BROOKVILLE CITY COUNCIL
REGULAR MEETING
May 3, 2016

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 7:30 p.m. on May 3, 2016 in the City Council Chambers. The Pledge of Allegiance was recited. Members Apgar, Cantrell, Duncan, Henry, Kirklin and Letner; Manager Burkholder, Finance Director Keaton, Fire Chief Fletcher, Police Chief Jerome, Law Director Stephan, Clerk Wheeler and Public Service Director Williamson were present.

Roll Call by Clerk Wheeler.

Motion by Duncan, second by Apgar to accept the Agenda as presented. All yeas, motion carried.

Motion by Apgar, second by Kirklin to approve the April 19, 2016 Regular Meeting Minutes as presented. All yeas, motion carried.

Mayor Seagraves thanked Vice-Mayor Cantrell for running the last Council Meeting in his absence.

Mayor Seagraves asked for a moment of silence in honor of Terry Dafler who was a wonderful committed citizen and dedicated 15 years to the Fire Department and rose to Captain. He stated on behalf of Council and Staff he wished the best to the Dafler family.

Mayor Seagraves greeted citizens in the audience and asked if anyone plans to speak to please limit their speaking to three to four minutes.

Bruce Garber, of 434 Sycamore Street, presented Members of Council with a list of reasons why he is not in favor of the 1% tax credit. He requested Council reject the Proposed Ordinance for the income tax credit based upon his bullet points. Mr. Garber stated everyone that will have their taxes raised lives in Brookville. He lives in Brookville and works in Moraine. Mr. Garber stated he is independently wealthy and feels it is the principle of the matter which is why he is present to voice his opinion.

Mr. Garber stated a tax increase will cause people to make cutbacks and spend less money in town and cause people to lose personal time and time with their families because they may need to pick up a part-time job to cover the 1% increase.

Mr. Garber stated with Ace Torwel and Green Tokai expanding that should make up for the loss of the two large businesses that left Brookville in 2015. He informed according to his research the expansion of Ace Torwel and Green Tokai should generate approximately $75,000 and reduce the loss to less than $200,000.

Mayor Seagraves stated the expansions are planned to take place over the next five years. There will not be sixty employees starting right away; there is only a plan to add four new employees to start.

Mr. Garber informed he has been calling Ace Torwel and Green Tokai for the last five days to obtain information on their expansions.

Mr. Garber asked why so much money is needed and in his opinion 1% is too great and should be rejected. He stated any Ordinance passed only by City Council should have an expiration date of no more than three years so it would subsequently need Council's reauthorization reflecting financial conditions at that time. He stated the government always wants more money, it is like building a closet, you build one and fill it and then build another and it somehow gets filled too.

Mr. Garber stated interest rates will stay the same which does not mean we should be in any hurry to build a firehouse.

Mayor Seagraves asked how he knows interest rates will stay the same.

Mr. Garber stated the US Labor Department recently reported that the Gross Domestic Product was .5% compared to 8% over the last eight years. He also stated the Federal Reserve recently announced interest rates will not increase any time soon. Mr. Garber suggested the new Fire Station loan should be extended to 30 years to reduce annual payments to better fit short term cash flow and items such as furniture, security and IT etc. could be funded through the General Fund.

Mr. Garber stated it looks like on the capital improvements list that there are items listed twice and the Wastewater Treatment Plant and firehouse should not be listed because it is being paid for by the last tax increase of .25%. He stated general water and sewer line repairs are funded thru their respective Enterprise Funds and should not be listed again.

Member Cantrell asked if someone makes $40,000 a year the 1% increase would be $400.00 or $60,000 would be $600.00 per year which may average out to about $12 a month for an average income household. She informed 1% may not result in people to have to take on a second job.

Mr. Garber stated it's easy for her to say that it won't cost much per year because it's not her money.

Member Cantrell stated it is her money and the tax credit affects her household just like any other household in the City.

