

BROOKVILLE CITY COUNCIL
REGULAR MEETING
April 7, 2015

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 7:30 p.m. on April 7, 2015 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Apgar, Cantrell, Duncan, Garber, Kirklin and Letner; Fire Chief Fletcher, Police Chief Jerome, Law Director Stephan, Manager Wright and Assistant Manager/Finance Director/Clerk Keaton were present.

Motion by Duncan, second by Apgar to accept the Agenda as presented. All yeas, motion carried.

Motion by Kirklin, second by Letner to accept the March 17, 2015 Regular Meeting Minutes and the March 24, 2015 Special Meeting Minutes as presented. All yeas, motion carried.

Manager Wright presented a request from the Brookville Baseball Club for their Opening Day Parade on May 2, 2015 at 11:00 a.m. The parade will follow the usual route from Carr Drive to Albert Road to Salem Street to Market Street to Wolf Creek Street to Arlington Road to Golden Gate Park.

Motion by Kirklin, second by Apgar to allow the Brookville Baseball Club to hold their annual Opening Day Parade on May 2, 2015 at 11:00 a.m. as requested. All yeas, motion carried.

Manager Wright reported the Sanitary Sewer Extension Project from the north side of Blue Pride Drive to the south side that will service the property purchased by the Montgomery County Public Library has been completed as agreed in the terms of the sale. Pavement restoration should be completed in the next few weeks.

Manager Wright stated our street sweeping program has begun with about one-fourth of the streets completed with the remainder of the streets to be completed soon.

Manager Wright reported we recently repaired a water main break in the 10" main on Sycamore Street.

Member Garber asked if the main was cast iron?

Manager Wright replied the water main was cast iron.

Member Letner asked if it was a crack or a hole in the main?

Manager Wright replied it was a crack in the water main.

Manager Wright reported we have submitted an ED/GE grant application for Project Albert, a new business we have been working with to occupy the old Benchmark building on Albert Road. Manager Wright reported staff will give a Power Point presentation to the ED/GE Committee on April 22, 2015.

Manager Wright reported he and Assistant Manager/Finance Director Keaton met with all of our employees in groups to educate them as to the necessity of our income tax levy. This will help our employees answer questions regarding the levy if approached by citizens. Manager Wright reported Staff and Council have also met with various service groups to present information on the levy.

Member Garber stated he is looking at the spreadsheet of meetings and asked if there are any he could attend?

Mayor Seagraves replied Member Garber can attend any meeting as it does not matter how many City representatives are present. Mayor Seagraves commented the most important thing is sharing the impact of what we are experiencing with the voters. There are still some evening meetings anyone can step in on.

Member Garber suggested we meet with local teachers at their Staff meetings as they talk a lot to parents and kids, and are affected by the tax.

Member Cantrell suggested an informal public meeting at the library that citizens could attend to ask questions about the levy. Member Cantrell stated Handivan also holds a monthly meeting that is attended by various volunteer organizations and suggested we attend that meeting as well.

Member Duncan suggested meeting with the local PTA.

Member Kirklin stated she will reach out to PTA to find out when they meet.

Mayor Seagraves advised we have 50 yard signs to promote the levy and each Council Member can take three signs. Manager Wright is going to place the remaining 20 signs in high traffic areas throughout the City.

Manager Wright stated Staff will discuss the door knockers at the next Staff Meeting and we will come up with a plan to distribute them.

Member Kirklin inquired if Manager Wright looked at the curb that needs repaired on Westbrook Road just west of Wolf Creek Street?

Manager Wright replied he did assess the curb and it should be repaired in the next few weeks.

Member Garber asked if Miami Valley Lighting responded to the recent list of street lights submitted for repair?

Manager Wright replied nine of the eleven street lights have been repaired.

Assistant Manager/Finance Director Keaton presented the March 31, 2015 Fund Balance and Detailed Trial Balance (Quarterly Report) for Council review and approval.

Motion by Duncan, second by Cantrell to approve the March 31, 2015 Fund Balance and Detailed Trial Balance as presented. All yeas, motion carried.

Assistant Manager/Finance Director Keaton reported the Ohio Division of Liquor Control has informed us that all permits to sell alcoholic beverages in the City of Brookville will expire on June 1, 2015. In order to maintain permit privileges, every permit holder must file a renewal application. Ohio Revised Code Section 4307.27(B) provides Council with the right to object to the renewal of a permit and to request a hearing. Assistant Manager/Finance Director Keaton advised she met with Police Chief Jerome on the renewal of the liquor permits in Brookville and he had no concerns or objections. Assistant Manager/Finance Director Keaton recommended that Council waive the right to object to the renewal of the yearly permits to sell alcoholic beverages in the City that expire on June 1, 2015.

