

BROOKVILLE CITY COUNCIL
REGULAR MEETING
February 16, 2016

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 7:30 p.m. on February 16, 2016 in the City Council Chambers. The Pledge of Allegiance was recited. Members Apgar, Cantrell, Duncan, Kirklin and Letner; Manager Burkholder, Finance Director Keaton, Fire Chief Fletcher, Police Chief Jerome, Law Director Stephan, Clerk Wheeler and Public Service Director Williamson were present. Member Henry was absent.

Mayor Seagraves reminded Member Henry requested to be excused from tonight's meeting since she is out of town.

Motion by Duncan, second by Apgar to accept the Agenda as presented. All yeas, motion carried.

Roll Call by Clerk Wheeler.

Motion by Apgar, second by Kirklin to accept the February 2, 2016 Regular Meeting Minutes as presented. All yeas, motion carried.

Member Seagraves greeted citizens in the audience.

Manager Burkholder reported he has an upcoming meeting scheduled with an architect regarding the Arlington Road Bridge. He is in the process of working on a five-year capital improvement plan for the Wastewater Treatment Plant which will include a rate study. Service Director Williamson has ordered the needed UV lights for the Wastewater Treatment Plant and they should be installed prior to May 1st.

Manager Burkholder informed he and the Mayor had the pleasure of attending the Dayton State of the City address. City of Dayton Mayor, Nan Whaley gave a nice speech of the current state of Dayton, as well as future goals and challenges.

Manager Burkholder requested an Executive Session on a Real Estate Matter.

Finance Director Keaton requested Council authorization to issue a check in the amount of \$15,424.85 to the Montgomery County Treasurer for 2015 Property Taxes, as the tax bills are due February 19, 2016.

Motion by Kirklin, second by Apgar to authorize Finance Director Keaton to issue a check in the amount of \$15,424.85 to the Montgomery County Treasurer for 2015 Property Taxes. All yeas, motion carried.

Finance Director Keaton requested Council accept the first reading of proposed Resolution No. 16-03 that re-appoints Mr. Ronald Fletcher, Director of Fire for the City of Brookville. Chief Fletcher has met the service credit requirements for an Ohio Police and Fire Pension System retirement and he is retiring on March 2, 2016 and is requesting Council reappoint him as Director of Fire effective March 3, 2016. Council is not required to hold a Public Meeting for the retiring and rehiring of an employee under the Ohio Police and Fire Pension Fund.

Motion by Letner, second by Apgar to read proposed Resolution No 16-03. All yeas, motion carried.

Motion by Apgar, second by Letner to accept the first reading of proposed Resolution No 16-03. All yeas, motion carried.

Finance Director Keaton informed the City recently sold the 2003 Chevy Trailblazer on GovDeals for \$4,554. The City purchased the vehicle new in 2003 for \$22,900.

Finance Director Keaton reported Council has been given a map that shows where the decorative lighting is located throughout the City. The decorative lighting is not eligible to be switched over to the LED fixtures at this time.

Public Service Director Williamson reported winter struck again and the Service Department has been out salting and clearing the roads. The Service Department responded to another water main break over the past weekend and crews corrected the break.

Public Service Director Williamson informed he has attended a few recent seminars on pavement technology and maintenance, logistical issues on funding projects, handling prevailing wage information and minority business requirements for federally funded projects.

Public Service Director Williamson met with staff for the Great Ohio Bicycle Adventure (GOBA) earlier tonight. They are working on the logistics of how the Service Department will handle the bicyclists camping at Golden Gate Park for the GOBA event in June.

Member Duncan asked if the water main breaks are all over town or just in certain areas of town.

Public Service Director Williamson stated there is no pattern to the water main breaks, the breaks have been scattered around the City with no pattern of weaknesses.

Mayor Seagraves asked if the Service Department is now documenting all water main breaks with pictures, and specific documentation of dates and locations.

Public Service Director Williamson stated all water main breaks throughout the City are being carefully documented and pictured in order to qualify for any future County funding.

Member Letner questioned the kind of breaks the Service Department has seen and if the breaks have consisted of the pipes being cracked or just with holes?

Public Service Director Williamson informed the Service Department has seen both types of breaks, some have been cracked, some have had holes and some have had both.

Member Letner asked where the most recent water main breaks have occurred.

Public Service Director Williamson stated the most recent break had both a crack and holes in the pipe located on Albert Road in front of the Flow Dry property. About a week ago, there was a break on McKinley Street which had a hole in the pipe caused by a rock located too close to the pipe.

Member Cantrell asked the status of the Dollar General parking lot and curb area.

Public Service Director Williamson indicated a plan is still in the works and the Service Department will move forward with corrections in the spring.

Member Duncan stated he noticed the pole that the Service Department recently placed in the parking lot is now gone.

Public Service Director Williamson stated he also noticed the pole is down in the lot and it did last a lot longer than he expected.

Member Cantrell described a large pothole on Westbrook Road and asked if the Service Department could check it out.

Public Service Director Williamson asked the whereabouts of the pothole on Westbrook Road.

Member Cantrell informed on Westbrook near Wolfcreek toward the direction of the school area.

Public Service Director Williamson stated he will check out the area mentioned.

Mayor Seagraves introduced TJ Loughman who will be our new point of contact person with Dayton Power and Light. He will be coordinating with Manager Burkholder on any future power outages or concerns that may impact our City.

