

BROOKVILLE CITY COUNCIL  
REGULAR MEETING  
December 16, 2014

The Regular Meeting of the Brookville City Council was called to order by Vice Mayor Cantrell at 7:30 p.m. on December 16, 2014 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Apgar, Duncan, Garber, Kirklin and Letner; Fire Chief Fletcher, Police Chief Jerome, Law Director Stephan, Manager Wright and Assistant Manager/Finance Director/Clerk Keaton were present. Mayor Seagraves was absent.

Motion by Duncan, second by Apgar to accept the Agenda as presented. All yeas, motion carried.

Motion by Apgar, second by Garber to accept the December 2, 2014 Regular Meeting Minutes as presented. All yeas, motion carried.

Manager Wright reported the leaf collection program has ended for the year, which is about one week later than normal due to an early snowfall that prevented pick up for a week or more. Residents who still have leaves can bag them or put them in the trash.

Manager Wright requested Council approval to participate in a multi-jurisdictional cooperative aerial photography project of Montgomery County. Manager Wright advised the current aerial photography of the county is built into software that can be accessed by our Property Maintenance and Economic Development Specialist and has proven to be a useful tool. The new project will update the current software and provide new and better features.

Member Apgar asked what the cost is to participate?

Manager Wright replied the maximum cost is \$5,000, which we would not be responsible for until 2016. Manager Wright reported all of the agencies in Montgomery County will be asked to participate.

Member Letner inquired if this is a GIS mapping project?

Manager Wright advised that is correct.

Fire Chief Fletcher commented he uses the current GIS program on a daily basis. It has proven to be an invaluable tool to our dispatchers as well.

Member Kirklin inquired if it would be safe to assume that it would cost two to three times as much to do something comparable to this program ourselves?

Manager Wright replied it would probably cost that much just to hire the plane to do the project.

Member Letner agreed.

Motion by Duncan, second by Garber to authorize Manager Wright to enter into an Agreement with the Montgomery County Engineers Office to participate with the Orthoimagery Aerial Photographs Project. All yeas, motion carried.

Manager Wright commented on House Bill 5, which is attempting to standardize municipal income tax laws in Ohio that was passed by the Senate last week and is currently on the Governor's desk for his signature. Manager Wright stated once the Bill is signed, we will take another hit as it will have a financial impact on the City. Manager Wright stated he provided Council with a memo based on an article written by two city managers that puts House Bill 5's effect into perspective.

Manager Wright wished the Mayor, Council and citizens a Happy Holiday.

Vice Mayor Cantrell inquired about the letter to ODOT that was requested at the last Council Meeting regarding the intersection of Route 49 and Brookville Salem?

Manager Wright reported that Mayor Seagraves recently met with the Deputy Director of ODOT and was advised they are currently getting a lot of pressure from Clay Township and Montgomery County regarding that intersection. Manager Wright advised that he is 99 percent certain that there will not be a light installed there because of its proximity to the interstate. Manager Wright stated Mayor Seagraves made Council's feelings known, however, with all of the other pressure that ODOT is getting regarding the issue; they are doing everything they can do.

Member Garber asked if a letter signed by all of Council and the Mayor would help?

Vice Mayor Cantrell agreed and stated she would like to send a letter so that ODOT knows we are on the same page. Even though the intersection is out of the City limits, many of our residents use it on a daily basis.

Member Garber asked if better lighting would help?

Fire Chief Fletcher commented the accidents are not as often during daylight hours, but his feeling is if you make any changes to Brookville Salem, there are still similar crashes at Pleasant Plain Road and Route 49 or at Route 40 and Route 49. Fire Chief Fletcher stated the number of crashes are characteristic of a limited access highway area.

Manager Wright stated it is a similar situation with the number of accidents at Route 40 and Diamond Mill. Manager Wright stated he will prepare a letter for Council to review at the next Council Meeting. Manager Wright advised that Fire Chief Fletcher should be getting a letter from ODOT about a meeting regarding that location.

Vice Mayor Cantrell commented she is not an engineer, but she thinks there are many ways to resolve the issue, and she feels with enough pressure ODOT might consider it.

Fire Chief Fletcher commented the second ambulance is back in service after major engine repairs and the Fire Department ran it hard all weekend long without any problems. Fire Chief Fletcher reported when you break down the number of miles traveled to transport patients, the Fire Department puts a lot of miles on an ambulance in a short amount of time. Fire Chief Fletcher stated when the third medic comes in and the call volume is spread over three vehicles it will definitely help, as well as when the new Samaritan North emergency room opens.

Police Chief Jerome reported the Brookville Police Department has handled 638 Reportable Incidents year-to-date, compared to 697 during this same time period last year. Citations are up 12 for a total of 525 Citations year-to-date. The Brookville Police Department made 148 traffic stops during the month of November, which is a decrease of 29 traffic stops over this same time period last year.

