BROOKVILLE CITY COUNCIL
REGULAR MEETING
JULY 5, 2016

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 7:30 p.m. on July 5, 2016 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Apgar, Cantrell, Duncan, Henry, Kirklin and Letner; City Manager Burkholder, Finance Director Keaton, Clerk Wheeler, Police Chief Jerome, Fire Chief Fletcher and Law Director Stephan were present. Public Service Director Williamson was absent.

Roll Call by Clerk Wheeler.

Motion by Duncan, second by Apgar to accept the Agenda as presented. All yeas, motion carried.

Motion by Apgar, second by Kirklin to approve the June 23, 2016 Special Council Meeting, the June 21, 2016 Regular Council Meeting and the June 7, 2016 Regular Council Meeting Minutes. All yeas, motion carried.

Member Duncan asked Member Apgar if the corrections he requested to the June 7 meeting were made.

Member Apgar stated yes and the Council Members received a revised copy.

Mayor Seagraves welcomed members of the audience.

Mayor Seagraves stated anyone in the audience who speaks must identify themselves, their address and they are permitted five minutes to speak. He stated the Meeting is being recorded.

Bruce Garber, of 434 Sycamore Street, stated that Brookville-Johnsville Road runs south from Brookville-Pyrmont Road to Westbrook Road and is a County Road and not a City Road and asked why the City is spending money to repave a road that they do not own or are responsible for and is it legal for the City to do so.

Law Director Stephan advised the City has entered into a multi-jurisdictional Agreement with Montgomery County. He stated it is legal for us to spend money with other jurisdictions on multi-jurisdictional projects. In addition, the City has intersections involved in this project and essentially we are spending money to assist the County to pave the area and we will benefit by repaving the area between our intersections.

Manager Burkholder explained Brookville received $40,000 of federal money through the STP Resurfacing Program and the County Engineers contributed $12,000. He stated for a total cost to the City of $12,500, we will get an improvement done in front of the new library. He stated the project will be a benefit to the City and it is a legal project.

Mr. Garber stated the City should stick to worrying about City Roads and not County Roads. He also informed everyone to check the next Brookville Star for "A Letter to the Editor" article that expresses the opinions of several taxpaying residents.

Mayor Seagraves stated he has not seen the paper yet this week, with the July 4th holiday, the paper has not been delivered yet.

Manager Burkholder presented Council with a packet of EPA Reports. He informed that included in the packet were the EPA violations from 2014. Manager Burkholder informed he met with the operator today and had a great discussion on how the plant is currently running quite well and is within limits on both fecal matters and E.coli. He stated he will be constantly looking at needed improvements and the City will be applying for an Ohio Public Works Commission (OPWC) grant this fall to correct the main Lift Station. The cost for repair of the Lift Station is approximately $154,000. He indicated the piping is old and it is being looked into of the need for rehabbing the entire wet well. He informed the philosophy will be to continue to make improvements in a priority format every year so that we don't get hit with major problems all at once.

Manager Burkholder informed we are moving forward with the fire house design and financing. Staff has had several meetings with the architect, Bond Counsel, and the Underwriter. He stated he will be following up with the Clay and Perry Township Trustees to explore their support of our Safety Grant application. Manager Burkholder informed that Staff is requesting passage of a motion to proceed with advertising for a Construction Manager for the project. This manager would be responsible for the day to day management of the construction project and would work closely with the architect and City management. He informed this approach is the best method to keep the project on a timeline of completion by next fall. Manager Burkholder stated the Underwriter advised there is no better time to seek financing given the extremely low bond rates.

Manager Burkholder reported that the Parker Avenue (now called Sakura Drive) Extension Project is underway. He informed Staff will be requesting Council approval for the position and pay resolution of a part-time Construction Inspector, so the City can hire a part-time inspector for this project as well as future capital improvement projects.

Mayor Seagraves stated the EPA findings go back two years, and he remembers receiving a Certified Letter in the mail last spring that stated no one had responded to the violations over the last two years. He asked if it has been looked into as to why no response was made over the last two years.

Manager Burkholder informed he has looked into the situation and it looks like there was a fecal problem that was corrected and then an E.coli problem. He stated some of the problems were due to the UV lights used. He stated there was subsequent notice from the EPA and he questioned the operators as to why there was no response made back to the EPA and no one can really answer him as to why. He stated responses back to the EPA should be made promptly and not go two years unanswered. Manager Burkholder reported that Public Service Director Williamson has responded with the EPA and is currently up to date. He would like to set up a meeting with our regional rep from the EPA to ensure everything is up-to-date and to help build a good relationship with the EPA.

