

BROOKVILLE CITY COUNCIL  
REGULAR MEETING  
February 4, 2014

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 7:30 p.m. on February 4, 2014 in the City Council Chambers. The Pledge of Allegiance was recited. Members Cantrell, Garber, Kirklin and Letner; Fire Chief Fletcher, Police Chief Jerome, Law Director Stephan, Manager Wright and Assistant Manager/Finance Director/Clerk Keaton were present. Members Apgar and Duncan were absent.

Motion by Letner, second by Kirklin to accept the Agenda as presented. All yeas, motion carried.

Motion by Kirklin, second by Cantrell to accept the January 21, 2014 Regular Meeting Minutes as presented. All yeas, motion carried.

Fire Chief Fletcher introduced the recipients of the 2013 Brookville Fire Department's Annual Awards. Fire Chief Fletcher announced FF/Paramedic Tonya Marshall was chosen to receive the EMS Provider of the Year Award for her outstanding service as a senior Paramedic. Tonya serves as a mentor to the other Paramedics, helps with quality assurance and handles many of the Fire Department's administrative duties.

Fire Chief Fletcher announced FF/EMT Dave Schmitt was chosen as the Firefighter of the Year, stating Dave works a full time job and has a family, but rarely misses a training session or the opportunity to serve the community.

Fire Chief Fletcher announced Lt. Daniel Wolfe was the Officer of the Year, stating Dan's willingness to take on multiple projects for the Fire Department and his attention to detail takes a lot off of the Chief's plate.

Chief Fletcher thanked each recipient for their outstanding and dedicated service, stating the awards are well deserved.

Mayor Seagraves complimented the Fire Department Members on their professional appearance in their dress uniforms and stated he cannot say enough about the award recipients. Mayor Seagraves thanked them for their service, stating the City of Brookville is blessed to have a Fire Department that gives their heart and soul to their job and the community.

Member Garber commented that he was recently at AMVETS with some friends and one of them passed out. The Brookville Fire Department was on the scene in less than 5 minutes and was very professional in handling the call. Member Garber stated it is comforting to know that if you live in Brookville you are going to get a quick and professional response if you call 911.

Member Kirklin stated the Fire Department does a fantastic job and said it's easy as a community to take for granted the time, effort, soul and passion that they put into what they do every day. Member Kirklin stated our Fire Department has set the bar high and consistently exceeds expectations time and time again. Member Kirklin stated the community is blessed and fortunate to have the crew that we do to serve our community.

Mayor Seagraves also commended the Fire Department for their meticulous maintenance of the Fire Department vehicles, thanking the Fire Department for everything that they do.

Member Letner commented that these fine people have stepped up for Council and the citizens of Brookville and its time for us to reciprocate in the near future with a new headquarters and a new firehouse. Member Letner advised he would like to see this issue revisited.

Manager Wright reported the bid opening for the Golden Gate Park Handicap Restroom Facility went well with nine bidders. Manager Wright recommended that Council accept the lowest, responsive and responsible bid from Arcon Builders, Ltd. with a base bid of \$189,500 and Alternate G1 for the demo work at \$3,200 for a total price of \$192,700.

Motion by Garber, second by Cantrell to accept the bid from Arcon Builders, Ltd. with a base bid of \$189,500 and Alternate G1 for the demo work at \$3,200 for a total price of \$192,700 for the construction of the Golden Gate Park Handicap Restroom Facility as the lowest, responsive and responsible bid as recommended by Manager Wright. All yeas, motion carried.

Manager Wright advised the work will start in a few weeks, weather permitting, with an estimated completion date of May 2014.

Manager Wright requested Council authorization to renew the contract with the Board of County Commissioners for the boarding and disposal of cats delivered to the Animal Resource Center by City employees and residents. Manager Wright stated the fees will stay the same as charged in 2013.

Motion by Garber, second by Kirklin to authorize Manager Wright to enter into a two-year Agreement with the Board of County Commissioners of Montgomery County for the boarding and disposal of cats delivered to the Animal Resource Center by City employees and residents. All yeas, motion carried.

Manager Wright requested Council authorization to accept the agreement negotiated between the City and the Ohio Patrolmen's Benevolent Association (OPBA), and to authorize Manager Wright to sign the Agreement between the City of Brookville and the OPBA for SERB Case No. 2013-MED-10-1254 effective January 1, 2014.

Motion by Cantrell, second by Kirklin to authorize Manager Wright to sign the Agreement between the City of Brookville and the OPBA for SERB Case No. 2013-MED-10-1254 effective January 1, 2014. All yeas, motion carried.

Manager Wright presented the map for the 2014 Community Garage Sales, which divides the city into four sections, with each section to hold garage sales on a specific weekend in June. Manager Wright requested Council approval for the Community Garage Sales map and dates.

Motion by Garber, second by Letner to approve the 2014 Community Garage Sales map and dates as presented. All yeas, motion carried.

