

BROOKVILLE CITY COUNCIL  
REGULAR MEETING  
May 6, 2014

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 7:30 p.m. on May 6, 2014 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Apgar, Cantrell, Duncan, Garber, Kirklin and Letner; Fire Chief Fletcher, Police Chief Jerome, Manager Wright and Assistant Manager/Finance Director/Clerk Keaton were present. Law Director Stephan was absent.

Motion by Duncan, second by Apgar to accept the Agenda with two additions. All yeas, motion carried.

Motion by Apgar, second by Kirklin to accept the April 15, 2014 Regular Meeting Minutes as presented. All yeas, motion carried.

Mayor Seagraves announced Law Director Stephan is not present as he is on a well-deserved vacation.

Erin Ketchen, of 14 Larry Court, requested Council permission to block off Marilyn Way from Larry Court to the end of Marilyn Way on Friday, May 30, 2014 from 6:30 p.m. until 9:00 p.m. for a neighborhood Block Party.

Mayor Seagraves stated Council normally asks residents to coordinate their Block Party schedule with the Police and Fire Departments so that they are aware of what is going on.

Motion by Cantrell, second by Kirklin to allow residents to block off Marilyn Way from Larry Court to the end of Marilyn Way on Friday, May 30, 2014 from 6:30 p.m. until 9:00 pm. for a neighborhood block party. All yeas, motion carried.

Manager Wright requested confirmation that Marilyn Way will be blocked from Larry Court to the end of Marilyn Way and asked if the neighborhood residents are aware of the block party?

Ms. Ketchen confirmed that Marilyn Way will be blocked from Larry Court to the end of Marilyn Way. Mr. Ketchen said half of the residents have been contacted and she will make sure the others are informed now that she has Council approval.

Fire Chief Fletcher stated the only request the Fire Department has is that vehicles are not used to block the roadway in case of an emergency.

Carrie Walker, Brookville Lamplighter employee, requested permission to block off Columbia Street between Market Street and the alley before Main Street on May 17, 2014 for a Benefit for the Kevin Argabright family. Ms. Walker stated the benefit would begin at 8:00 a.m. and end at 2:30 a.m. A breakfast will be served from 8:00 a.m. until 11:00 a.m. and families with small children are expected to attend, so blocking the street would ensure safety for the children. Ms. Walker stated organizers would like access to the roadway in order to move the D.J and band in and out.

Mayor Seagraves asked how late the band will be playing?

Ms. Walker stated the band will play inside the Lamplighter from 9:00 p.m. until midnight.

Police Chief Jerome stated he thinks it would be easier to block the curb off rather than the whole street. Police Chief Jerome advised alcohol is prohibited outside the bar.

Ms. Walker stated there will be someone posted at the front and back door to make sure no one takes alcohol out of the bar.

Fire Chief Fletcher advised he will make sure an annual fire inspection of the Lamplighter is completed before the event.

Police Chief Jerome stated there is no need to block the street after the breakfast is over as there will be no kids in the area after that.

Fire Chief Fletcher commented there are four parking spaces so if the curb was made a no parking area that would take care of the event.

Police Chief Jerome agreed there is no need to block the street off from 8:00 a.m. until 2:30 a.m. if the concern is just getting the DJ and band equipment in and out. Police Chief Jerome advised no parking signs will be put in place after the breakfast event is over.

Motion by Kirklin, second by Cantrell to block off Columbia Street from 8:00 a.m. until noon and to block parking on Columbia Street between Market Street and the alley from 12:00 p.m. until 2:30 a.m. on May 17, 2014 for the Lamplighter event to benefit the Argabright family. All yeas, motion carried.

Wayne Booher, of Booher Insurance, thanked the community for all of their support after the recent fire at their business on Market Street. Mr. Booher stated the outpouring of support has been wonderful and Fire Chief Fletcher and his crew did an excellent job knocking the fire down and saving a lot of their personal property. They were protecting property at the same time they were knocking the fire down and Mr. Booher said he just cannot say enough about them. Mr. Booher commented that Manager Wright and the Service Department have been an unbelievable help to them as well. Mr. Booher said all departments should be commended and expressed a hearty thank you to all of them.