Police Chief Jerome reported the Toys for Tots Program went extremely well this year, with 12 boxes of toys donated, along with \$3,500 in monetary donations. Police Chief Jerome reported that Officer Steve Whiteaker administrated the program and commended him for a job well done. Police Chief Jerome stated due to the overwhelming success of the program, the Marines allowed us to be a distribution point this year so the Police Department worked with Brookville Schools to coordinate sponsoring sixteen children and nine families in the Brookville area. Police Chief Jerome reported even after sponsoring these families, we were still able to donate nine boxes of toys to the Toys for Tots Program. Police Chief Jerome commented that the Brookville Eighth Grade Class also donated prize money they had won in a contest that was earmarked for a class party. The students decided to opt out of the party to help other kids in need. Police Chief Jerome reported he and Officer Whiteaker will be meeting to determine whether to stay in the Toys for Tots Program or to begin a local program of our own to help local families in need.

Vice Mayor Cantrell observed she would hate to see us eliminate the Toys for Tots Program in its entirety. It was heartwarming to see the signs everywhere and to witness the support for this program and she would like Brookville to remain a part of that.

Police Chief Jerome advised if the Marines allow us to remain a distribution center and we can coordinate earlier with the school, we will continue to stay with the Toys for Tots Program as the goal is to help as many local families as possible.

Officer Whitaker commented because of the amount of toys we brought in under the Toys for Tots Program, the amount of toys distributed throughout the district increased, and the Program Director gave us the freedom to take care of our families and they will take the remainder.

Law Director Stephan had no report, but requested an Executive Session on a Personnel Matter.

Assistant Manager/Finance Director Keaton requested Council approval to adopt proposed Resolution No. 14-31, which amends the 2014 Appropriations and Certificate of Estimated Resources.

Motion by Garber, second by Duncan to read proposed Resolution No. 14-31. All yeas, motion carried.

Motion by Duncan, second by Apgar to accept the first reading, dispense with the second and third reading and adopt Resolution No. 14-31 entitled "A RESOLUTION AMENDING THE 2014 APPROPRIATIONS AS SET FORTH BELOW, PURSUANT TO SECTION 5705.40 OF THE OHIO REVISED CODE AND SECTION 12.35 OF THE OHIO ADMINISTRATIVE CODE AND APPROVING THE AMENDMENT TO THE CERTIFICATE OF ESTIMATED RESOURCES AS SET FORTH BELOW AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Assistant Manager/Finance Director Keaton requested Council authorization to issue a check this month to the Montgomery County Sheriff for our 2014 Radio User Fees in the amount of \$5,687.64, a check to 503 Diesel Performance in the amount of \$8,771.65 and a check to Brookville Local Schools in the amount of \$152,938.06.

Motion by Garber, second by Kirklin to authorize a payment to the Montgomery County Sheriff for our 2014 Radio User Fees in the amount of \$5,687.64, a payment to 503 Diesel Performance in the amount of \$8,771.65 and a payment to Brookville Local Schools in the amount of \$152,938.06. All yeas, motion carried.

Assistant Manager/Finance Director Keaton requested Council adopt Resolution No. 14-32, which allows an advance on taxes collected by the Montgomery County Treasurer in 2015 for tax year 2014. The proposed Resolution allows the City to receive advances on tax dollars collected for Real Estate from February to April and again from July to September.

Motion by Garber, second by Kirklin to read proposed Resolution No. 14-32. All yeas, motion carried.

Assistant Manager/Finance Director Keaton advised the reason for the emergency is to ensure the timely return to the Montgomery County Auditor's Office.

Motion by Kirklin, second by Garber to accept the first reading, dispense with the second and third reading and adopt Resolution No. 14-32 entitled "A RESOLUTION AUTHORIZING THE REQUEST FOR AN ADVANCE OF TAXES COLLECTED IN 2015 FOR TAX YEAR 2014 AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Assistant Manager/Finance Director Keaton requested Council approval to designate two of its members to sit on the Volunteer Firefighters Dependent Fund for 2015. Members Duncan and Letner sat on this Board in 2014 and have indicated they would like to serve as Legislative Board Members on this Fund for 2015.

Motion by Apgar, second by Garber to designate Member Duncan and Member Letner to serve as Legislative Board Members for the Firefighters' Dependents Fund for 2015. Letner abstain, Kirklin yea, Apgar yea, Duncan abstain, Garber yea, Cantrell yea. Motion carried with four yeas and two abstentions.

Assistant Manager/Finance Director Keaton requested Council approval to receipt 90% of the revenue from EMS billing into the General Fund for operations of the Fire Department and 10% of the revenue from EMS Billing into the Fire Capital Improvement Fund for 2015, as in 2014.

