

BROOKVILLE CITY COUNCIL  
REGULAR MEETING  
May 5, 2015

The Regular Meeting of the Brookville City Council was called to order by Vice Mayor Cantrell at 6:30 p.m. on May 5, 2015 in the City Council Chambers. Members Apgar, Duncan, Garber, Kirklin, Letner and Law Director Stephan were present. Mayor Seagraves was absent.

Motion by Duncan, second by Apgar to go into Executive Session on a Personnel Matter regarding hiring of a City Manager. All yeas, motion carried.

Vice Mayor Cantrell called Council back into Regular Session.

The Regular Meeting of the Brookville City Council was called to order by Vice Mayor Cantrell at 7:32 p.m. on May 5, 2015 in the City Council Chambers. The Pledge of Allegiance was recited. Members Apgar, Duncan, Garber, Kirklin and Letner; Fire Chief Fletcher, Police Chief Jerome, Law Director Stephan, Manager Wright and Assistant Manager/Finance Director/Clerk Keaton were present. Mayor Seagraves was absent.

Motion by Duncan, second by Apgar to accept the Agenda as presented. All yeas, motion carried.

Motion by Apgar, second by Garber to accept the April 21, 2015 Regular Meeting Minutes as presented. All yeas, motion carried.

Ron Ullery, of 560 W. Westbrook Road, thanked the City for installing a sign at Golden Gate Park indicating where the ball diamonds are located in the rear of the park. Mr. Ullery also thanked Member Garber for following through with the pole removal on Arlington Road.

Manager Wright presented a request from Kim Wilder, of 125 Marilyn Way, to hold a Block Party on May 29, 2015 from 6:00 p.m. until 10:00 p.m. in front of 149 Marilyn Way.

Motion by Kirklin, second by Garber to approve the Block Party on Marilyn Way on May 29, 2015 from 6:00 p.m. until 10:00 p.m. as requested. All yeas, motion carried.

Manager Wright reported the Service Department has completed our street sweeping program for the spring season.

Manager Wright reported we recently completed a small project on Osage Street that involved removing two sharp curves in the roadway. The new street was built with asphalt grindings and will be paved at a later date as part of our street resurfacing program. Grass seed will be sown soon to complete the project. Manager Wright reported residents are pleased with the outcome and the Service Department personnel will certainly appreciate the project when they are plowing snow without having to negotiate the curves.

Manager Wright reported Cargill (formerly Provimi) purchased and planted five trees in our Westbrook Soccer Complex in recognition of Earth Day. The Service Department assisted by digging the holes for the trees. Manager Wright commented this generous donation is very much appreciated as Westbrook Park needs some trees.

Member Ullery commented there was a big crowd that attended the tree planting ceremony and assisted with the planting.

Manager Wright reported all of the wooden parking posts have been removed at Golden Gate Park and recycled content bumper blocks, purchased with grant money, have been installed in their place. Manager Wright reported as mentioned by Mr. Ullery, a sign indicating the location of the ball diamonds was also installed.

Manager Wright reported the City received notification that we are the recipient of a Recycling Incentive Grant from the Montgomery County Solid Waste District to purchase a new recycled content playground set for Golden Gate Park to be placed near the Brookville

Baseball Club diamonds. Montgomery County Solid Waste will contribute \$22,914 with the City contributing \$9,821 toward the grant.

Assistant Manager/Finance Director Keaton commented that recycled content mulch and borders are also included in this project.

Manager Wright reported Project Albert received a Montgomery County ED/GE grant in the amount of \$25,000. Assistant Manager/Finance Director Keaton and Economic Development Specialist Snedeker are also in the process of applying for a Jobs Ohio Revitalization Grant for the project.

Manager Wright requested Council approval to submit a Community Development Block Grant application to Montgomery County to replace an additional 40-60 of our ADA curb ramps at many of our crosswalks with truncated dome ramps. Manager Wright advised this is Phase 2 as we applied for and received grant money for this last year. The target range of the project is \$70,000 to \$80,000, with grant funds to cover half of the cost.

Motion by Duncan, second by Kirklin to authorize Manager Wright to submit a Montgomery County Community Development Block Grant application for replacing curb ramps with ADA truncated dome ramps. All yeas, motion carried.

