

Brookville Board of Park Trustees
Regular Meeting
August 8, 2017

The Regular Meeting of the Brookville Board of Park Trustees was called to order by President Monnin at 7:30 p.m. on August 8, 2017 in the City Council Chambers. The Pledge of Allegiance was recited. Trustees Cordes and Haney; Manager Burkholder, Finance Director Keaton, Clerk Wheeler, and Council Liaison Apgar were present. Trustee Vance was absent.

Motion by Haney, second by Cordes to approve the Agenda as presented. All yeas, motion carried.

Motion by Haney, second by Cordes to approve the July 11, 2017 Regular Meeting Minutes as presented. All yeas, motion carried.

Sue Mills, of FlowDry, requested approval to hold their Employee Company Picnic on September 30, 2017. She informed they plan to rent Shelter #3 for their Company Picnic.

President Monnin asked approximately how many people are they expecting?

Ms. Mills informed approximately 100 people.

Motion by Cordes, second by Haney to approve the FlowDry Employee Company Picnic on Saturday, September 30, 2017. All yeas, motion carried.

Robert Dillon, of 502 Jefferson Street, informed he is working on his Eagle Scout Project and would like to re-do the picnic table made by the Boy Scouts in Golden Gate Park. He stated he would like to tear down and rebuild the bench for historical and safety reasons.

President Monnin informed he recently met with Mr. Dillon at the park to see what he was wanting to do. He asked if the old telephone poles that used to be back by the old BMX Park could be used to help re-build the picnic table?

Manager Burkholder stated he was not sure of their exact condition and we would need to check into it and see if they could be re-used.

President Monnin informed Mr. Dillon is requesting help from Park Board with this project and does have an estimate to present to the Park Board.

Mr. Dillon presented Park Board Members with a drawing of what he would like to do and an estimated budget for the project.

President Monnin stated the new bench would be the same size as the current bench and have a plaque built in.

President Monnin informed Mr. Dillon that Park Board will review over his plans and get back with him.

Mr. Dillon showed a picture of what the plaque would look like.

Trustee Cordes asked if Mr. Dillon has any funds to contribute to the project?

Mr. Dillon stated at this time he does not, but if approved, he would go around asking for donations.

Trustee Cordes asked if he plans to collect enough in donations to cover the cost, or if he would like financial assistance from Park Board?

Mr. Dillon stated he does not expect Park Board to pay for the entire project but if they could help in anyway that would be appreciated.

Trustee Cordes stated she likes the idea of his project, it looks great.

past scoutmaster of Troop 47 informed he is helping Mr. Dillon on the project. He thanked Mr. Monnin for meeting Mr. Dillon so quickly at the park to discuss the project. He described the table is very historic to the Boy Scouts and the town. He stated he thinks if the old telephone poles could be re-used that would be very helpful.

President Monnin presented a video presentation of drone footage captured by Matt Swabb of the Memorial Dedication that was held May 20, 2017 and pictures from the Community Picnic held in July 2017.

President Monnin suggested putting the video on the City's website.

Manager Burkholder stated that would be a great idea. He stated the video really captures the community spirit and was exceptionally well done. He thanked Matt Swabb for his hard work and time on this project.

Trustee Cordes informed he really enjoyed doing it.

Council Liaison Apgar stated in the Soccer Park, off Arlington Road, the first goal net needs a lot of repair before it gets so bad it has to be replaced.

President Monnin informed the recent storms took out some of the goals. He stated he thinks they are in the process of being repaired but he will mention it to the Soccer Association.

Trustee Cordes asked who repairs or maintains the soccer goals?

President Monnin informed the Brookville Soccer Association takes care of the goals.

Manager Burkholder thanked Park Board for their booth at the Community Picnic. He informed he will attend a recap meeting with the Chamber of Commerce to discuss the Picnic. He informed he spoke with both Police and Fire Departments and confirmed there were no major incidents and everything seemed to go very well. He informed all the trash was picked up the next day. He informed every year the Chamber plans to make enhancements. He stated the weather was great for the Picnic this year.

President Monnin stated he thinks the parks weathered the recent storm very well.

Manager Burkholder stated the volleyball courts look better since the weeds have been removed.

Trustee Haney informed people were there tonight playing. She stated the courts look more attractive since the weeds have been pulled.

Finance Director Keaton presented the Fund Balance for July. She informed the adult softball summer program is finishing up and fall will start soon. She reported year to date, Park Permits are down \$2,438.

Finance Director Keaton informed we are busy city wide and will focus back on the basketball court project in either the fall or early spring. She stated we have until December 31, 2018 to complete the project.

Finance Director Keaton reported she received tentative approval for the grant she applied for a few months ago for CDBG funding from Montgomery County for the pathway that will connect from the Community Theatre parking lot to the main drive where Shelter #2 used to be. She informed the application is awaiting final approval from the Montgomery County Commissioners.