Mayor Seagraves agreed.

Mr. Garber asked if Kevin O'Boyle from the Brookville Star is taking notes for the newspaper and he should have some good quotes for his next article.

Mayor Seagraves asked Finance Director if Bruce's numbers are correct.

Finance Director Keaton informed Mr. Garber called her to discuss some of the numbers mentioned and his numbers on Green Tokai are correct. She advised some of the capital improvement funds do come from the Enterprise Funds, or income tax, but it can depend on the project and how we plan to move forward, or some require matching funds if applying for grants.

Member Cantrell asked who is in favor of the fire station.

Members of audience who are firefighters raised their hands.

Member Cantrell asked for opinions from those that are in favor.

Member Letner stated we have an agenda and need to move on, no need for any straw poles at this time.

Member Kirklin agreed.

Mr. Garber stated he is in favor of a new fire station but not in favor of the cost.

Member Kirklin stated the firehouse is not the only project we need to fund and we should continue to move on with the Meeting's Agenda.

Mr. Garber stated he is sure the City has money to fund all of their wanted projects.

Mayor Seagraves asked Manager Burkholder if any member of staff needs to be included in the Executive Session.

Manager Burkholder requested Police Chief Jerome attend the Executive Session.

Motion by Duncan, second by Kirklin to go into Executive Session on a Personnel Matter. All yeas, motion carried.

Motion by Cantrell, second by Kirklin to go back into Regular Session. All yeas, motion carried.

Manager Burkholder reported he will be sending out an updated Manager's report.

Manager Burkholder wanted to clarify a few points on the proposed tax credit Ordinance as listed on the Agenda. He stated the income tax credit is truly not a tax increase. It will increase the tax liability for some individuals but does not affect everyone. He informed nowhere did previous statements state the quarter percent would fully pay for a new firehouse. Past information stated it would be for capital improvements within the City across the board.

Manager Burkholder requested detailed information of past estimates done for possible capital improvements projects from Choice One Engineering and for future projects in the upcoming 5-7 years. He reminded that the funds are not already there for most projects, some are budgeted for and some are not. He informed the information he received on the estimates for all incomplete projects were recently forwarded to members of Council. He clarified there was always a plan for two phases of work at the Wastewater Treatment Plant. He verified the OPWC application that was originally submitted and it did clearly state the needed improvements at the Wastewater Treatment Plan would be completed in two phases. He stated the second phase was estimated at three million dollars and has not been budgeted into the Enterprise Fund yet, because the second phase was never listed on any kind of capital improvements list because until recently there has not been any kind of capital improvements list. Manager Burkholder informed the list of projects we currently have on our capital improvements list are to be future projects over the next five to seven years that we can work on and plan ahead for in order to come up with successful funding ideas.

Mayor Seagraves thanked the Staff for their due diligence and their recommendation.

Motion by Cantrell, second by Henry to read Proposed Ordinance No. 2016-08. All yeas, motion carried.

Member Duncan stated a year ago Council asked the people to vote on the tax increase and now a year late we are asking for more money. The .25% tax increase was supposed to generate approximately $700,000. He stated either Council messed up and should have asked for more on the tax increase or they weren't looking far enough ahead, but how do we know we are asking for enough this time? Member Duncan stated he is all for a new firehouse but he is not sure the tax credit is the appropriate way to fund a new firehouse and we should just go with the funds that we already have and other projects might be able to be funded out of the general fund. He stated he feels this tax credit may take away some of Council's credibility.

Member Cantrell stated in the same thought, Council has promised the money from the .25% tax increase would go towards general municipal operation, maintence, new equipment and the enlargement of Municipal facilities so, if we do not pass this credit and do not have enough funds in the General Fund to fund some of the needed projects then we are still going back on our word. She stated either way it could be said that they have gone back on their word.