Manager Wright presented a copy of a memo from Chief Fletcher regarding the purchase of a fire engine and advised our original plan involved replacing our current fire engine with a new pumper in 2015. Manager Wright stated he is concerned that our current fire engine, purchased in 1986, will not last until 2015 and a new engine will cost approximately \$500,000 by then, which is much more than the anticipated \$350,000 to \$400,000 cost. Manager Wright advised there are several used engines available near Houston, Texas and requested Council authorization for Fire Chief Fletcher and our fleet maintenance Foreman Mike Landis to inspect the engines and if one is suitable, to put a deposit on the apparatus to hold it for purchase when it becomes available. Manager Wright advised he has discussed it with Staff and Assistant Manager/Finance Director Keaton has assured him the funds are available to purchase the engine.

Member Cantrell inquired what the asking price is for the used engine?

Fire Chief Fletcher stated the asking price for the engine is \$125,000.

Member Garber asked Assistant Manager/Finance Director Keaton what budgeted item we would be giving up if we purchase the engine?

Assistant Manager/Finance Director Keaton advised we will cut out some of the smaller pieces of equipment we had budgeted for and if worse comes to worse, we can always look at leasing the new medic that we had budgeted to purchase out right. The estimated carryover for the Fire Capital Improvement Fund for 2015 is \$320,000 if all projected receipts and expenses are followed, so there will be sufficient funds to purchase a used fire engine.

Motion by Cantrell, second by Kirklin to allow Fire Chief Fletcher and Mike Landis to travel to Texas to inspect and purchase a used fire engine, at a cost not to exceed \$150,000, contingent upon the inspection. All yeas, motion carried.

Manager Wright commented that a big part of the decision to consider a used fire engine is based on the fact that we still need a new fire station. Manager Wright stated we will be revisiting the fire station issue in the near future.

Manager Wright requested an Executive Session on a Real Estate Matter.

Manager Wright advised we are running low on salt due to the extreme weather. Manager Wright advised we will continue to salt, but we will wait until the end of a snow event to do so.

Fire Chief Fletcher presented the Brookville Fire Department January Operations Report which shows the Fire Department responded to 125 EMS incidents and 35 Fire Incidents in the month of January, for a total of 160 incidents. This is 12 more incidents than handled in January of 2013.

Fire Chief Fletcher advised six of our Fire Department personnel recently graduated from the Paramedic Program at the Miami Valley Career Technology Center. In addition to these six, two additional members are about to complete their Paramedic training at other institutions. Fire Chief Fletcher advised Paramedic training is probably the most challenging part of the fire service career and he is extremely proud of these individuals. Fire Chief Fletcher stated he will bring this group before Council in the near future to recognize their accomplishment.

Police Chief Jerome reported the Brookville Police Department has handled 58 Reportable Incidents year-to-date, compared to 62 during this same time period last year. Citations are up 4 for a total of 43 Citations year to date.

Police Chief Jerome reported the new Police Department website should be ready to launch on Friday. Police Chief Jerome advised the website will have a lot of resources that the public will find helpful, and will be interactive, allowing them to enter their own vacation house check information or leave an anonymous crime tip for the detective.

Law Director Stephan had no report.

Assistant Manager/Finance Director Keaton presented the January 31, 2014 Fund Balance for Council review and approval.

Motion by Letner, second by Kirklin to approve the January 31, 2014 Fund Balance as presented. All yeas, motion carried

Assistant Manager/Finance Director Keaton reported the City of Vandalia Income Tax Department will have representatives at our City Building to assist our residents with the preparation of their local income tax returns. The representatives will be here on Friday, March 21 from 8:00 a.m. until 4:30 p.m. and again on Saturday, March 22 from 8:00 a.m. until noon.

Assistant Manager/Finance Director Keaton advised Park Board has set Saturday, March 22 as our Annual Community Park Cleanup Day. Cleanup will be from 10:00 a.m. until noon with trash bags and equipment provided at Golden Gate Park, Ward Park and the Westbrook Soccer Complex. Park Board and the City of Brookville will serve hot dogs and refreshments at noon in Shelter #3 at Golden Gate Park

Assistant Manager/Finance Director Keaton requested Council adopt proposed Resolution No. 14-09, which allows the City to pay for costs associated with our OPWC Wastewater Treatment Plant Project and to be reimbursed by the State of Ohio. Assistant Manager/Finance Director Keaton stated the only cost that she sees the City paying for up front is the gas line extension along Wolf Creek Street.

Motion by Cantrell, second by Kirklin to read proposed Resolution No. 14-09. All yeas, motion carried.