Mayor Seagraves thanked Mr. Booher for his comments and stated he is proud of our staff and everything they did to help.

Mr. Booher commented, in case anyone was concerned, he does have insurance on the property.

Manager Wright reported Vectren is currently working to replace 388 gas meters that are located inside homes in Brookville. Vectren has contracted with local company Ritter Plumbing to move 137 of those inside meters outside this year. These meters are located on Western Avenue, South Clay Street, Rock Street, Maple Street, Sycamore Street, Wall Street and Vine Street. Manager Wright advised Ritter will camera our sewer lines so they do not accidentally bore through them. Manager Wright advised there will be little street excavation as Ritter is able to bore through the ground to replace the gas service lines to the residences. Manager Wright asked that questions or complaints about the project be directed to him.

Mayor Seagraves stated Ritter and Vectren were at his house last week marking lines and asked if the green flags in his yard are marking where the gas line will be replaced?

Manager Wright said the green flags mark where the sewer lines are so that they do not bore into them.

Manager Wright asked for Council approval to submit a Community Development Block Grant application to Montgomery County to replace 40-60 of our ADA curb ramps at many of our crosswalks with truncated dome ramps. Manager Wright advised the target range is a \$70,000 to \$80,000 project, with grant funds to cover half of the cost.

Motion by Apgar, second by Kirklin to authorize Manager Wright to submit a Montgomery County Community Development Block Grant for replacing curb ramps with ADA truncated dome ramps. All yeas, motion carried.

Mayor Seagraves asked Manager Wright what the City's involvement will be with the circus event that will be in Brookville on Thursday, May 8, 2014?

Manager Wright reported the City will provide dumpsters and the Fire Department will perform inspections as they would with any other event.

Member Garber commented the circus tickets do not differentiate between the early and late performance and stated he hopes there is enough seating available for everyone. Member Garber asked if we are going to place a barricade along Brookville Johnsville Road?

Manager Wright advised he reviewed the plot plan of the circus layout and did not see any issues. Manager Wright stated staff will be on hand during the circus set-up to ensure things are properly placed.

Manager Wright reported the in-house work has been completed at the Wastewater Treatment Plant and the pre-bid meeting will be held this Friday, May 9, 2014.

Manager Wright reported the Golden Gate Restroom Project is on schedule. The roof is on and the project should be complete in 4-6 weeks.

Manager Wright requested Council adopt proposed Resolution No. 14-17 regarding the two bridges that are within the City, which are required to be inspected annually by a certified engineer. In the past we have contracted with the Montgomery County Engineer's office to complete these inspections. Manager Wright reported the Ohio Department of Transportation (ODOT) has a new program where they are inspecting all the City's bridges at no charge and recommended we contract with ODOT to perform our bridge inspections from this point forward.

Motion by Kirklin, second by Apgar to read proposed Resolution No. 14-17. All yeas, motion carried.

Motion by Duncan, second by Apgar to accept the first reading, dispense with the second and third reading and adopt Resolution No. 14-17 entitled "A RESOLUTION TO CONSENT AND COOPERATE WITH THE DIRECTOR OF TRANSPORTATION FOR BRIDGE INSPECTION AND PROGRAM SERVICES IN THE CITY OF BROOKVILLE, OHIO, MONTGOMERY COUNTY, OHIO AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Manager Wright reported the Leaf & Blossom Club has been awarded a \$500 Keep Montgomery County Beautiful Grant from the Montgomery County Solid Waste District, which will be used towards the flowers and planters on Market Street. Manager Wright reported the City will be adding to the grant this year and the planters should be out in the next few weeks.

Mayor Seagraves asked if the Brookville Leaf & Blossom Club will be helping with the planters this year.

Assistant Manager/Finance Director Keaton replied the grant was submitted on behalf of the Brookville Leaf & Blossom Club and they will be participating with the planters.

Manager Wright reported the City recently contracted some street repair work out on four major areas that were too large for the City to repair.