Member Letner stated we projected the tax increase would generate approximately $770,000 and even by subtracting the loss of two businesses we should still have about $350,000 left to use on a firehouse instead of having to pass new legislation for more money. He calculated if we have a profit of approximately $600,000 and spend $350,000 to build a firehouse then we should still have approximately $250,000 left to spend on other projects.

Manager Burkholder stated there would not be enough revenue from the recent .25% tax increase to build a new firehouse and have money left. He informed that Green Tokai is expanding but the City has to lay out $50,000 for the expansion of Parker Avenue. The City has to have matching funds for the grant obtained to help fund the project. There are lots of little improvements that have to be done like the extension of West Campus Boulevard or Market Street and the City will certainly always try for grants but we still have to have

working capital. Manager Burkholder stated we also have to take into consideration in order for the necessary bond rating we may not get approved if we cannot show significant amount of revenue coming in.

Manager Burkholder advised the recommendations to fund the new firehouse has come from the entire City Staff. He would not recommend moving forward with building a new firehouse without adequate funds in fear of cutting it too close and not being able to complete the project.

Manager Burkholder informed he has not been able to find that there has ever been any sort of capital improvements list done for the City in the past. The list presented to Council is a preliminary capital improvements plan to project over the next 5-10 years. The preliminary list is to help plan for road, water, and sewer needs in the future. He advised that our water project alone will cost $300,000 this year. The real cost to the City will be in the ground with our water and sewer lines that we already know are bad in certain areas as well as maintaining our aggressive repaving approach to keep from losing the base on our roads. He stated if this funding is not secured, than he has full confidence that we should not move forward with building a new firehouse because there is not enough capital to fund it.

Member Apgar informed he added the capital improvements list up and it totaled over 9 million dollars which is more than the cost of a new Fire Station.

Member Kirklin asked of the projects listed on the Capital Improvements list, how many do we have exact numbers on for total costs to complete.

Manager Burkholder informed past estimates on projects listed were provided to Council Members. He stated the estimates presented are probably now a few years old and that we should be adding capital improvements and cash projections into our budget as we move forward. Cash projections should be done in a five to ten year plan to help plan future spending.

Mayor Seagraves stated we have kicked the can with the firehouse for the last four to five years and Council needs to be accountable, if we continue to wait even until the Fall to place on the ballot we will lose out on possible funding with grants. He stated he stands behind the Staff and all of their hard work because they have no reason to mislead Council.

Member Duncan stated he has confidence with the staff too, but he still thinks there should be another way.

Member Cantrell asked Member Duncan if there was another way to do it then the Staff would be suggesting a different idea? The City Staff has been working very hard on options and Finance Director Keaton has been doing her job for a long time and knows how to handle money.

Member Duncan stated a lot of Council Members have been on Council a long time and he has never had to worry about his credibility among the community.

Mayor Seagraves stated sometimes difficult decisions have to be made.

Member Letner stated we asked the voters for the increase last year by going through the front door and he does not want to go through the back door this time.

Member Duncan stated he blames Council for not asking for more than the .25% increase on the last ballot.

Member Cantrell informed she remembers suggesting last year that Council request more than the .25% increase.

Finance Director Keaton reported the Fire Station Strategic Planning Committee was formed in 2004. In 2008, the City purchased 3.6 acres on Upper Lewisburg-Salem Rd. for a new Fire Station at a cost of $31,680 and the design of a new Fire Station began in 2009 with the estimated construction cost at $3,071,550. She informed in July 2009, the City applied for

funding under the A.R.R.A. Assistance to Firefighters Fire Station Construction Grant. Only two Fire Departments in Ohio received grant assistance and we were not one of them. In 2010 the City put a 25-year .25% income tax increase on the ballot for the purpose of providing funds for construction of a new Fire Station and other Fire Capital Improvements that was defeated. In 2011 renovation of Station #1 totaled $102,843.81.

