

BROOKVILLE CITY COUNCIL
REGULAR MEETING
November 6, 2012

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 7:30 p.m. on November 6, 2012 in the City Council Chambers. The Pledge of Allegiance was recited. Members Apgar, Cantrell, Duncan, Garber, Howard and Letner; Fire Chief Fletcher, Police Chief Jerome, Law Director Stephan and Assistant Manager/Finance Director/Clerk Keaton were present. Manager Wright was absent.

Motion by Duncan, second by Apgar, to accept the Agenda as presented. All yeas, motion carried.

Motion by Cantrell, second by Howard to accept the October 16, 2012 Regular Meeting Minutes as presented. All yeas, motion carried.

Motion by Apgar, second by Duncan to accept the November 1, 2012 Special Meeting Minutes as presented. All yeas, motion carried.

Assistant Manager/Finance Director Keaton advised she will be presenting Manager Wright's report in his absence.

Assistant Manager/Finance Director Keaton stated after numerous previous discussions with Council concerning our Police and Fire dispatching situation, it appears we are ready to move on by transferring our dispatch service to the Englewood Regional Center. In order to do so, I need a motion from Council to proceed with necessary arrangements to terminate our relationship with Montgomery County and start proceedings with the City of Englewood.

Motion by Apgar, second by Garber to allow Manager Wright to proceed with necessary arrangements to terminate dispatch services with Montgomery County and start proceedings with the City of Englewood. Garber yea, Letner abstained, Howard yea, Apgar yea, Duncan yea, Cantrell yea, Seagraves yea, motion carried with six yeas and one abstention.

Assistant Manager/Finance Director Keaton advised the Montgomery County Engineer's contractor was in the City of Brookville last Friday painting center lines and edge lines on portions of Arlington Road, Western Avenue, Westbrook Road, Albert Road, Salem Street, Wolf Creek Street and East Upper Lewisburg Salem Road. Assistant Manager/Finance Director Keaton stated the contractor did an excellent job and thanked the Montgomery County Engineer for allowing us to take part in their project.

Assistant Manager/Finance Director Keaton advised the leaf collection program is going well and reported at this time we have been able to make one full trip through the City streets on a daily basis.

Assistant Manager/Finance Director Keaton reported the Pumpkin Walk, held this past weekend, was a big success despite the cold weather. Assistant Manager/Finance Director Keaton thanked the Optimist Club and the PTA for sponsoring this event held at the rear of Golden Gate Park.

Member Letner commented the Pumpkin Walk was a good time and well attended.

Fire Chief Fletcher reported the number of calls in October was comparable to October of 2011, however, the Fire Department responded to several unusual calls; one being mercury and potential PCB exposure and the other a swarm of bees.

Fire Chief Fletcher reported Fire Prevention month was a huge part of the Fire Department's activities in the month of October, with over 700 students and adults participating in the Fire Prevention activities.

Fire Chief Fletcher invited Council to the Fire Department Christmas Party and recognition program on December 1, 2012.

Member Garber commented he was unable to attend the Fire Prevention Parade and Festival and asked if there are any changes slated for next year's event?

Fire Chief Fletcher advised the event is handled by the Fire Department Association who will assign a committee to determine whether to continue the event and if so, will decide what changes need to be made. Fire Chief Fletcher stated that transition within the Fire Association and with him as the new Chief made the event a little less organized than it could have been.

Member Letner asked Fire Chief Fletcher to elaborate on how the Fire Department has utilized the property acquired by the City on Arlington Road for fire training?

Fire Chief Fletcher advised the property at the corner of Arlington Road and Nutrition Way is a small house with an unattached garage. Fire Chief Fletcher stated that Regional Air Control prefers the Fire Department only burn one house per year, which they have already done, but they utilized the house for training by filling it with smoke. Fire Chief Fletcher advised it is good to have a property to train in that is unfamiliar and that they do not have to worry about damaging.

Member Garber asked about their cyanide training scheduled in November and inquired whether they would expect to encounter that on the interstate.

Fire Chief Fletcher responded the biggest exposure firefighters have to cyanide is from the off-gas from burning synthetic materials found in upholstery and carpeting. The two biggest things firefighters' fight, after a fire is knocked down, is the remnants of carbon monoxide and cyanide. Fire Chief Fletcher advised the most recent data shows that firefighters get sick after fighting a fire from cyanide poisoning, not from carbon monoxide exposure as was previously assumed.

Member Garber asked if the cyanide stays in the bloodstream like lead?

Fire Chief Fletcher stated cyanide and carbon monoxide builds up in the body like a sponge. Fire Chief Fletcher advised this is why it is so important for firefighters to wear their breathing apparatus.