Manager Wright requested an Executive Session on an Economic Development Matter.

Fire Chief Fletcher reported the Brookville Fire Department responded to 131 EMS and 33 Fire Incidents during the month of April, which are 69 more incidents than in April of 2013. This represents a huge increase for the Fire Department.

Fire Chief Fletcher reported the Fire Department requests a decent amount of mutual aid, especially for a Market Street type of fire, because of the potential of it burning multiple buildings. Fire Chief Fletcher reported we had to rely on mutual aid while we were fighting our fires, as well as while one of our medics was out for service and thanked those departments for their assistance. Fire Chief Fletcher reported the Fire Department will conduct flow testing in May, June and July. The data gathered will give a good assessment of our water system for future planning. Fire Chief Fletcher advised residents may experience some slight discoloration of their water.

Police Chief Jerome reported the Brookville Police Department has handled 213 Reportable Incidents year-to-date, compared to 216 during this same time period last year. Citations are down 27 for a total of 155 Citations year-to-date. Police Chief Jerome reported the female self-defense class held last weekend was successful. The Police Department will be assisting with the Chamber of Commerce Circus on Thursday and the Relay for Life 5K run on Saturday. Police Chief Jerome reported other upcoming events involving the Police

Department are the annual Optimist Bike Rodeo and a Bullying Presentation at Plainview Open Bible Church.

Assistant Manager/Finance Director Keaton presented the April 30, 2014 Fund Balance for Council review and approval.

Motion by Duncan, second by Cantrell to approve the April 30, 2014 Fund Balance as presented. All yeas, motion carried.

Assistant Manager/Finance Director Keaton requested Council approval to transfer \$100,000 to the Street M&R Fund, \$10,000 to the Park Fund and \$20,000 to the Note Retirement-NorthBrook Fund as appropriated.

Motion by Letner, second by Cantrell to approve the transfer of \$100,000 to the Street M&R Fund, \$10,000 to the Park Fund and \$20,000 to the Note Retirement-NorthBrook Fund as appropriated. All yeas, motion carried.

Assistant Manager/Finance Director Keaton presented a request from Charles Helton, of 212 Columbia Street, to block off the alley between Salem and Columbia Streets on Saturday, May 10 from noon to 9:00 p.m. for a graduation Block Party celebration for his wife. Mr. Helton has informed the neighbors of the event.

Motion by Kirklin, second by Garber to allow Mr. Helton to block off the alley between Salem and Columbia Streets on Saturday, May 10 from noon to 9:00 p.m. for a Block Party. All yeas, motion carried.

Assistant Manager/Finance Director Keaton advised that from March 15 through April 15, the Vandalia Income Tax Office assisted 212 Brookville resident taxpayers at their counter and answered 200 phone calls and emails regarding city income tax.

Member Garber suggested the tax return forms be simplified for residents to eliminate the need for assistance in filling them out.

Assistant Manager/Finance Director Keaton reported the May Planning Commission Meeting has been changed from May 15 to Thursday, May 22, 2014 at 7:30 p.m.

Assistant Manager/Finance Director Keaton presented information on the Help Us Program that Kathy Hubley has organized to help students fulfill their community service hours. The group has had three clean-up days to date and is planning several more in May.

Mayor Seagraves thanked Vice Mayor Cantrell for an excellent job chairing the Council Meetings during his recent illness. Mayor Seagraves also thanked everyone for their thoughts and prayers while he was off. Mayor Seagraves commented he voted today and there seemed to be a good turnout at the polls. Mayor Seagraves wished everyone a Happy Mother's Day.

Member Cantrell commented Council is happy to have the Mayor back in attendance.

There was no Old Business.

There was no New Business.

Mayor Seagraves reported former Council Member Kenny Corder passed away last week and expressed sympathy for his family.

Motion by Duncan, second by Kirklin to go into Executive Session on an Economic Development Matter as requested by Manager Wright. All yeas, motion carried.

Mayor Seagraves called Council back into Regular Session.

Motion by Duncan, second by Kirklin to adjourn. All yeas, motion carried.