on the estimate does not seem like a bad price.

Trustee Vance asked if they gave any idea of how long the work would take?

Service Superintendent Homan informed a few days to a week.

Shelly Music, Park Caretaker, stated Mr. Bell also mentioned the maintenance needed afterwards would be once a year with only soap and water.

Service Superintendent Homan stated the Service Department will be very busy preparing for the Community Picnic and Chase Electric is working on the electric at the park. He informed Steve Hamiel is working on minor repairs to the castle playground and he will close off the castle area tomorrow for work to repair the foot bridge. He stated they were concerned if they only closed down part of it, kids would still get over to the area being repaired. He stated Steve will repair the Castle playground while the rest of the Service Department will be working on limb pick up the rest of the week.

Trustee Vance asked where the mulch currently goes and why we can't reuse it?

Service Superintendent Homan informed most of it goes to Englewood because they have a compost area and some goes to Ohio Mulch.

Manager Burkholder stated it has been his understanding that the mulch hasn't been suitable for re-use but we can certainly re-visit the idea.

Trustee Vance stated she would like to re-visit the idea. She stated that to her it seems it could be a use, especially in the parks.

Service Superintendent Homan stated right now with all the leaves on the trees, what is coming out from the trees being chipped is nasty, just a big ball of green. He suggested that maybe in the fall, when there are no leaves on the trees, it would be better.

President Monnin asked if the CDBG funds were approved for the pathway from the Theatre to the old BMX Park?

Manager Burkholder informed it was recommended but not officially approved yet. He informed if approved, it would be an asphalt path and would be done in 2018. He stated it would be a good project, and we have worked with MKSK, which is a quality firm and has been a great resource for us. He informed MKSK came out to take a look at the area for the grant.

Trustee Haney asked status of shelter #2

Manager Burkholder stated funding is still in question and hopefully, we will have an update at the next Meeting. He informed the City is in conversation with the CDBG funding in Montgomery County. He stated he does not see it getting completed this year.

Trustee Vance asked if not this year, then sometime in the future?

Manager Burkholder stated it is contingent on funding. He stated there has been a lot of scrutiny on the cost to rebuild the Shelter, but he still believes the Shelter should be handicap accessible. He informed the cost to add the water, sewer and electric have driven up the costs to re-build the Shelter. He stated it would be worth the money because the Shelter is quite popular.

Trustee Vance asked who makes the decision on the Shelter getting built?

Manager Burkholder stated City Council.

Manager Burkholder informed in the past, a log cabin was suggested there, but in 2015 it was recommended to do another type of building because of the high maintenance of a log cabin, and possibility of carpenter bees. He informed the handicap restrooms in the park now, that were built a few years ago, cost \$225,000. The new building must be built to meet commercial construction standards. The new Shelter will be an investment that will last 40-50 years. Right now, Shelter Rentals are limited in colder months because Shelter# 3 and 4 have no heat, only the Leiber Center has heat. He stated Council will ultimately make the decision though.

President Monnin stated at the last Meeting the toilet in the women's restroom was discussed and since we are coming up on the busiest time of year for the bathrooms, the Community Picnic, he asked if it should be replaced now or later?

Manager Burkholder stated he talked with Steve Hamiel about having it replaced before the Picnic.

Service Department Homan stated he will discuss it with Steve in the morning.

Trustee Vance stated at the last Meeting a sign was discussed to be put in the bathrooms.

Manager Burkholder stated the sign shop is working on something with a non-emergency dispatch number to have placed in the restrooms.

Shelly Music, Park Caretaker, stated it would be nice to have something to keep kids from pushing on the button for the automatic flush on the toilets. He suggested some sort of cage or something over the button so that it can't be pushed.

Ms. Music stated that underneath the hand dryers outside the bathrooms it would be nice to have some sort of plexi glass under the dryer. She informed they currently scrub the wall under the dryer because it gets so gross but some type of plexi glass would be so much easier to clean.

Ms. Music stated the concrete floor in Shelter #4 never looks clean, even right after being mopped. She asked if there is any kind of special floor cleaner that could be used?

Manager Burkholder stated he feels the floor in Shelter #4 should be replaced all together. He stated it is an uneven floor and a new floor would help give it a more finished look, be easier to clean and look nicer for people who rent the Shelters.

