

BROOKVILLE CITY COUNCIL  
REGULAR MEETING  
December 18, 2012

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 7:32 p.m. on December 18, 2012 in the City Council Chambers. The Pledge of Allegiance was recited. Members Apgar, Cantrell, Duncan, Garber, Howard and Letner; Police Chief Jerome, Fire Chief Fletcher, Law Director Stephan, Assistant Manager/Finance Director/Clerk Keaton, and Manager Wright were present.

Motion by Duncan, second by Apgar, to accept the Agenda as presented. All yeas, motion carried.

Motion by Apgar, second by Howard to accept the December 4, 2012 Regular Meeting Minutes as presented. All yeas, motion carried.

Police Chief Jerome presented Gregory Neff with a Watchdog Award for providing vital information in the robbery case of Huntington Bank on December 13, 2012. Police Chief Jerome reported that Mr. Neff was in the KFC drive-thru on the date and time of the bank robbery and observed a suspicious subject run across the street, jump into a truck and take off, almost hitting another car. Mr. Neff wrote down the license number of the truck and then followed the truck west on I70 to the Lewisburg exit where the driver exited the interstate and headed north. Mr. Neff then called the Brookville Police Department and reported the suspicious subject, vehicle information and activity. Upon running the license number, the police discovered it was a stolen vehicle from Anderson, Indiana and it was later recovered in Anderson, Indiana. Police Chief Jerome advised Mr. Neff is the second recipient of the Brookville Police Department's Watchdog Award, which is given to citizens for reporting a crime in progress or a crime saving tip to the police.

Mayor Seagraves thanked Mr. Neff on behalf of Council and the Brookville community.

Brookville Chamber of Commerce President Jim McGrath advised the Chamber of Commerce has established a Community Picnic Committee, which will meet for the first time on January 3, 2013 at the Chamber Office. Mr. McGrath stated Member Cantrell had expressed an interest in serving on the Committee and invited her and other Council members to attend. Mr. McGrath advised he will also extend this invitation to Park Board and hopes that one of the Park Trustees will volunteer to sit on the Committee. The Committee meeting will start around 5:30 or as soon as people arrive.

Member Cantrell advised she has a prior commitment and will not be available on January 3, 2013.

Member Apgar stated he will attend the Picnic Committee meeting.

Bill Blumenstock, of Clay Township, introduced himself and advised this is the first Council Meeting he has attended.

Manager Wright reminded everyone that the refuse pickup on Tuesday, December 25, 2012 and Tuesday January 1, 2013 will be picked up along with the Wednesday route. This announcement will also be placed in the Brookville Star.

Manager Wright received an email from the Miami Valley Cable Council advising our electric rate will drop in December and will be reflected on January bills. The exact rate we will pay under this contract is .04925 per kilowatt.

Manager Wright complimented Assistant Manager/Finance Director Keaton on her preparation for tonight's Budget Meeting, stating she did a wonderful job, in spite of some unknowns from the State in 2013 and probably into 2014. Other unknowns in preparing the budget are House Bill 601, which is dead right now but will probably resurface as a new Bill, probable additional cuts to our Local Government Fund and also new Health Care Regulations which will probably come down.

Manager Wright wished everyone a Happy Holiday.

Fire Chief Fletcher reported he has been working on the dispatch transition and everything is running on schedule. There are numerous things he has been able to cut costs on by doing them in-house.

Member Garber inquired whether there has been a change in the service level from the Regional Dispatch Center since we have begun plans to take our business elsewhere.

Fire Chief Fletcher reported no concerns, stating the dispatch service has remained at the same level, and calls are being handled professionally. Fire Chief Fletcher advised some technology initiatives have recently been shared by the Regional Dispatch Center, but they still pale in comparison to what we are transitioning to.

Police Chief Jerome provided a press release from the bank robbery last Thursday and advised the case continues to be a top priority for the Police Department. Reportable Incidents are down by 46 incidents and Citations are down 163 compared to the same period in 2011. Police Chief Jerome advised DUIs are up, which is normal for the holiday season.

Law Director Stephan reported he filed the annexation proceedings and the annexation plat with the Montgomery County Recorder, which makes the annexation complete.

Assistant Manager/Finance Director Keaton requested Council approval to adopt proposed Resolution No. 12-29, which allows an advance on taxes collected by the Montgomery County Treasurer in 2013 for the tax year 2012. This Resolution allows the City to receive advances on tax dollars collected for Real Estate and Estate Taxes from February to April and again from July to September.

Motion by Duncan, second by Cantrell to read proposed Resolution No. 12-29. All yeas, motion carried.

Motion by Duncan, second by Apgar to accept the first reading, dispense with the second and third reading and adopt Resolution No. 12-29 "A RESOLUTION AUTHORIZING THE REQUEST FOR AN ADVANCE OF TAXES COLLECTED IN 2013 FOR TAX YEAR 2012, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Assistant Manager/Finance Director Keaton requested Council approval to adopt proposed Resolution No. 12-30, which amends the 2012 Appropriations and Certificate of Estimated Resources.

Motion by Apgar, second by Garber to read proposed Resolution No. 12-30. All yeas, motion carried.