Manager Wright reported the ODOT project to remove and construct a new three-lane overpass at Interstate 70 is slated to begin in July of 2017. ODOT is asking the City to endorse them in shutting the overpass down completely and detouring traffic. Manager Wright stated the other option is to maintain one lane with signalization on both sides.

Member Kirklin inquired about the time frame for completion if we do or do not shut down the roadway?

Manager Wright replied shutting down the roadway completely will reduce the project time from two construction seasons to one. There is the potential to accelerate the bridge construction even further under the full detour option as the State can offer incentives to the contractors for early completion. Manager Wright advised closing the roadway will also ensure there are no traffic shifts or pavement scarring from maintaining the roadway. Manager Wright advised maintaining one lane would potentially block the ramps at the intersection causing long delays and could be a disaster. Manager Wright stated by closing the roadway, the final bridge will not have construction joints and will be more durable.

Member Garber inquired whether the Fire Department can respond otherwise in order to get around the road closure?

Fire Chief Fletcher replied the Fire Department already has a contingency plan in the event there is a crash that shuts down the bridge. Fire Chief Fletcher stated one thing that would be important is to get an assurance from ODOT that cutovers on both sides of the overpass are not eliminated during construction so that the Fire Department does not have to travel to the next exit and back track to gain access to the Interstate.

Manager Wright stated other aspects in favor of closing the roadway completely is for the protection of the construction workers and the cost of construction is much less for ODOT and for the public. Manager Wright commented ultimately it is ODOT's decision whether or not to close the roadway, but they would like to have the support and endorsement of City Council. Manager Wright strongly recommended the full road closure and detour as it reduces the construction time from two construction seasons to one construction season.

Member Letner inquired whether ODOT does an impact study on how it will affect Highway Service businesses?

Manager Wright replied they probably do not.

Member Kirklin asked what the detour pattern will be?

Manager Wright stated that is yet to be determined.

Member Kirklin stated closing the road will present traffic to a dangerous intersection but a one lane shut down poses its own hazards.

Member Duncan asked if the on and off ramps will be open?

Manager Wright replied ODOT anticipates them to be open 95% of the time.

Motion by Garber, second by Kirklin to direct Staff to recommend, by letter, that ODOT close the overpass at Arlington Road and Interstate 70 to construct a new bridge for a one-year construction period to increase safety and to lower the expenses for the general public versus keeping one lane open for a two-year construction period. All yeas, motion carried.

Member Garber inquired about the Wastewater Treatment Plant Rehabilitation Project?

Manager Wright reported the work is progressing on schedule with nothing out of the ordinary.

Assistant Manager/Finance Director Keaton presented the April 30, 2015 Fund Balance for Council review and approval.

Motion by Duncan, second by Kirklin to accept the April 30, 2015 Fund Balance as presented. All yeas, motion carried.

Assistant Manager/Finance Director Keaton requested Council approval to transfer \$150,000 into the Street M&R Fund, \$10,000 into the Park Fund, \$20,000 into the Note Retirement-NorthBrook Fund and \$200,000 into the Capital Improvement Fund. These are partial transfers as appropriated.

Motion by Apgar, second by Kirklin to approve the transfer of \$150,000 into the Street M&R Fund, \$10,000 into the Park Fund, \$20,000 into the Note Retirement-NorthBrook Fund and \$200,000 into the Capital Improvement Fund as appropriated. All yeas, motion carried.

Assistant Manager/Finance Director Keaton requested Council approval to accept and authorize the signing of the Application for Deposit of Public Funds with LCNB National Bank, who recently acquired Brookville National Bank, for the deposit of public funds for active, inactive and interim funds. Assistant Manager/Finance Director Keaton advised our current Agreement with Brookville National Bank began on September 1, 2011 and was set to expire on August 31, 2016. This Application will allow us to continue depositing our public funds with LCNB National Bank through August 31, 2016.

Motion by Duncan, second by Garber to accept and authorize the signing of the Application for Deposit of Public Funds with LCNB National Bank for the deposit of public funds for active, inactive and interim funds through August 31, 2016. All yeas, motion carried.

Assistant Manager/Finance Director Keaton reported Lifeline Screening will hold their third preventive health screening event at the Christena Leiber Center on Thursday, July 2, 2015 and encouraged everyone to consider registering for this potentially life-saving event.

