

Brookville Board of Park Trustees  
Regular Meeting  
September 12, 2017

The Regular Meeting of the Brookville Board of Park Trustees was called to order by President Monnin at 7:30 p.m. on September 12, 2017 in the City Council Chambers. The Pledge of Allegiance was recited. Trustees Cordes, Haney and Vance; Manager Burkholder, Finance Director Keaton, Clerk Wheeler, and Council Liaison Apgar were present.

Motion by Haney, second by Vance to approve the Agenda as presented. All yeas, motion carried.

Motion by Haney, second by Vance to approve the August 8, 2017 Regular Meeting Minutes as presented. All yeas, motion carried.

Manager Burkholder stated he is open for any questions from Park Board Members.

Trustee Haney thanked City Manager Burkholder for having the area paved along the basketball courts at Golden Gate Park towards the castle playground. She stated it looks very nice.

Manager Burkholder informed the paving company was here doing streets and they were able to squeeze the area in. He stated the area has needed it for a while.

Trustee Haney stated it made a big improvement.

Manager Burkholder stated the path was one of those extra little things that could be done to keep the park looking nice.

Trustee Cordes informed if anyone notices some dead thistles around the castle playground, it is because she and her husband sprayed them with weed killer. She informed they sprayed them and then checked back on them a few days later and they were all dead. She stated she would like to go back one more time, but wants to wait for another day of 70 degree weather.

Manager Burkholder thanked Trustee Cordes for doing that. He informed the Service Department will pick up additional help January 1 when our guys won't have to be on the trash truck anymore. He stated he would like a more regular review over the various parks to monitor things like this and to help keep routine maintenance items done.

Finance Director Keaton presented the Fund Balance for August. She informed fall Softball League is underway. She reported year to date, Park Permits are down \$2,000.

Trustee Vance asked if Park Permits are down because of having one less shelter available to rent?

Finance Director Keaton informed right now, yes. She stated things usually pick back up for shelter rental around Christmas time and then slow back down after the holidays.

Trustee Vance asked the status of Shelter #2?

Manager Burkholder informed it will not be built this year and unless there is additional funding it will probably not get built next year either. He stated Staff feels this will be a great shelter and great a location and would still like to see it be heated and have handicap restrooms. He informed the CDBG funding that was awarded, will possibly be re-allocated to another project. He stated Staff will know more details soon. He informed after the first of the year, there will be at least one new Council Member and that would be the time to further the discussion of what is wanted and how much can we spend. Manager Burkholder stated that as Finance Director Keaton informed, the General Fund is the big contributor to the Park Fund. He informed with the loss of the Income Tax Credit Reduction that going into 2018, that is a \$700,000 shortfall that could have been used for Parks, Streets or other capital improvements. He stated he feels it is important to communicate to the community the real impact of that decision. He informed there are still individuals asking for things to be done or about different projects to be completed but those things take real revenue. He stated there are a lot of projects going on in the City, both large and small and they are revenue sensitive. He stated it would be up to Park Board if they would like to solicit the new Council with their ideas and suggestions. He informed next year the walkway from the Theatre to the bridge to the parking lot in the park will be done. He stated that was made to be a compliment of Shelter #2 and even eventually add a path to the front of the shelter to create a loop. He stated he does think the proposed new Shelter #2 would get rented a lot and bring in money from being rented out.

Trustee Vance informed there is a teacher at the Intermediate School who has asked for support from Park Board because she would like to submit a grant to help with a year long project done with students on project based learning, where students identify a problem within the community, create a plan to help solve the problem and then implement the plan if they can. The teacher asked if she could get the grant, would Park Board be supportive of the students helping on issues within the Brookville parks? Trustee Vance informed Park Board Members all agreed they would be supportive of something like this and the teacher notified her today that her grant is within the top five in the country and is hoping to receive some funding. Trustee Vance informed the decision will not be made until the end of September but it would be neat to include students in some of the decisions made within the park system.

Trustee Vance suggested next summer doing some sort of summer concert series, maybe something small once a month for June, July and August. She described keeping it simple though the first year.

President Monnin stated that is a good idea.

Trustee Cordes informed she talked with someone who is a Membership Manager at Sam's Club, who was actually at the last Park Board Meeting, and who has offered her help with the Christmas Lights in the park.

Trustee Haney informed it was suggested they go to [walmartfoundation.org](http://walmartfoundation.org) to apply for a Community Grant and to designate Walmart on Hoke Road and Sam's Club on Miller Lane. She informed you can request money in the amount of \$250 up to \$2,500. She stated she and Trustee Cordes have started working with Finance Director Keaton on this grant process. She informed if selected, the money would be paid directly to the City on the Park Board's behalf to be used in the parks. She stated if the funds are not used on Christmas lights, they can be used for other things within the park, as long as it is used for public good to improve the park. She informed it is usually a 30-60 day process and her contact at Sam's Club will try to help move the project along on her end.

Trustee Haney informed the second option would be to go to the individual stores and ask for money because they might be willing to give a gift card. She informed that her contact person informed going through the foundation would be the better chance of receiving more money.

Trustee Vance asked if the grant deadline is December 31, do they wait until then to make a decision?

Trustee Haney stated no.

Trustee Cordes informed she looked at the foundation website and gave Members copies of information on the Grant Program.