Fire Chief Fletcher reported the Fire Department recently met with the board and their invited personnel for the Brookville Community Theatre. The Fire Department facilitated a Park Board purchase of a defibrillator. The Fire Department held a training session with board members and others who assist with productions on CPR, first aid and AED use. He was very pleased with how well the meeting went and how receptive everyone seemed.

Mayor Seagraves would like to see another similar training class offered in the spring and open to the public.

Chief Fletcher agreed, he stated he is always happy to hold CPR and first aid classes and it is the core mission of the Fire Department to promote safety and take advantage of any opportunity to educate

Mayor Seagraves informed the Theatre board was very pleased and felt knowing CPR takes away the fear of not knowing.

Chief Fletcher described a similar upcoming training session on February 23rd with our business community. The session will be sponsored by Brookville Chamber of Commerce and is to focus on fire in the workplace. Businesses will receive credit from the Bureau of Worker's Compensation for attending the safety class.

Chief Fletcher reported on a recent call the Fire Department responded to, immediately upon entry into the home, the CO monitor carried by the EMS crew immediately went into alarm. Chief Fletcher provided a close call report to Members of Council for their review. The home was immediately evacuated, the ill person attended to, and additional firefighters with breathing apparatus responded. A check of the home's basement found a level of Carbon Monoxide over 900 ppm. The incident highlights the importance of Carbon Monoxide detectors in homes. The home had a malfunction with their furnace which caused the Carbon Monoxide in the home. Chief Fletcher stated the people inside the home were lucky the situation was caught in time and did not have a tragic ending.

Chief Fletcher informed a few years ago, the Fire Department began carrying Carbon Monoxide detectors attached to their bags. The bag attached to the Carbon Monoxide detector goes on every medical call responded to, so they literally take a CO detector into every EMS call. This device warns the EMS crew if they are entering a dangerous environment, it also tips off the crew as to the cause of symptoms often confused with the flu or other seasonal illnesses. Chief Fletcher stated the Fire Department experiences the benefit of Carbon Monoxide detectors on a daily basis.

Chief Fletcher described the Fire Department will be partnering with the Red Cross in the future to give away smoke detectors. Once the project begins, the Fire Department could then redirect money they have budgeted in the past to purchase smoke alarms and use that money to purchase Carbon Monoxide detectors instead and then give out to needy families.

Mayor Seagraves stated he recently purchased a Carbon Monoxide detector for approximately \$30 and the safety of having a Carbon Monoxide detector in the home is well worth the investment.

Chief Fletcher informed Carbon Monoxide detectors can be purchased for as cheap as \$12 at Menards.

Member Duncan asked the average life span of a Carbon Monoxide detector?

Chief Fletcher advised most Carbon Monoxide detectors have approximately a ten-year maintenance free life span.

Police Chief Jerome reported the Brookville Police Department handled 74 Reportable Incidents year-to-date, compared to 62 during this same time last year. Police Chief Jerome reported Citations are up a total of nine Citations year-to-date, for a total of 63 Citations issued year-to-date. Traffic Stops were up to 134 stops for January compared to 108 during this time last year.

Police Chief Jerome reported their posters regarding the current scams going around have been placed around town including every bank and local businesses. The posters are very colorful and eye catching to help encourage people to not give out money to just anyone. There will also be an article in the City's Spring Newsletter to help raise awareness.

Police Chief Jerome informed the Police Department recently held their annual "Coffee with a Cop" at Brookhaven. This was a great event for the Police Department to meet and converse with the residents at Brookhaven and other citizens. He informed he has been stopped several times in the community since the event by people who were unable to attend but wished they could have and have requested another event. Most likely, the Police Department will organize another similar event in the near future.

Mayor Seagraves stated he met with the administrator of Brookhaven recently and she was very pleased with the event, he received a lot of positive feedback from her.

Police Chief Jerome reported the Police Department is in full swing of their capital improvement purchases. They purchased the new computers needed for the Police Cruisers and were able to purchase the computers under budget. The new car camera for the new Police Cruiser has been purchased and the new car has been ordered.

Mayor Seagraves stated he appreciated the hard work from the Service Department on the recent removal and plowing from the most recent snow fall.

Mayor Seagraves reminded the next Planning Commission Meeting will be held on February 18.

There was no Old Business

In New Business, Member Cantrell informed of a new grant to provide financial assistance of the purchasing and upgrading of vehicles and equipment for Police, Fire and Medical services. She asked if we should look into and research if we would qualify for any financial assistance from the grant.

Finance Director Keaton stated there is also a new grant to help aide in downtown revitalization projects.

Member Cantrell stated both of these new grants could be very helpful to our City.

Finance Director Keaton informed she will continue to look into new grant funding options.

Chief Fletcher informed he has been looking into different grant possibilities for financial assistance and if our City qualifies for the different types of grants.

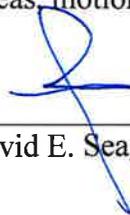
Motion by Duncan, second by Kirklin to go into Executive Session on a Real Estate Matter as requested by Manager Burkholder. All yeas, motion carried.

Motion by Duncan, second by Apgar to go back into Regular Session. All yeas, motion carried.

Motion by Cantrell, second by Apgar to adjourn. All yeas, motion carried.



Meghan L. Wheeler, Clerk



David E. Seagraves, Mayor