Finance Director Keaton informed the City applied in 2013 for a Priority Development and Advocacy Committee (PDAC) Government Services Project Grant through Miami Valley Regional Planning Commission to construct a new firehouse but did not receive funding. In July 2014, a redesign of the Fire Station was conducted and the estimated construction cost was $3,592,778, estimated soft costs (furniture, IT, lockers, DP&L/Vectren fees, Architecture/Engineering fees) totaled $452,500, metal roof option $165,000. She described that Residents passed a .25% income tax rate increase in May 2015 that would assist with general municipal operations, maintenance, new equipment and the extension or enlargement of municipal facilities of the City which created an estimated revenue of $770,000. The City then learned in mid to late 2015 that Parker Hannifin (145 employees) and 3M (75 employees) would leave Brookville by February 2016 and create an estimated income tax revenue loss of $205,000.

Finance Director Keaton detailed the estimated annual debt payments for 25 years for a new Fire Station in the amount of $380,000.

Finance Director Keaton advised in September 2015 the City hired a part-time employee in the front office at an annual payroll of $23,000 and November 2015, a full-time Service Department employee was hired with an annual payroll and benefits of $49,000. In November 2015, we hired a full-time Service Department employee-annual payroll and benefits $49,000. She informed we included in the 2016 Budget a full-time Economic Development employee with an annual payroll and benefits of $95,300. We also do not have the Service Department employment level back up to our 2008 level which had been our goal.

Member Cantrell stated we need to be prepared for any hiccup that may come along like the loss of another employer or a business overstating their profits.

Finance Director Keaton agreed. She informed in 2016, the City reviewed options on reusing the 270 Carr Drive as a Fire Station but the result came back as not feasible. In March 2016, we reviewed the construction costs with App Architect and the estimated construction cost is $5,057,800, estimated soft costs (furniture, IT, lockers, DP&L/Vectren fees, Architecture/Engineering fees) totaled $533,000, metal roof option $165,000. She advised from 2008 to 2016 the new Fire Station expenditures to date are approximately $207,587.

Finance Director Keaton advised if we do not have a solid revenue source for debt repayment on a Fire Station, we will not receive a good bond rating, which will affect our interest rate and in turn will affect our annual debt payments over the term of our debt issuance and by listing our income tax as a revenue source in our Bond Ordinance for a new fire station, this will avoid having this debt go against our Direct Debt limitation, currently set at $5,612,086. She also informed, if we do not move forward soon on constructing a new Fire Station, we will lose the opportunity to apply for a $300,000 Local Government Safety Capital Grant this fall.

Finance Director Keaton reported the Ace Torwel 2015 EDGE Project is scheduled to add 20 employees in late 2016, early 2017 which would generate a $14,000 income tax withholding and the Green Tokai Fall 2015 EDGE Project is scheduled to add 15 new jobs and generate approximately $8,700 in income tax withholding and would have 47 existing employees come back from Dayton which would generate approximately $21,400 in income tax withholding. She reported the Green Tokai Spring 2016 EDGE Project is scheduled to add approximately 57 new jobs and generate approximately a $28,800 income tax withholding.

Finance Director Keaton stated she has tried to put together the most important key points over the last three years for everyone to reference.

Member Cantrell thanked Finance Director Keaton for all of her information and hard work.

Finance Director Keaton informed we have no idea how the HB5 will affect us in the future on allowing Net Operating Loss carry forward. The City of Vandalia is currently working on that.

Member Cantrell asked generally speaking, how much of our revenue comes from corporate income tax profits.

Finance Director Keaton stated does not know the answer but can easily find out and stated she would look up and email out as she is figuring out her month end reports for April.

Finance Director Keaton stated you just never know when a business will take a loss.

Mayor Seagraves reminded there will be three votes on this legislation.

Motion by Apgar, second by Kirklin to accept the first reading of Proposed Ordinance No. 2016-08. Vote on Ordinance. 5 yeas, 2 no. Members Henry, Cantrell, Apgar, Kirklin, and Mayor Seagraves voted yes and Members Duncan and Letner voted No.