Member Kirklin asked if we have any current violations that have not been addressed.

Manager Burkholder stated not to his knowledge.

Member Kirklin asked for confirmation from the EPA that we do not have any violations that have not been addressed.

Manager Burkholder stated yes, he will obtain updated information from the EPA.

Manager Burkholder reported the Foothill Drive Project is moving forward again. The electrical panel has been set and we are finalizing arrangements with the HVAC contractor to begin with new duct work as well as new heating and cooling units. He informed the plumbing will be next, followed by a complete rewire of the residence. We have a lawn and landscape plan that we will also be moving forward with. He stated the concrete work has been contracted and should be completed within the next two weeks.

Member Cantrell asked if the house will be going on the Market once finished.

Manager Burkholder informed we have a loan for $50,000 through the Land Bank and that will be re-paid, we will have a small amount of out-of-pocket costs and any profit made once the home is sold will be rolled back into the program. He stated he thinks once finished, the home will be a very desirable home to purchase since it will be practically brand new.

Manager Burkholder thanked the Service Department for a job well done on the parking lot at the Community Theatre. The Theatre looked great in time for the start of the play, Beauty and the Beast.

Mayor Seagraves agreed and informed the Theatre has received a lot of positive feedback on the looks of the building and parking lot.

Manager Burkholder informed he recently attended a Jobs Ohio Board Meeting at the Emerson Helix Facility and it was very enlightening about some of the industrial development taking place in the Miami Valley and the Economic impact on the entire region. He stated the meeting was very helpful and insightful as we look at Economic Development and how Brookville can capitalize on some of the development in our neighboring communities.

Manager Burkholder reported Staff has requested detailed engineering plans for the proposed sidewalk on Johnsville-Brookville Road from Blue Pride Drive to Westbrook Road. He stated this is an important public safety issue as there is currently no sidewalk there connecting Westbrook Road to Blue Pride Drive and that is a heavily used area. The right-of-way is in a County jurisdiction and he is currently in contact with the County Engineer and will also be speaking with school Superintendent, Tim Hopkins to see what we can do collaboratively with the schools.

Mayor Seagraves stated that was a concern back when the school was built.

Member Cantrell stated she has always thought there should be a sidewalk in that area.

Manager Burkholder informed he has detailed estimates for the resurfacing program for 2016 and obviously there is more need than we have revenue for. He informed we are probably looking in the $200,000 range. We have needs that far exceed that and the next step will be to further investigate to see if we have any deterioration of the base. If some of the roads are bad enough it would make no sense to put good asphalt over a bad base. He stated we will be taking some core samples and examining them further and then a list will be prioritized and hopefully repaving can begin by fall.

Member Cantrell asked if he is working on the Personnel Manual.

Manager Burkholder advised it has been in the works for the last few months. He has used the City of Bellbrook's Personnel Manual as a model and Finance Director Keaton had a draft she had been working on for some time. He informed that Deputy Clerk Kim Duncan has reviewed over both documents and made some changes and eventually it will go before a labor attorney and then hopefully be ready to hand out.

Member Cantrell informed she was contacted by a resident who lives near Fifth Third Bank and it appears there is a DP&L pole and in the last year has been hit a few times by semi's leaving the Family Dollar. Is there anything we can do to have it moved?

Manager Burkholder stated someone can certainly take a look at the area. He encouraged everyone if they see or know of any similar problems in the area or damaged or broken signs to please contact City Hall.

Member Cantrell informed of low tree branches hanging from the trees on Arlington Road leaving Huntington Bank. She stated the branches are right in the line of sight as you are turning from the parking lot and could be dangerous.

Manager Burkholder stated the limbs may need to be removed all together if it is very hard for cars to see when they are exiting the parking lot. He informed that at the Theatre where some of the dead ash trees were, we will plant new trees. Manager Burkholder will have the Service Department take a look at the mentioned area.

Finance Director Keaton requested Council approval for the June 30, 2016 Fund Balance.

Member Cantrell asked how much of the $65,000 that we are down on income tax will be coming in to offset the negative.