Motion by Apgar, second by Cantrell to waive the right to object to the renewal of the yearly permits to sell alcoholic beverages in the City that expire on June 1, 2015. All yeas, motion carried.

Assistant Manager/Finance Director Keaton reported that approximately 50 volunteers showed up to help with our Community Park Cleanup Day held on March 28, 2015 despite the cold temperatures. Approximately 3,000 pounds of tree limbs were chipped and many leaves were bagged. Assistant Manager/Finance Director Keaton thanked all the volunteers and staff for their assistance as this saves the City a lot of man hours in maintaining our parks.

Assistant Manager/Finance Director Keaton reported the City of Vandalia Income Tax Department assisted 66 residents with their local income tax returns. This was a decrease of 7 taxpayers compared to last year. Assistant Manager/Finance Director Keaton reminded residents that local income tax returns are due on April 15, 2015.

Assistant Manager/Finance Director Keaton reported we will once again participate with the cities of Englewood, Clayton and Union to hold an Electronics Recycling Day on Saturday, June 20, 2015 from 9:00 a.m. until 1:00 p.m. at the Englewood Government Center.

Fire Chief Fletcher reported the Brookville Fire Department has experienced its busiest first quarter ever with a 12.9% increase over January through March time frames from the past six years. The Brookville Fire Department responded to 124 EMS and 31 Fire incidents during the month of March, for a total of 155 Incidents for the month, an increase of 30 Incidents over this same time period last year.

Fire Chief Fletcher reported the Fire Department now has technology that is helping the Fire Department function more efficiently. Available on our computers and smart phones is call information from our Dispatch Center that displays additional information. By providing this additional information, such as additional pages of information on a particular building, hydrants and available flow data, this enables us to share it with neighboring firefighters.

Fire Chief Fletcher reported the Fire Department will soon begin the third year of our three-year fire hydrant maintenance project.

Member Cantrell inquired why the EMS call volume is increasing so much?

Fire Chief Fletcher responded our community is aging and calls to Brookhaven are up. Fire Chief Fletcher stated he has not been able to identify any reason that a targeted prevention program would address. Fire Chief Fletcher reported the Fire Department responds to quite a few lift assist calls and they encourage people to call the Fire Department if they need help of any kind.

Member Cantrell stated if it keeps increasing, we may need to address it.

Fire Chief Fletcher commented occasionally we have someone who leans on us more than they should. We refer them to resource agencies if possible, but people are running out of agencies to call when they need help. Resources are limited compared to what they were a few years ago.

Police Chief Jerome reported the Brookville Police Department has handled 147 Reportable Incidents year-to-date, compared to 140 during this same time period last year. Police Chief Jerome reported Citations are up a total of 12 Citations year-to-date, for a total of 138 Citations issued year-to-date.

Police Chief Jerome reported another drug investigation was recently completed resulting in the arrest of two adult subjects for Trafficking in Drugs.

Police Chief Jerome reported the Police Department will hold another Coffee with a Cop at Brookhaven on Wednesday, April 8, 2015.

Law Director Stephan requested an Executive Session on a Personnel Matter.

Mayor Seagraves had no report but requested an Executive Session on a Personnel Matter.

In Old Business, Member Duncan asked where we are on the Fire Contract negotiation?

Assistant Manager/Finance Director Keaton stated the Clay Township Trustees wanted to meet with us to discuss the upcoming renewal levy and recently decided to publish an article about the upcoming fire levy in the Brookville Star. The Trustees would like to meet and discuss contract negotiations after the Primary Election.

Member Duncan stated it looks like the marijuana issue is moving forward and going to pass. Member Duncan asked if Council needs start working on our zoning to limit this?

Law Director Stephan stated he will look at the ballot language and report back to Council on what we need to do.

Member Garber stated they need to gather all of their signatures first before it can go on the ballot.

Law Director Stephan stated the ballot language should address what is going to be lawful in the State of Ohio and we need to look at how that impacts us locally in regard to zoning.

Member Letner requested an Executive Session on a Personnel Matter.

Motion by Duncan, second by Kirklin to go into Executive Session on a Personnel Matter as requested by Law Director Stephan, Mayor Seagraves and Member Letner. All yeas, motion carried.

Mayor Seagraves called Council back into Regular Session.

Motion by Garber, second by Apgar to adjourn. All yeas, motion carried.

Sonja M. Keaton, Clerk

David E. Seagraves, Mayor