Finance Director Keaton requested Council approval for the May 30, 2016 Fund Balance.

Motion by Duncan, second by Apgar to approve the May 30, 2016 Fund Balance. All yeas, motion carried.

Finance Director Keaton requested Council authorization to transfer $100,000 into the Street M&R Fund, $10,000 into the Park Fund, $20,000 into the Note-Retirement NorthBrook Fund and $50,000 into the Capital Improvement Fund. She informed these are partial transfers as appropriated.

Member Cantrell asked why we are putting $100,000 in the Street M&R fund when we already have more money in that fund than last year?

Finance Director Keaton advised this is the standard time for this transfer due to projects scheduled for the summer.

Member Cantrell asked if we have to put that whole amount of money in or can we leave some still in the General Fund.

Finance Director Keaton stated we had budgeted to transfer $300,000 and have only transferred $50,000 so far. She is transferring $100,000 now due to projects about to begin. So far we have only used half of what was budgeted.

Motion by Apgar, second by Duncan to authorize Finance Director Keaton to transfer $100,000 into the Street M&R Fund, $10,000 into the Park Fund, $20,000 into the Note-Retirement NorthBrook Fund and $50,000 into the Capital Improvement Fund as appropriated. All yeas, motion carried.

Finance Director Keaton requested Council authorization to advertise for bids for our 2016 Sidewalk Ramp Improvement Project. She informed this is our Community Development Block Grant (CDBG) that was submitted and approved last year to install ADA ramps.

Member Duncan asked if that will wrap up all of our ramps that still need to be done.

Finance Director Keaton advised no it will not finish up the ramps and most likely will require two more phases before complete.

Mayor Seagraves asked if we will be able to use the same contractors as last year.

Finance Director Keaton stated this year we are going out to bid, last year we ran too late in the season so this year we will be able to go out to bid.

Motion by Apgar, second by Henry to allow Finance Director Keaton to advertise for bids for our 2016 Sidewalk Ramp Improvement Project. All yeas, motion carried.

Finance Director Keaton informed the City has signed the Addendum to our Street Lighting Contract and Miami Valley Lighting is projecting to perform our Mercury Vapor to LED Change-out in 2016 and our High Pressure Sodium to LED change-out in 2017.

Finance Director Keaton advised the City will be implementing mandatory payroll Direct Deposit in June. She stated pay dates will remain on Fridays and additional information is to come.

Mayor Seagraves thanked Finance Director Keaton for her work on making payroll Direct Deposits possible.

Finance Director Keaton informed the City did receive confirmation that we are recipients of the Keep Ohio Beautiful Grant that we applied for and will receive $800.00 for the planters on Market Street.

Member Letner asked if the surveying has stopped for determining street light out outages since the change-outs have been scheduled.

Finance Director Keaton stated she was unsure but will find out.

Member Letner stated he has recently noticed a lot of street lights being out around town.

Public Service Director Williamson reported he met with Mechanical Systems of Dayton to evaluate air distribution and duct layout for the Police Department.

Public Service Director Williamson informed the remaining debris has been cleared from the property at 269 Foothill Drive.

Public Service Director Williamson advised he has conducted monthly safety training for the Service Department. He recently attended a Water O & M training class where he learned different flushing options on water lines etc.

Public Service Director Williamson reported the new UV system at the Wastewater Treatment plant is now fully operational and the preliminary tests have all come back great so far and are now monitoring those results for the EPA as well.

Public Service Director Williamson informed the Service Department will be continuing with the next round of herbicide application in all of the parks and in the right-of-ways through North Campus Boulevard. He informed they are a little behind due to some mechanical issues and the rain.

Public Service Director Williamson informed he has an upcoming meeting with the electrical contractor for electrical updates on Shelter #2 at Golden Gate Park.