Service Department Homan stated he is taking a list and will look into things.

Trustee Vance had no report.

Trustee Cordes had no report.

Trustee Haney had no report.

President Monnin informed the Adventure Princess Program through the YMCA is trying to expand into the Brookville and West Milton areas. They would like to have a fishing derby at Golden Gate Park towards the end of August to introduce the kids to the program.

Motion by Cordes, second by Haney to allow the Adventure Princess Program to hold a fishing derby at Golden Gate Park. All yeas, motion carried.

President Monnin stated he will let everyone know the dates as soon as he knows.

President Monnin informed there is an oak tree at the park that he had thought had must be pretty old. He stated it is about 15 feet round. There is a formula to find out how old a tree is without cutting down or boring into it. He informed it has been estimated that the tree is 140 years old. President Monnin stated he has a guy from Ohio State coming soon to look at it for free, who supposedly can guess the age of a tree within about five years. He stated he would like to maybe have a booth at the Community Picnic advertising the park has the oldest tree in Brookville unless someone can prove otherwise. He thought about trying to have a scavenger hunt for kids to search around looking for it. He suggested people could pay a \$1 or it could be free to participate. He suggested using some of the bricks that have been saved from when Market Street used to be brick road to create something around the tree and bridge at the park. He informed it would be nice to try to create a nice little area around the tree and maybe have a plaque placed on the tree and the old bridge.

President Monnin also suggested adding a path from the pond to the proposed new asphalt path that would enable easier wheelchair access to the pond.

Manager Burkholder stated he will share at the next Meeting the sketch received from MKSK of the next phase of walkway, if approved. He stated eventually when shelter #2 is rebuilt, it would spur off in that direction.

President Monnin stated it would be nice to have a little section built with a deck for people to sit in their wheel chairs and be able to see the creek. He stated it would be inexpensive to do, would mainly just need some treated lumber. He stated he thought if everything could all be incorporated at one time.

Manager Burkholder stated we will need to sit down with MKSK and see what they can design. He stated they have given some ideas for the future that would make the pond more welcoming.

President Monnin stated if we were to do everything he has just mentioned, then we should go ahead and do landscaping and maybe we could get the landscaping donated. He suggested there could be a plaque and benches to name who donates the landscaping.

President Monnin stated he would like to go to Rotary, Kiwanas and the Optimists groups and propose an idea for the BMX area. He would like to propose the three service groups chip in the money together for a building or some type of shelter to be built. He suggested having a fireplace attached to the building.

Trustee Cordes asked if people would bring their own wood?

Trustee Vance stated yes, just like Sycamore Park.

President Monnin stated then he would like to approach Brookville Soccer Association, Pee Wee Football and the Brookville Baseball Club to do the same thing and have a second building built.

Council Liaison Apgar asked why he wants more shelters there?

President Monnin stated they would get used. He stated on the weekends it is hard to find a place to park at the park because so many people are there.

Council Liaison Apgar asked if they would be enclosed buildings?

President Monnin stated they would be open aired shelters. He stated we have three enclosed shelters now and once #2 is rebuilt, that will make four. He stated the need is for open aired shelters. President Monnin stated that last Sunday, Golden Gate Park was full and nowhere to park. He stated he thought if we started with the idea now, then it could be done next year.

Trustee Vance stated the area of the old BMX Park could really be a beautiful area.

President Monnin asked if we still have records from when the sorority built their shelter?

Manager Burkholder stated Council will be looking at the budget toward the end of the year. He informed the approximate \$780,000 we had anticipated having in next year's budget will now not be there which will impact services. He stated some of the needed improvements we have no choice on and have to do. For instance, the the Community Theatre. He stated it is amazing the events held and the amount of people that use our parks and with the extension of Market Street we would like to see even more events take place. He stated he is amazed at how many people are always at Gateway Park.

President Monnin stated when he started Park Board he was taught to ask for donations first before us trying to pay for things. He stated he will make arrangements to speak to the service groups.

President Monnin stated the caretakers do a great job.

President Monnin reminded of the upcoming Make a Wish Car Show on July 22 in Golden Gate Park.

There was no Old Business.

There was no New Business.

Motion by Haney, second by Vance to adjourn. All yeas, motion carried.



Meghan Wheeler, Clerk



Dave Monnin, President