Finance Director Keaton advised she received a note that our next deposit will be in excess of $200,000 which will make us ahead. She informed it seems to be a timing issue as to when the City of Vandalia posts their tax payments, and when we receive our checks.

Motion by Duncan, second by Cantrell to approve the June 30, 2016 Fund Balance. All yeas motion carried.

Finance Director Keaton informed the City received three bids for the Maple Street Waterline Replacement Project. She recommended Council approve the lowest and responsible bid from Associated Excavating, Inc. in the amount of $228,244. This project is funded with a $64,860 grant and a $194,582 loan through the Ohio Public Works Commission. She informed that Associated Excavating, Inc. is a local company and last worked on a project on West Westbrook Road and did an excellent job.

Motion by Apgar, second by Kirklin to accept the bid from Associated Excavating, Inc. in the amount of $228,244 for the Maple Street Waterline Replacement Project. All yeas, motion carried.

Finance Director Keaton informed the 2017 Budget Commission Meeting will be held on Wednesday, August 24. She needs to complete a form that indicates if the City of Brookville is waiving or requesting a hearing before the Montgomery County Budget Commission for the 2016/2017 tax year and that forms needs to be returned to the Auditor's Office. Finance Director Keaton recommended that Council waive the hearing before the Budget Commission for the 2016/2017 Tax Information/Budget and/or Inside Millage.

Motion by Apgar, second by Kirklin to waive the hearing before the Budget Commission for the 2016/2017 Tax Information/Budget and/or Inside Millage. All yeas, motion carried.

Finance Director Keaton reported the City received notice form the Montgomery County Auditor's Office that the state has revised its estimates for the Local Government Fund for 2016. The year-to-date plus the estimate of the last six months of 2016 is now 1.76% less than anicipated. She informed our original estimate was $63,582 and the revised estimate is now $62,460, which is a decrease of $1,122.

Member Duncan asked the reason for the decreased estimate?

Finance Director Keaton informed this is the information that the State of Ohio passed down to the County Auditor and the Auditor passed along to us. They will have to provide us with a revised draft.

Member Duncan asked if the decrease is across the board and not just one jurisdiction?

Finance Director Keaton stated yes, the entire report show a 1.76% decrease.

Mayor Seagraves stated he is surprised the decreased amount is not more.

Finance Director Keaton informed in her opinion this is just a prelude and eventually Local Government will take away all together. She stated this has been going on for the last few years where the funds have been reduced, taken away or frozen and then re-implemented.

Finance Director Keaton requested Council adopt proposed Resolution Numbers 16-11 through 16-15, which amends the 2016 Pay Resolutions for the City Manager and Department Heads. She informed when the 2016 Pay Resolutions, for the City Manager and Department Heads, were adopted in December 2015, the biweekly salaries were based on working 2,080 hours in 2016 (80 hours x 26 weeks). With implementing payroll direct deposit in May, we had to change our pay ending dates from Wednesday's to Saturday's. With this change in pay ending dates, full-time employees will work 2,096 hours in 2016 and the Pay Resolutions for the City Manager and Department Heads need to reflect the biweekly salaries for total hours worked so we comply with our 2016 Financial Audit. The extra 16 hours were adjusted in May when we implemented direct deposit and is reflected in the biweekly salary listed under Section I. The biweekly salaries effective the pay period that includes July 1, 2016 were not changed.

Mayor Seagraves asked if this is only a one year hit on the adjustment.

Finance Director Keaton informed this will only apply to this year, 2016. She informed the only reason for the amendment on these Resolutions is because these are bi-weekly salaries and the other pay Resolutions are for hourly salaries.

Motion by Cantrell, second by Henry to read proposed Resolution Nos. 16-11 through 16-15. All yeas, motion carried.

Motion by Duncan, second by Apgar to accept the first reading, dispense with the second and third reading and adopt Resolution No. 16-11 entitled, "A RESOLUTION ESTABLISHING THE COMPENSATION OF THE CITY MANAGER, AND DECLARING IT AN EMERGENCY;" Resolution No. 16-12 entitled, "A RESOLUTION ESTABLISHING THE COMPENSATION OF THE FINANCE DIRECTOR, AND DECLARING IT AN EMERGENCY;" Resolution No. 16-13 entitled, "A RESOLUTION ESTABLISHING THE COMPENSATION OF THE DIRECTOR OF FIRE, AND DECLARING IT AN EMERGENCY;" Resolution No. 16-14 entitled, "A RESOLUTION ESTABLISHING THE COMPENSATION OF THE DIRECTOR OF POLICE, AND DECLARING IT AN EMERGENCY;" Resolution No. 16-15 entitled, "A RESOLUTION ESTABLISHING THE COMPENSATION OF THE DIRECTOR OF PUBLIC SERVICE, AND DECLARING IT AN EMERGENCY;" All yeas, motion carried.