Public Service Director Williamson stated the Little Library has been installed at Powell Park and the Service Department will be monitoring it.

Public Service Director Williamson advised the street sign replacement is on-going to ensure compliance with reflectivity standards.

Public Service Director Williamson informed there was 187 tons of trash hauled to transfer station for month the of April and yard waste collection continues and for the month of April nearly seven tons of waste was diverted from the landfill. He informed we have collected approximately 22 tons of limbs and brush.

Member Cantrell asked if Public Service Director Williamson had checked on the water line question that came up at the last meeting.

Public Service Director Williamson responded yes he has looked into the waterline question that came up regarding the material that would be used for the Maple Street waterline replacement project. He informed Ductile pipe will be used because we have to follow the City of Dayton specifications. He has spoken with the Chief Water Engineer at the City of Dayton to see if any other material can be used and he stated we are confined to a minimum of C151 Ductile Iron.

Member Cantrell presented a picture of a tree that could be in danger of falling. She informed she was contacted by a resident with concern of the tree falling.

Public Service Director Williamson stated he received the picture also and the tree is located on Wolfcreek. He advised he will look into tree as soon as possible.

Fire Chief Fletcher requested Council approval to hold the 2016 Fire Prevention Parade on Wednesday evening, October 5, 2016. He informed he has recently learned that this date requested may conflict with the Homecoming Parade. Chief Fletcher asked for a conditional approval for some sort of parade tentatively on October 5th. He informed that week is Fire Prevention week across the country. He advised he will speak with the schools and confirm the date of the Homecoming Parade.

Member Duncan asked if the Fire Department will still hold other activities on the following Saturday as in years past?

Fire Chief Fletcher stated turn out numbers were low last year and they will plan to hold all of their activities the same night as the parade.

Motion by Duncan, second by Apgar to approve the 2016 Fire Prevention Parade tentatively for Wednesday evening, October 5, 2016. All yeas, motion carried.

Fire Chief Fletcher presented the April 2016 Operations Report. He informed they were one call short of tying a record and were up 108 calls compared to this time last year. Fire Chief Fletcher informed the Fire Department received four structural fire calls and three building fires with one fire being contained to cooking equipment.

Fire Chief Fletcher informed of the new "Safe Place" designation sign that is now displayed on Station #1 in order to be in compliance with Ohio's Safe Haven Law. He informed Lexipool helps with standard operating guidelines and procedures and helps stay abreast with constant updating Federal Laws. The Safe Haven Law states someone may drop off an infant within the first thirty days of life at a Safe Haven location. He informed that per Ohio law the Fire Department is forbidden to contact the Police Department if someone surrenders their child if no signs of abuse are involved. There is a procedure to follow if someone wants to surrender an infant less than 30 days old and the Fire Department must be in contact with Family Services. Fire Chief Fletcher informed that by our Fire Station being staffed around the clock meets the criteria for a Safe Haven.

Fire Chief Fletcher reported the Fire Department will be working closely with the Police Department to begin a program to communicate with residents about adequately marking their addresses on their homes. He stated "if we can't find you, we cannot help you." The Fire Department would like to stress the importance to residents of having their addresses on the front of their houses clearly marked. Chief Fletcher stated that obviously a large fire is a giveaway but 80% of calls are emergency medical calls.

Police Chief Jerome reported the Brookville Police Department handled 208 Reportable Incidents year-to-date, compared to 190 during this same time last year. Police Chief Jerome reported Citations are down a total of 25 Citations year-to-date, for a total of 157 Citations issued year-to-date. Traffic Stops were up to 101 stops for March compared to 174 during March 2015.

Police Chief Jerome informed of an underage party that took place about two weeks ago where the Police Department with the help of three other agencies, made 13 arrests and transported 9 people to jail. He informed the party took place one night before prom and no

one arrested was from Brookville High School. Police Chief Jerome stated he wants to let people know that if you drink underage we will lock you up.