President Monnin informed Trustee Vance is absent tonight because she is in Florida.

Trustee Cordes informed she and Trustee Haney came up with an idea that it would be neat to have Christmas lights in the park. She stated they wanted to come up with something not too expensive and would be ok during the cold weather. She described using the gazebo and decorating it with lights on top of the gazebo, around the outside and also inside the gazebo. She suggested opening the holiday season by maybe having carolers, Santa and Ms. Clause and possibly a horse drawn sleigh. She informed they would like to start early to have plenty of time to plan. She provided a drawing to show what they would like to do.

Trustee Haney stated they are hoping to have the lights donated. She informed Santa has volunteered to donate his time. She stated this event would be sort of a kickoff to the holiday season on Friday, December 1 and the lights would stay lit at night all through December. She stated if enough lights are donated, then they would like to outline the fence around the castle playground also, to help call attention to the park. She informed if all goes well, then they could expand on the event next year.

Trustee Cordes informed the opening night would include Santa and then the rest the lights would remain lit through the month of December.

Manager Burkholder stated it sounds like a great idea to help showcase the park and help add a festive spirit. She stated the Service Department can check to see if we already have any extra lights.

President Monnin informed about five or six years ago, the Optimist Club did a light display but it was so bitter cold, that not a lot of people showed up. He stated he checked with them to see if they had any lights left and they think they got rid of all the lights but would double check. He stated we have a gold mine with our parks and we need to take advantage of it. He informed this would be tastefully done and hopefully they can get enough donations that it would not cost the Park Board anything. He informed they have also discussed having hot chocolate and cookies in Shelter #3. He stated they would like to have some local entertainment to offer good music. He stated there would be no rain date. President Monnin stated if the event goes over well, then they could make it bigger next year.

Trustee Cordes suggested if it is really cold, Shelter #3 could be available for Santa.

President Monnin asked if Shelter #3 is open on Friday, December 1, 2017.

Clerk Wheeler stated yes.

Trustee Cordes stated they would like to start out easy, something festive and attractive, and if successful, then elaborate more next year. She stated so much will be weather dependent though.

Manager Burkholder asked when the Chamber's Tree Lighting is normally scheduled?

President Monnin stated the Tree Lighting is usually the Wednesday after Thanksgiving. He stated they would not want to interfere with the Chamber's Tree Lighting in anyway. He asked if the Service Department could measure the gazebo to help figure out how many and what type of lights they could use.

Trustee Haney informed Park Board had a survey for people to fill out at the Community Picnic and one person filled out a sheet and suggested having a splash pad or a dog park.

Trustee Haney informed she was asked by two different people during the Community Picnic, why recycle bins were not put out during the Picnic to help encourage recycling.

Finance Director Keaton stated we could get some from Rumpke in the future.

Trustee Haney thought it was a good idea, if it can be done.

Manager Burkholder informed Rumpke seems to want to be flexible with us and recycling is definitely a good program to promote.

President Monnin informed he met with the Chamber right after the picnic for feedback. He stated this is one of the cleanest times they have left the park after a Community Picnic. He noticed they were out picking up trash the Sunday morning after. He stated the fireworks were fantastic, one of the best shows we've had. He stated someone did accidentally hit the island around the electrical pole at the entrance to the park.

Manager Burkholder stated that pole is in the way, he can't speak for the electrical company but doesn't see them actually adjusting it because it is too hard to align off of the driveway. He suggested in the future, we could look at moving the driveway to the east and widening and closing the road off. He stated estimates would need to be obtained and reviewed, but it would improve safety. He informed a tree was taken down that was in line of sight there, the stump still needs to be taken out. Manager Burkholder informed the City will continue to work on trees throughout and a lot of forestry management really needs to be done within all of our parks.

President Monnin stated he is excited about the idea of the Christmas lights in the park.

There was no Old Business.

There was no New Business.

Trustee Haney thanked Manager Burkholder and the Service Department for their hard work all summer, especially for the Community Picnic. She stated Park Board has had great cooperation with the City Staff. She stated she always sees people in the park and that is so wonderful.

Trustee Cordes stated it is great that people can come off the highway, get fast food and then stop at a picnic table in the park to eat.

President Monnin informed this morning he saw a bus load of people park in the park and head over to the castle playground.

Trustee Haney stated she has seen a lot of kids come in and use the park.

President Monnin informed senior citizens use the open air shelters a lot and it's helpful because they are handicap accessible.

Trustee Cordes suggested using clear and color lights for the Christmas light display, but no pink lights.

Trustee Haney suggested rope lighting.

Caretaker Shelly Music informed she will decorate the caretaker's cabin to try to match the lights Park Board uses in the gazebo.

Motion by Haney, second by Cordes to adjourn. All yeas, motion carried.



Meghan Wheeler, Clerk



Dave Monnin, President