Mayor Seagraves informed Public Service Director Williamson is absent and if any one has any questions, Manager Burkholder will address.

Member Duncan stated he saw on the news that the City of Dayton is having problems with lead in some of their pipes. He questioned if we periodically check our pipes from the City of Dayton to ensure we are not having any problems?

Manager Burkholder stated he was unsure, but will check on the procedure with Public Service Director Williamson on our water coming from the City of Dayton. He informed we are required to test all of the water coming out of our lines and he knows that we are in compliance there.

Fire Chief Fletcher informed the water that comes to us from the City of Dayton via Westbrook Road comes through a concrete main so he is confident there would be no lead in that distribution system. The concrete pipe only creates a problem when a hydrant is connected to the main and it needs to be fixed.

Fire Chief Fletcher reported on the June Operations Report. He informed fire calls were elevated during the month of June. A large number of calls were due to storms, lightning strikes and wires being down.

Fire Chief Fletcher informed GOBA went very well at the park and it did not result in a multitude of calls. He stated that GOBA does a great job of medically treating their riders if needed, but the Fire Department did have a presence. He stated the Dayton News Media seemed to be very interested in the potential of an emergency and how we would handle it. Fire Chief Fletcher stated within this region we have a mass casualty plan in place that has us prepared to handle the need for services that go above and beyond the normal day-to-day activities. He informed the interstate that runs through our community is a prime example of a possible mass casualty situation, for example, if one bus on the interstate rolls on its side that could be a very dangerous situation and could overwhelm what we can address locally with our on-duty personnel. He informed this is why we have public safety Mutual Aid Agreements that have the best possible response prepared to go.

Fire Chief Fletcher advised he has no reservations from the City standpoint to welcome GOBA back in the future.

Fire Chief Fletcher reported that along with the Police Department, the Fire Department had the opportunity to participate in the "Kids Fishing for the Future" Fishing Derby on June 26 that was sponsored by Angler's of Englewood. He stated the Fire Department always enjoys the opportunity to get out and participate with citizens any chance they can get.

Fire Chief Fletcher informed he received notice that the Fire Department has received $3,200 in an EMS Grant for the next 12 month period. The Grant usually varies from $3,500 to $5,500 to help offset the cost of equipment. He informed that over the last few years they have been using the funds received to stock our third ambulance. They are now at the point where they can turn their focus to replace items that are showing age. Fire Chief Fletcher informed the grant money is not allowed to be used for everyday supplies but can used for wear and tear on equipment. The funds for the EMS Grants are derived from seat belt tickets.

Mayor Seagraves thanked the Fire and Police Chiefs as well as the rest of City Staff for their hard work on GOBA and Superintendent Hopkins for opening the schools up as a safe haven in case of inclement weather.

Police Chief Jerome reported the Brookville Police Department handled 330 Reportable Incidents year-to-date, compared to 282 during this same time last year. Police Chief Jerome reported Citations are down a total of 44 Citations year-to-date, for a total of 265 Citations issued year-to-date. There were 150 traffic stops for June compared to 184 during June 2015.

Police Chief Jerome informed GOBA ran very smoothly. He was amazed that the next day there very little to no trash in the park after the riders left and he was very impressed.

Police Chief Jerome reported that at Golden Gate Park more "No alcohol permitted in the Park" signs were added. He stated signs have always been there but alcohol in the park is becoming a bigger deal and the Police Department is now monitoring it closely. He reported the problem is not with locals, but more with adults during softball games. Police Chief Jerome advised that if people do not heed the warnings, they will be cited and there will be extra patrols to keep the situation under control.

Captain Isaacs recently finished an 11 week program at the Ohio Leadership Academy at the Ohio State University. She completed the program while finishing classes for her Master's Degree.