Police Chief Jerome informed that when we invested in Lexipool a few years ago it was a great investment and has saved our departments a few times. Lexipool is an excellent resource to help with compliance and helps to make our processes smoother.

Police Chief Jerome informed Saturday, May 7th at 8:00 p.m. is the 2nd Annual Officer Down Memorial. The Memorial will start and end at the VFW with refreshments after the race. He stated the Police Department anticipates beating last year's numbers.

Police Chief Jerome informed he attended an Impact group meeting. The Impact group meets once a month for about two hours and includes Law Enforcement and City officials. He attended the recent April meeting in Vandalia. The City that hosts the meeting usually discusses what they are doing to help relations within their community and so far everything he has heard from other communities we are already doing in our own community.

Member Cantrell thanked Police Chief Jerome for participating in the women who work organization and representing Brookville. She informed that Chief Jerome is part of the contest called Men at Work which will be collecting donations for an organization that helps women who are trying to get back on their feet and find a job by donating funds and clothes. The organization was created by Mrs. Froelich, Judge Froelich's wife and it is through the Ohio Bureau of Employment Services in Downtown Dayton.

Law Director Stephan informed the City is ready to move forward with advertising for the bids on the Parker Avenue Street extension. He requested Council approval to authorize the City Manager to move forward with the advertisement of bids on the Parker Avenue extension.

Motion by Cantrell, second by Kirklin to authorize the City Manager to advertise for bids on the Parker Avenue Street extension.

Law Director Stephan informed the City is ready to move forward with the advertisement of bids for the Maple Street water line replacement project and requested Council approval to authorize the City Manager to move forward with the advertisement of bids.

Motion by Henry, second by Kirklin to authorize the City Manager to advertise for bids for the Maple Street water line replacement project.

Law Director Stephan advised of the recent closing for the transfer of the property at 17 Jefferson Street to Rick and Sherry Peters. He informed they are now moving forward with the project.

Law Director Stephan requested an Executive Session to consider Economic Development assistance for an Economic Development transaction.

Mayor Seagraves thanked Member Cantrell for covering for him during the last meeting while he was out of town.

Mayor Seagraves thanked everyone for their help at the recent Annual Community Park clean-up.

Mayor Seagraves congratulated Carolyn Haney in the audience on her recent retirement from LCNB.

There was no New Business.

Motion by Duncan, second by Apgar to read proposed Ordinance No. 2016-07. All yeas motion carried.

Motion by Duncan, second by Apgar to accept the second reading of proposed Ordinance No. 2016-07. All yeas, motion carried.

Member Letner asked if the City Manager and Police Chief Jerome can do an informal traffic study on Westbrook Road, Arlington Road and Johnsville Road. He asked why the speed limit is 45 mph coming into the City Limits and 25 mph going out.

Member Duncan stated the issue was brought up years ago and there was conflict between the City, the Township and the County.

Mayor Seagraves stated the speed limits are especially important now with the new school buildings and the new Library that will be finished soon.

Member Letner agreed. He stated he was hoping for some justification on the multiple different speed limits. With the intersections as they are it can be tough to make turns during high traffic times and will probably get worse once the library is completed. He requested the City Manager and Police Chief evaluate these areas at different times of the day for an informal study. Member Letner stated in the past former Police Chief Preston did an informal study and thought the wait times were sufficient.

Member Cantrell presented Council Members with a copy of a final draft business card for their review before ordering business cards for City staff and Council members.

Motion by Duncan, second by Henry to go into Executive Session to consider Economic Development assistance for an Economic Development transaction as requested by Law Director Stephan. All yeas, motion carried.

Mayor Seagraves called Council back into Regular Session.

Motion by Duncan, second by Apgar to adjourn. All yeas, motion carried.

Meghan L. Wheeler, Clerk

David Seagraves, Mayor