Motion by Duncan, second by Apgar to accept the first reading, dispense with the second and third reading and adopt Resolution No. 12-30 "A RESOLUTION AMENDING THE 2012 APPROPRIATIONS, AS SET FORTH BELOW, PURSUANT TO SECTION 5705.40 OF THE OHIO REVISED CODE AND SECTION 12.35 OF THE OHIO ADMINISTRATIVE CODE AND APPROVING THE AMENDMENT TO THE CERTIFICATE OF ESTIMATED RESOURCES, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Assistant Manager/Finance Director Keaton requested Council approval to reappoint Melissa Hart to Park Board for a four-year term beginning January 1, 2013. Ms. Hart agreed to remain on Park Board until a new Trustee is appointed. Park Board will meet tomorrow to consider a possible candidate for the Park Board Trustee position and will be conducting interviews in early January 2013.

Motion by Garber, second by Howard to reappoint Melissa Hart to Park Board for a four-year term commencing January 1, 2013. All yeas, motion carried.

Assistant Manager/Finance Director Keaton requested Council authorization to designate two of its members to sit on the Volunteer Fire Fighters' Dependents Fund for 2013. Members Duncan and Letner sat on this Board for 2012 and have indicated that they would continue to serve as Legislative Members on this Fund for 2013.

Motion by Cantrell, second by Apgar to appoint Members Duncan and Letner to sit on the Volunteer Fire Fighters' Dependents Fund for 2013. Duncan abstained, Cantrell yea, Garber yea, Letner abstained, Howard yea, Apgar yea and Seagraves yea. Motion carried with five yeas and two abstentions.

Assistant Manager/Finance Director Keaton requested Council authorization to receipt 90% of the revenue from EMS Billing into the General Fund for operations of the Fire Department and 10% of the revenue from EMS billing into the Fire Capital Improvement Fund for 2013, the same as in 2012.

Motion by Cantrell, second by Apgar to authorize 90% of the revenue from EMS billing to be deposited into the General Fund for operations of the Fire Department and 10% of the revenue from EMS billing into the Fire Capital Improvement Fund for 2013. All yeas, motion carried.

Assistant Manager/Finance Director Keaton reported our first Annual Report Calendar is scheduled to be mailed along with the winter-edition of our City Newsletter this Friday or Monday. All city residents and businesses should receive this in their mail. Assistant Manager/Finance Director Keaton advised residents to call the City Office if they do not receive this mailing. Assistant Manager/Finance Director Keaton said she hopes Council along with citizens and businesses will enjoy the 2013 calendar and find it useful; and asked for comments to determine if we should continue this project and if we need to expand or improve on any aspect of it. Assistant Manager/Finance Director Keaton thanked her staff, especially Kim Duncan, who worked tirelessly on this calendar project over the last few months. Assistant Manager/Finance Director Keaton also thanked Patrick McCauley, for his software expertise and assistance on the calendar.

Mayor Seagraves commented that he had a chance to review the calendar before it went to print and Council should be very pleased. Mayor Seagraves said Kim Duncan and the crew did a tremendous job and it is very well put together.

Member Letner asked Assistant Manager/Finance Director Keaton to comment on how our recycling affects our tipping fees?

Assistant Manager/Finance Director Keaton advised she believes our recycling participation rate is at least 60%. All of the recycling totes have been distributed and many other households have two recycling bins. Tipping fees are down about \$3,000 but it's hard to gauge what this is attributed to as it was a very dry year, and dry refuse weighs less.

Member Letner thanked Assistant Manager/Finance Director Keaton for her hard work on the budget.

Mayor Seagraves also thanked Assistant Manager/Finance Director Keaton for a wonderful budget hearing and complimented her on the tremendous job she does for the city.

Mayor Seagraves reminded everyone of the Mayor's Prayer Breakfast on January 3, 2013 at 7:30 a.m. and encouraged everyone to attend and to RSVP if they plan to attend.

Mayor Seagraves reminded everyone that due to the holiday, the next Council Meeting will be held on Wednesday, January 2, 2013 at 7:30 p.m.

Mayor Seagraves thanked the staff for a wonderful year and advised he is looking forward to working with the two new Chiefs. Mayor Seagraves thanked the Service Department employees for all the work that they do, going above and beyond. The City looks wonderful and the lights look great.

Mayor Seagraves thanked Council for representing the City and thanked their family members for their support. Mayor Seagraves stated it is an honor to work with them.

Mayor Seagraves wished everyone a safe and happy holiday season.

Mayor Seagraves advised Council will continue to work on the budget in light of recent cuts by the State. Mayor Seagraves stated times are lean for everyone and thanked the citizens of Brookville for allowing Council to work for them and provide a safe and healthy environment for their families to live in.

Member Cantrell wished Mayor Seagraves a Merry Christmas on behalf of Council.

Assistant Manager/Finance Director Keaton reminded everyone Park Board meets tomorrow at 6:30 p.m. and Planning Commission meets Thursday at 7:30 p.m. to review the proposed Ordinance on amendments to Accessory Structures.

There was no Old Business.

There was no New Business.

Motion by Duncan, second by Apgar to adjourn. All yeas, motion carried.

---

Sonja M. Keaton, Clerk

---

David E. Seagraves, Mayor