Motion by Apgar, second by Garber to receipt 90% of the revenue from EMS billing into the General Fund for operations of the Fire Department and 10% of the revenue from EMS Billing into the Fire Capital Improvement Fund for 2015 as recommended by Assistant Manager/Finance Director Keaton. All yeas, motion carried.

Assistant Manager/Finance Director Keaton requested Council approval to set the labor rate for the Service Department Mechanic at \$45 per hour for 2015, for work performed on the City fleet.

Motion by Apgar, second by Kirklin to set the labor rate for the Service Department Mechanic at \$45 per hour for 2015, for work performed on the City fleet. All yeas, motion carried.

Assistant Manager/Finance Director Keaton requested Council adopt proposed Resolution No. 14-33 that adopts our 2015 Appropriations.

Motion by Garber, second by Apgar to read proposed Resolution No. 14-33. All yeas, motion carried.

Motion by Duncan, second by Garber to accept the first reading, dispense with the second and third reading and adopt Resolution No. 14-33 entitled "ANNUAL APPROPRIATION RESOLUTION AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Assistant Manager/Finance Director Keaton requested Council approval to issue Super Blanket Purchase Order Certificates in 2015 for recurring monthly or quarterly expenditures such as DP&L, DPLER, Speedway, MED3000, Montgomery County Solid Waste, NIC, Rumpke Recycling, Rumpke Porta-Jons, Huntington Lease, Rod Stephan, Vandalia Income Tax, Anthem, A.T.A.C, Modern Leasing, Brookville Local Schools, Paul Marburger, Dan Music, Jeffery Startzman, Miami Valley Lighting, Treasurer, State of Ohio (debt payments), Code Credit Union (HSA deposits), Ron Chandler (Ball Diamond Manager), Englewood Dispatch and numerous others.

Motion by Duncan, second by Apgar, second by to allow Assistant Manager/Finance Director Keaton to issue Super Blanket Purchase Order Certificates in 2015 for recurring monthly or quarterly expenditures as requested by Assistant Manager/Finance Director Keaton. All yeas, motion carried.

Assistant Manager/Finance Director Keaton reported our Annual Report Calendar is scheduled to be mailed out along with the Winter edition of our City Newsletter this week. All City residents and businesses should receive this in the mail. Assistant Manager/Finance Director Keaton advised anyone who lives within the Brookville city limits and does not receive the calendar should call the City Office. Assistant Manager/Finance Director Keaton thanked the Department Heads for providing information for the Annual Report Calendar and to Deputy Clerk Kim Duncan for working tirelessly on putting the calendar together over the last few months.

Vice Mayor Cantrell wished everyone a safe, happy and healthy Holiday Season on behalf of Mayor Seagraves. Vice Mayor Cantrell also thanked our Service personnel who are unable to be with their families during the Holidays, and thanked the City employees and Staff for their efforts throughout the year.

Member Garber commented there are a lot of phone call scams happening right now and stated if we had the all-call system we could alert residents to watch out for these types of calls.

Police Chief Jerome advised the Police Department gave the information to the Brookville Star on some scams to watch out for, and they are publishing an article to alert residents in this week's Brookville Star. Police Chief Jerome stated when residents began to complain about the scams, the deadline for putting an article into the Winter Newsletter had already passed.

Fire Chief Fletcher stated neither Englewood Dispatch nor Montgomery County has moved forward with an all-call system that we could partner with and asked if Council would like to direct Staff to explore the options of getting an all call system on our own?

Member Kirklin inquired if it would be easier to use an email based system?

Fire Chief Fletcher stated a reverse 911 system requires no effort on anyone's part and has proven to be the most successful method of getting messages to every resident.

Fire Chief Fletcher commented that building a distribution list for an email based system would not be difficult, but getting the information from residents and keeping it updated may be difficult.

Member Kirklin stated although an all-call system delivers alerts, some residents would still be angered by it.

Fire Chief Fletcher agreed, but advised an email system would prove difficult to get the information from every resident.

Member Garber commented that even if we only notified one-third of our residents with an email alert, word of mouth would spread the alert.

Member Apgar stated it would be time consuming to send email alerts to residents and that a reverse 911 system is the way to go. Member Apgar advised many older folks in this town do not own computers.

Member Garber stated the email system and word of mouth would be better than doing nothing. Once the email data base system is built, it would just be a matter of composing a message and hitting send to all.

Police Chief Jerome commented the Police Department will continue to educate people on scammers but unfortunately it is a huge problem in every community. Police Chief Jerome commented the FBI only prosecutes cases involving \$10,000 or more.

There was no Old Business.

There was no New Business.

Motion by Duncan, second by Garber to go into Executive Session on a Personnel Matter as requested by Law Director Stephan. All yeas, motion carried.

Vice Mayor Cantrell called Council back into Regular Session.

Motion by Duncan, second by Garber to adjourn. All yeas, motion carried.

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Sonja M. Keaton, Clerk

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Margo M. Cantrell, Vice Mayor