Trustee Cordes provided Members with a copy of a drawing she did of the gazebo in the park and where the Christmas lights would be placed. She informed she has reviewed Sam's and Wal-Mart websites for prices on Christmas lights and provided Members with copies of prices. She suggested even having a small Christmas Tree in the gazebo if enough money could be received from the grant or if one could be donated. She described that if enough lights can be obtained it would be nice to also have Christmas lights on the fence by the castle playground. She stated someone needs to measure to see exactly how many lights we actually need in order to have those numbers in the grant application. She stated they need to measure to know how many feet of lights we actually need to do what Park Board would like to do.

President Monnin asked if someone from the Service Department could be freed up long enough to go to the park and measure?

Manager Burkholder stated he will check with Service Department for a day someone could be available briefly.

Trustee Vance asked if the lights in the diagram that are coming down from the top of the gazebo would anchor into the gazebo somewhere or come down into the mulch?

Trustee Cordes stated into the ground.

Manager Burkholder informed once the measurements are obtained, they will need to be typed up, so we know the exact measurements.

Trustee Cordes stated if all the information could be gathered quickly, her contact at Sam's has a meeting this Thursday.

Trustee Haney explained their contact at Sam's Club offered to tell her fellow Members about the project and then asked that once we submit the application to let her know.

President Monnin asked if the City could allocate money for the Christmas lights just incase we don't get approved for the grant?

Finance Director Keaton stated she needs dimensions because that will determine what lights we need and the exact cost.

Trustee Cordes stated some of the lights maybe available for online purchase only.

Finance Director Keaton stated she will take a look at the lights in the store to get an idea of price and length of lights.

President Monnin asked if money can be allocated if they estimate how much total would be spent since it would be a community event?

Finance Director Keaton stated she needs to know a more accurate total cost before committing any money to Park Board.

Trustee Vance stated really the only expense will be to purchase the Christmas lights. She stated they are running out of time to have enough time to plan everything.

Trustee Cordes asked if Trustee Vance has asked the school about having the choir or the band at the event?

Trustee Vance stated no, but she will soon.

Manager Burkholder stated Staff is supportive of the event and thinks it is a great idea. He stated Staff will look into the budget. He informed the two main projects for the parks in 2018 will be the path from the Theatre and the Basketball courts. He informed these projects will have funds

contributed from CDBG Funds. He stated both of these projects will be two major capital improvements projects and some of the additional funds needed will come from the Park Fund.

President Monnin stated they don't want to put a lot of planning into an event if they aren't going to be able to do it because of the lack of funding.

Trustee Vance asked if by the October Meeting could they know for sure if this will be a go?

Finance Director Keaton stated yes.

Trustee Cordes stated Santa and Mrs. Clause have committed.

Trustee Haney noticed the dumpster by the restrooms at Golden Gate Park was completely full and had trash piled around it. She stated it looks like someone just packed it full of their junk they had cleaned out. She stated it is not fair for that area to be a public dumping station. She asked if there is any kind of sign that could be put up?

Council Liaison Apgar stated he noticed someone dumping trash last summer and took their picture, gave it to the Police Department and they handled it.

President Monnin stated it is not the first time it has happened. He stated if someone is gutsy enough to put their junk out in broad daylight then a sign may not help.

Trustee Haney stated someone also drove their car up in the grass to go fishing in the pond.

Council Liaison Apgar stated if something like that is seen then the Police should be called right away.

Trustee Haney asked if there has ever been any thought of shuffleboard or horseshoes at Golden Gate Park? She stated she is not sure if it would be popular but was just curious.

President Monnin informed several years ago, it was checked into about having horseshoes and the cost of insurance for having them was very expensive because of the liability and the area would need to be fenced off.

President Monnin stated Bocce Ball has been considered in the past also, but things like that can be hard to maintain.

Trustee Haney stated the park is busy, but she was trying to think of other ideas to bring people in. She informed there is a lady who leads the Senior Exercise Class that recently stated she thought it was the most beautiful park she has seen. Trustee Haney stated she hears that a lot and it is such a compliment to hear from outsiders.

President Monnin reported the Eagle Scout from last Meeting received the \$500 he needed for his proposed park bench project.

President Monnin reported the Delta Theta Tau Sorority called him today and they would like to donate to the Park. He informed the Sorority asked about donating money towards the work that is needed on the caretaker cabin. President Monnin asked if the money needed for the cabin repairs have already been taken care of? He stated if so, the Sorority said they would look at a different area of the park to help with.

Manager Burkholder stated any contribution to the cabin would be very helpful. He informed we are already at 73% of the Budget and some of the costs were not budgeted for because like the repairs to the cabin, they were unexpected.

President Monnin informed two weeks ago Park Board Members went to the Sorority Meeting and took them flowers to thank them for their donations. He informed the Sorority recently paid for the lighting to be done in the gazebo, which was very nice and much needed.

Trustee Haney informed she recently spoke with a Member of the Sorority and was told they were very pleased Park Board showed up to their last Meeting and stated that President Monnin always remembers the Sorority whether they donate anything to the parks or not.

Trustee Vance asked if the Sorority would want to donate anything to the Christmas Program?

Trustee Cordes suggested giving them a choice of what they would like to help with?

President Monnin stated he will talk with them soon.

President Monnin asked if the Service Department could bring some extra trash cans to Ward Park near the shelter? He received a complaint about trash being thrown down near the shelter because there is currently no trash can there.

President Monnin informed he received a thank you note from the Chamber of Commerce complimenting the parks.

There was no Old Business.

There was no New Business.

Motion by Monnin, second by Haney to adjourn. All yeas, motion carried.



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Meghan Wheeler, Clerk



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Dave Monnin, President