Captain Isaacs presented a power point presentation on the 11 week program she attended from March 28 through June 10, 2016. She informed this was an advanced leadership course offered by the John Glen College of Public Affairs through the Ohio State University and in partnership with the Ohio Department of Public Safety. She stated the course was at no cost to the City of Brookville and is actually funded through casino revenues. Her class consisted of 35 individuals from all over the State of Ohio. The curriculum consisted of leadership and ethics, public management and budgeting, interpersonal communication and organization, human resource management, and organizational behavior in law enforcement. She reported she was also able to receive ten graduate hours along with completing the course. In prior classes only undergraduate hours were given. She is currently working on her Master's at Wright State University in Public Administration. She explained the various course requirements during the 11 weeks included reading requirements, written papers, roundtable discussions on different leadership topics, evening enrichment classes, physical training requirements and volunteering with the Ohio Food Bank in Columbus. She described volunteering at the food bank was a very humbling experience. Captain Isaacs informed her class also traveled to Washington D.C. during the course and was able to tour the downtown area, visit the Holocaust Memorial Museum and attend the Peace Officers Memorial including the candlelight vigil. She informed that during their visit was the kick off to Peace Officer Memorial week. She stated she graduated the program on June 10 and her class had bonded very well and she has formed lifelong friendships but she is happy to be home.

Captain Isaacs thanked Police Chief Jerome, Manager Burkholder and Council Members for allowing her to attend this Leadership Course as she feels she learned a lot.

Law Director Stephan reported that Timothy J. Bement, of App Architecture, has recommended that the City of Brookville employ a Construction Manager at Risk for the Fire Station Project. A Construction Manager at Risk is defined in Ohio Revised Code Section 9.33 as "a person with substantial discretion and authority to plan, coordinate,

manage, direct and construct all phases of a project for the construction, demolition, alteration, repair, or reconstruction of any public building, structure, or other improvement and who provides the public authority with a guaranteed maximum price as determined in Section 9.334 of the Revised Code."

Law Director informed the first step in the selection process for the Construction Manager at Risk is the following: Ohio Revised Code 9.331 requires the public authority to advertise notice of its intent to employ a Construction Manager at Risk. The notice shall invite interested parties to submit proposals for consideration and shall be published at least thirty days prior to the date for accepting the proposals.

Law Director Stephan requested a motion authorizing the City Manager to advertise notice of intent of the City of Brookville to employ a Construction Manager at Risk for the fire station construction project.

Law Director Stephan explained the architect has drafted a copy of the notice and advertisement with the type of qualifications we are looking for. He informed anyone that applies would then be ranked by the City and the firms would be evaluated. He stated from an architect and management perspective, it would be helpful to have a Construction Manager, since this will be a complex project. He informed if we are wanting to move forward with site work in this fall and then construction next spring we need to move forward with this process to hire a construction manager within the next 60-90 days.

Member Duncan asked the benefits for the City to do this?

Law Director Stephan advised the benefits to advertise would be to get a number of high quality firms to apply and to then move through the selection process. An evaluation committee would evaluate the proposals and rank the firms. Once the firms are ranked, the top firms on a short list would submit pricing for their services on the project. He stated that because it is a Construction Manager at Risk, if the price of the project ends up exceeding the cost in the contract, the Construction Manager is responsible for that cost overrun. So essentially, you are locking in a fixed maximum price. He also informed that if the cost of the project comes in under budget then the Construction Manager and the City may divide the savings between them through negotiation. From a price perspective, it helps to drive the cost down. It would allow us to have a daily onsite manager that would be fully involved with the construction and can control the process. He informed the Construction Manager would hire the sub-contractors with our review. This process makes for a much higher degree of overview than from just a Staff level. He stated that in the past, the City bids the project to a prime contractor and then the contractor has sub-contractors, but the City is the prime supervisor, this is an additional way to add additional expertise.

Member Duncan asked if this is the same we would get from our engineer.

Law Director Stephan advised there is an estimated cost that is prepared by the architect and engineer but when you go through this process there are pricing proposals submitted by all of the short listed firms so they are all presenting a bid on what their prices are.

Member Duncan asked if we could relate those to the engineer's estimates.

Law Director Stephan answered yes and if those numbers are completely over what our estimate is, then we would potentially not move forward.

Member Duncan asked if this would be a part-time position.

Member Cantrell stated it is a firm, it is contracted as a company.