Motion by Garber, second by Letner to accept the first reading, dispense with the second and third reading and adopt Resolution No. 14-09 entitled "A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATIONS OF THE CITY OF BROOKVILLE ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS SEWER FUND FOR THE WASTEWATER TREATMENT PLANT IMPROVEMENT, PHASE I PROJECT CD25Q WITH THE PROCEEDS OF TAX EXEMPT DEBT OF THE STATE OF OHIO, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Assistant Manager/Finance Director Keaton requested Council adopt proposed Resolution No. 14-10 which opposes the passage of Amended Substitute House Bill 5, by the Ohio General Assembly.

Motion by Cantrell, second by Garber to read proposed Resolution No. 14-10. All yeas, motion carried.

Motion by Cantrell, second by Kirklin to accept the first reading, dispense with the second and third reading and adopt Resolution No. 14-10 entitled "A RESOLUTION STRONGLY OPPOSING THE PASSAGE OF AMENDED SUBSTITUTE HOUSE BILL 5 BY THE OHIO GENERAL ASSEMBLY, ENCOURAGING THE ADOPTION OF CHANGES RECOMMENDED BY THE OHIO MUNICIPAL LEAGUE, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Assistant Manager/Finance Director Keaton reminded everyone the next Council Meeting on February 18, 2014 will be held at the Brookville High School Auditorium, beginning at 6:30 p.m. with the Public Hearing beginning at 7:30 p.m.

Mayor Seagraves had no report.

Assistant Manager/Finance Director Keaton announced the February Park Board Meeting is cancelled due to lack of a quorum. The next Park Board Meeting will be held on March 11, 2014.

Motion by Garber second by Kirklin to read proposed Resolution No. 14-02 through proposed Resolution No. 14-08. All yeas, motion carried.

Motion by Kirklin, second by Letner to accept the first reading, dispense with the second and third reading and adopt Resolution No. 14-02 entitled "A RESOLUTION ESTABLISHING A NEW WAGE SCALE FOR FULL-TIME HOURLY CITY EMPLOYEES, AND DECLARING IT AN EMERGENCY"; Resolution No. 14-03 entitled "A RESOLUTION ESTABLISHING A NEW WAGE SCALE FOR PART-TIME, SEASONAL AND/OR TEMPORARY HOURLY CITY EMPLOYEES, AND DECLARING IT AN EMERGENCY"; Resolution No. 14-04 entitled "A RESOLUTION ESTABLISHING THE COMPENSATION OF THE CITY MANAGER, AND DECLARING IT AN EMERGENCY"; Resolution No. 14-05 entitled "A RESOLUTION ESTABLISHING THE COMPENSATION OF THE ASSISTANT CITY MANAGER/DIRECTOR OF FINANCE/CLERK OF COUNCIL, AND DECLARING IT AN EMERGENCY"; Resolution No. 14-06 entitled "A RESOLUTION ESTABLISHING THE COMPENSATION OF THE DIRECTOR OF FIRE, AND DECLARING IT AN EMERGENCY"; Resolution No. 14-07 entitled "A RESOLUTION ESTABLISHING THE COMPENSATION OF THE DIRECTOR OF POLICE, AND DECLARING IT AN EMERGENCY" and Resolution No. 14-08 entitled "A RESOLUTION ESTABLISHING THE COMPENSATION OF THE DIRECTOR OF LAW, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Motion by Garber second by Kirklin to read proposed Resolution No. 14-11. All yeas, motion carried.

Motion by Garber second by Cantrell to accept the first reading, dispense with the second and third reading and adopt Resolution No. 14-11 entitled "A RESOLUTION AUTHORIZING THE CITY MANAGER TO DISPOSE OF SURPLUS PROPERTY EITHER AT A PUBLIC AUCTION, A PRIVATE SALE, OR BY INTERNET AUCTION, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Motion by Letner second by Kirklin to read proposed Ordinance No. 2014-04. All yeas, motion carried.

Motion by Garber second by Letner to accept the first reading of proposed Ordinance No. 2014-04. All yeas, motion carried.

Motion by Kirklin second by Garber to read proposed Ordinance No. 2014-05. All yeas, motion carried.

Motion by Garber second by Letner to accept the first reading of proposed Ordinance No. 2014-05. All yeas, motion carried.

There was no Old Business.

In New Business, Member Garber requested an Executive Session on an Economic Development Matter.

Motion by Kirklin, second by Cantrell to go into Executive Session on a Real Estate Matter as requested by Manager Wright and an Economic Development Matter as requested by Member Garber. All yeas, motion carried.

Mayor Seagraves called Council back into Regular Session.

Motion by Kirklin, second by Garber to authorize Manager Wright to enter into and sign a Purchase and Sale Agreement with M & L Electric to sell Lot 2619, 1.586 acres, on the northwest corner of Arlington and Nutrition Way in the NorthBrook Industrial Park for a price of \$45,000. All yeas, motion carried.

Motion by Garber, second by Cantrell to adjourn. All yeas, motion carried.

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Sonja M. Keaton, Clerk

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David E. Seagraves, Mayor