Police Chief Jerome presented the Brookville Police Department Incident Log for October 16 through November 5, 2012 which shows reportable incidents are down 47 and citations are down 164 from this same time last year. Police Chief Jerome stated traffic is still being enforced but attributed the decline to the changes in the way the Police Department is operating.

Police Chief Jerome advised upcoming events for the Police Department are judging at the Brookville Intermediate School Science Fair and a Veteran's Day Assembly on November 9 at Brookville High School, which Council is welcome to attend. Police Chief Jerome also invited Council to the Veteran's Day lunch at Rob's Restaurant on November 12, 2012. Police Chief Jerome advised the Brookville and Perry Township Police Departments are also teaming up with the "Feed Brookville" program on November 17, 2012 for their Thanksgiving lunch and the Breakfast with Santa in December.

Law Director Stephan had no report.

Assistant Manager/Finance Director Keaton presented the October 31, 2012 Fund Balance for Council Review and approval.

Motion by Cantrell, second by Apgar to approve the October 31, 2012 Fund Balance as presented. All yeas, motion carried.

Assistant Manager/Finance Director Keaton requested Council authorization to transfer \$50,000 into the Street M&R Fund, \$25,000 into the Park Fund and \$60,000 into the Note Retirement-NorthBrook Fund as appropriated.

Motion by Cantrell, second by Apgar to approve the transfer of \$50,000 into the Street M&R Fund, \$25,000 into the Park Fund and \$60,000 into the Note Retirement-NorthBrook Fund as appropriated. All yeas, motion carried.

Assistant Manager/Finance Director Keaton advised seven Board and Commission seats are set to expire December 31, 2012. The individuals whose terms are set to expire have been contacted and six of the seven have indicated that they are interested in serving additional terms. Assistant Manager/Finance Director Keaton recommended that Council re-appoint Ken Claggett and Ryan Henderson to Planning Commission for three-year terms; Tim Colston to the Civil Service Commission for a five-year term; Kathleen Dafler to the Zoning Board of Appeals for a five-year term and Glenn Imler and Leslie Williams to the Board of Tax Appeals for three-year terms. All terms will begin on January 1, 2013.

Motion by Apgar, second by Duncan to re-appoint Ken Claggett and Ryan Henderson to Planning Commission for three-year terms; Tim Colston to the Civil Service Commission for a five-year term; Kathleen Dafler to the Zoning Board of Appeals for a five-year term and Glenn Imler and Leslie Williams to the Board of Tax Appeals for three-year terms with all terms beginning on January 1, 2013. All yeas, motion carried.

Assistant Manager/Finance Director Keaton stated Park Board Trustee Melissa Hart, whose term expires at the end of this year, indicated she is not able to commit to another four-year term on Park Board. Assistant Manager/Finance Director Keaton advised she will run an announcement for this open board position in the Brookville Star and on our website. Ms. Hart indicated she will stay on until a replacement is found.

Assistant Manager/Finance Director Keaton presented a spreadsheet showing the Downtown Revitalization Projects for Phases 1, 2, 3 and 4. To date, 34 projects have been funded, totaling \$383,440. Assistant Manager/Finance Director Keaton reported all of the projects are complete except for Mar-Chele Pretzel. Once their project is complete, this will wrap up our Downtown Revitalization Project.

Assistant Manager/Finance Director Keaton reported all of our new recycling totes have been distributed and we are establishing a waiting list for anyone who requests a recycling toter from this point on. Assistant Manager/Finance Director Keaton advised some people will turn them in when they move and a few others have found the new totes are just too big for their needs. Assistant Manager/Finance Director Keaton stated she hopes to submit another grant application next year to purchase additional recycling totes.

Mayor Seagraves reported he received positive feedback about the Pumpkin Walk and congratulated the service clubs involved on a successful event.

Mayor Seagraves thanked the Council Members who helped serve and who contributed to the Feed Brookville event this past Saturday.

Mayor Seagraves reminded everyone that kids are still playing outside and to drive safely.

Motion by Apgar, second by Duncan to read proposed Ordinance No. 2012-11. All yeas, motion carried.

Motion by Apgar, second by Cantrell to accept the first reading of proposed Ordinance 2012-11. All yeas, motion carried.

Motion by Duncan, second by Apgar to read proposed Resolution Nos. 12-20 through 12-26. All yeas, motion carried.

Motion by Duncan, second by Apgar to accept the first reading of proposed Resolution Nos. 12-20 through 12-26. All yeas, motion carried.

There was no Old Business.

In New Business, Member Letner recognized Brookville School Superintendent Tim Hopkins and his staff for the Excellence with Distinction Award received from the State of Ohio.

Motion by Duncan, second by Apgar to adjourn. All yeas, motion carried.