Law Director Stephan advised it would be a company to full time manage this project on a daily basis.

Mayor Seagraves informed this is no different than when the schools were built, we have to have someone take charge of the project that knows what they are doing.

Member Duncan asked the cost to the City.

Mayor Seagraves informed the cost is unknown at this time; this is just to advertise to find out the cost.

Member Kirklin stated 90% of the time with new construction the cost overrun far exceeds what the cost of having the general contractor were.

Member Cantrell questioned that their fees for this service are included in the actual construction of this project and asked if we have built anything of this magnitude.

Law Director Stephan stated no, the City has never built anything of this magnitude, which is one of the reasons we are looking at hiring a Construction Manager.

Member Duncan asked if these companies have to have a Performance Bond.

Law Director Stephan advised yes, the companies have to have a Performance Bond for 100% of the contract.

Member Henry asked Law Director to inform the audience what a construction manager at risk is?

Law Director Stephan advised per Ohio Revised Code, a Construction Manager at Risk is a person with substantial discretion and authority to plan, coordinate, manage, direct and construct all phases of a project for the construction, demolition, alteration, repair, or reconstruction of any public building, structure, or other improvement and who provides the public authority with a guaranteed maximum price as determined in Section 9.334 of the Revised Code.

He informed that when the architect suggested doing this, he first reviewed the Ohio Revised Code. Law Director Stephan stated this part of the process is relatively inexpensive, we can advertise through our website and the Dayton Daily News and hopefully would lead to competition from really good firms to do this project that we would give us options on who we would want to select.

Motion by Apgar second by Kirklin to authorize the City Manager to advertise notice of intent of the City of Brookville to employ a Construction Manager at risk for the fire station construction project. All yeas, motion carried.

Mayor Seagraves had no report. He stated hopefully everyone had a nice, safe July 4th holiday.

There was no Old Business.

New Business

Dave Monnin, Park Board President, informed 12 trees were recently planted at the park, a few new trees were planted at the entrance where dead trees had to be taken down. He has requested from Public Service Director Williamson a traffic count to be done at the entrance of Golden Gate Park. He informed he would like a count done to prove that there is an importance to the Park for the community and why we need to continue making updates and improvements to the Park. Mr. Monnin stated there is a reason why 1,600 people recently came and camped in our park and there is another reason why a company out of Englewood came to Brookville for a fishing tournament.

Mr. Monnin introduced Jennifer Vance, the newest Park Board Member.

Jennifer Vance thanked everyone for the opportunity and she is very excited to serve on Park Board with the other members and she feels that Brookville really does have something great going on. She informed she had been a teacher in the Brookville Schools 30 years and is now retired. She described that she has a lot of wonderful family memories throughout our Parks.

Motion by Cantrell, second by Apgar to appoint Jennifer Vance to Park Board to fill the unexpired term of Joni Reel who resigned earlier this year. All yeas, motion carried.

Mayor Seagraves congratulated Ms. Vance on her appointment.

Motion by Kirklin, second by Cantrell to read Proposed Resolution No. 16-16. All yeas, motion carried.

Motion by Duncan, second by Kirklin to accept the first reading, dispense with the second and third readings and adopt Resolution No. 16-16 entitled, "A RESOLUTION ESTABLISHING A NEW WAGE SCALE FOR PERMANENT PART-TIME, CONSTRUCTION INSPECTOR, SEASONAL, AND/OR TEMPRORARY HOURLY CITY EMPLOYEES, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Manager Burkholder introduced David Whitehair, who will be our new part-time Construction Inspector. He informed that Mr. Whitehair will be working on various projects throughout the City starting with the Parker Avenue Road Extension. He will also be working with City Staff from the Service Department and Wastewater Treatment Plant. This is all in an effort to ensure quality assurance that all of our projects, contractors and sub-contractors are doing exactly what the plans call for and installing proper materials. Manager Burkholder informed we want to make sure we have quality construction throughout the city.

Mayor Seagraves informed he has had the opportunity to work with Mr. Whitehair on several projects in the past and that he brings 35 years of experience and is an excellent director. Mayor Seagraves assured that any project Mr. Whitehair is involved in will be done properly.

Motion by Duncan, second by Henry to adjourn. All yeas, motion carried.

Meghan Wheeler, Clerk

David E. Seagraves, Mayor