Assistant Manager/Finance Director Keaton reported the City entered into a three-year contract with Hyper-Reach, a mass notification system, and asked Fire Chief Fletcher for a presentation on this system.

Fire Chief Fletcher gave a brief presentation on the Hyper-Reach Emergency Notification System, which will allow us to send a mass voice, text, TTY or alarm message to our citizens. Fire Chief Fletcher advised we have entered into a 3-year contract with Hyper-Reach, which is extremely affordable and allows us unlimited use. Fire Chief Fletcher reported we can use this system to send mass notifications to the entire community or a specific region. It will be an outstanding resource for law enforcement, emergency

communications and generalized communications. Citizens will be able to sign up for the notification system in the next few weeks.

Fire Chief Fletcher reported Fire Department personnel responded to 113 EMS and 28 Fire Incidents, for a total of 141 Incidents for the month of April. Crews responded to two fires resulting in approximately \$32,000 of loss and a serious accident involving five high school students. The Fire Department has also been busy with preventative maintenance on fire hydrants, which will be completed this week. This saves the Service Department many man hours, and familiarizes the Fire Department personnel with hydrant locations throughout the City.

Police Chief Jerome reported the Brookville Police Department has handled 200 Reportable Incidents year-to-date, compared to 196 during this same time period last year. Police Chief Jerome reported Citations are up a total of 30 Citations over last year, for a total of 187 Citations issued year-to-date. The Brookville Police Department had 174 Traffic Stops in April 2015 compared to 101 Traffic Stops in April 2014.

Police Chief Jerome reported we have increased our patrols, which has resulted in a decrease in thefts from vehicles.

Police Chief Jerome stated the Police Department has received quite a few reports of scammers representing themselves as the IRS, trying to get specific bank account information from residents. Police Chief Jerome advised the Police Department is trying to educate people that this is a scam and not to give out their bank information.

Police Chief Jerome credited our Detective and Major for their diligence in the successful arrest and indictment of a male on three counts of rape under the age of 13 among other charges.

Police Chief Jerome reported 143 people are registered for the 5K run next weekend. A candlelight vigil will immediately follow the event.

Police Chief Jerome reported the Ride to the Wall motorcyclists will arrive in the City on May 20, 2015 at 4:30 p.m.

Vice Mayor Cantrell asked what the route is for the 5K?

Police Chief Jerome stated the 5K begins and ends at Brookville Schools.

Member Garber inquired how the Prom Promise program went?

Police Chief Jerome replied the Deny the Reaper Program went very well. The students who were removed from class had to write their own obituaries, which were read in an assembly at the end of the day. A couple who had lost their son in a crash also spoke to the students, which was impactful as well.

Manager Wright commented there is a rodeo fundraiser at Golden Gate Park on May 16, 2015. The fundraiser is for a Brookville High School graduate with cystic fibrosis who recently underwent a double lung transplant.

Member Letner asked how the Annual Bike Rodeo went?

Police Chief Jerome replied as far as he knows it went well. Officers went directly from there to the BBC Opening Day Parade.

Law Director Stephan had no report but requested an Executive Session on a Personnel Matter to consider the hiring of a City Manager.

Vice Mayor Cantrell commented she is on the committee organizing the rodeo on May 16, 2015 and encouraged everyone to attend.

There was no Old Business.

In New Business, Member Kirklin congratulated the Brookville High School Shades of Blue Choir for their First Place Ranking this Saturday at a competition in Cincinnati, Ohio.

Manager Wright requested an Executive Session on a Personnel Matter.

Motion by Duncan, second by Apgar to go into Executive Session on a Personnel Matter to consider the hiring of a City Manager as requested by Law Director Stephan and an Executive Session on a Personnel Matter as requested by Manager Wright.

Vice Mayor Cantrell called Council back into Regular Session.

Motion by Kirklin, second by Garber to set a Special Council Meeting for the purpose of interviewing City Manager candidates on May 11 at 6:30 p.m., May 12 at 6:30 p.m., May 13 at 6:30 p.m., May 14 at 6:30 p.m. and May 15 at 6:30 p.m. All yeas, motion carried.

Motion by Duncan, second by Letner to adjourn. All yeas, motion carried.

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Sonja M. Keaton, Clerk

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Margo Cantrell, Vice Mayor