

BROOKVILLE CITY COUNCIL
REGULAR MEETING
JULY 19, 2016

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 7:30 p.m. on July 19, 2016 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Apgar, Duncan, and Letner; City Manager Burkholder, Clerk Wheeler, Police Chief Jerome, Fire Chief Fletcher, Public Service Director Williamson and Law Director Stephan were present. Members Cantrell, Henry, Kirklin and Finance Director Keaton were absent.

Mayor Seagraves announced that Members Cantrell, Henry, Kirklin were absent.

Roll Call by Clerk Wheeler.

Motion by Duncan, second by Apgar to accept the Agenda as presented. All yeas, motion carried.

Motion by Duncan, second by Apgar to approve the July 5, 2016 Regular Council Meeting Minutes. All yeas, motion carried.

Mayor Seagraves welcomed members of the audience.

Mayor Seagraves stated anyone in the audience who speaks must identify themselves, their address and they are permitted five minutes to speak. He stated the Meeting is being recorded.

Kim Cheatham, of 565 Adrian Court, stated she had several questions and would like to list all of her questions and then Council can respond.

1. What is the City's policy for posting minutes to the City web site?
2. What was the amount spent to purchase the home at 269 Foothill Drive?
3. What was the amount budgeted to renovate the home and the projected amount for selling the home?
4. Does the City have any other similar projects to Foothill Drive?

Ms. Cheatham informed she is the Secretary of the Rona Village Homeowner's Association and she was asked at the last Trustee Meeting if the City provides any low interest rate home improvement loans. She stated she did not think the City offered any loans but said she would ask.

5. How many street signs have been replaced to date throughout the City and what is the cost for each street sign replaced?

Ms. Cheatham stated it is very difficult for citizens to only have five minutes at the start of a Council Meeting to speak and that it would be nice if they could also have a few minutes at the end to ask additional questions especially, since the attendance of the audience at Council Meetings seem to be growing.

Manager Burkholder stated once the Council Minutes are approved they are posted to the City's website as quickly as possible.

Ms. Cheatham asked Manager Burkholder to define "quickly".

Manager Burkholder stated he does not know that a time table has ever been defined for posting the minutes. Once the minutes are approved and then signed, Staff will post to the website.

Ms. Cheatham stated based on her work experience, an appropriate time, once the minutes have been approved, should be 48 hours. She stated the minutes from the July 5

Meeting took four days to be posted because she kept watching day-by-day for the minutes to get posted.

Member Duncan stated the July 5 Meeting Minutes were just approved at tonight's meeting.

Ms. Cheatham stated she meant the set of minutes that were approved at the July 5, 2016 Meeting is what took four days to be posted. She asked if the City has a policy for the time frame for minutes to be posted to the City's website.

Member Duncan informed the minutes have to be approved and signed before they can be posted.

Ms. Cheatham stated she understands the minutes have to be approved before posting but four days after they were approved was when the last set of minutes were posted.

Mayor Seagraves stated he does not believe there is a policy that states a specific time frame for minutes to be posted but what is available is citizens can request a copy of the audio or a copy of the minutes on paper.

Manager Burkholder informed the City purchased the property at 269 Foothill Drive for \$2,000.

Law Director Stephan advised the property was purchased through a special program to address vacant properties that are tax delinquent with the Montgomery County Land Bank.

Ms. Cheatham asked if taxes were paid to the County for the home.

Law Director Stephan advised through the process, the taxes are eliminated from the property and then property taxes start over.

Ms. Cheatham asked the amount of money that was budgeted to renovate the home.

Manager Burkholder informed the City received a 0% interest loan through the program for \$50,000 to make improvements. He stated the City did not have a specific budget amount for the property because we had no estimates at the time the budget was put together for the work that would need to be done. He informed that the total project will probably slightly exceed \$50,000. Manager Burkholder stated there has been no selling price determined yet because we do not know the total cost of the renovations or the market value of the completed home. He stated hopefully by fall the project will be completed.

Mayor Seagraves stated the City has no other similar projects to the home at 269 Foothill Drive.

Law Director advised there are no other residential projects. The City did have the property at 17 Jefferson Street due to a nuisance situation but the property has been transferred to Rick and Sherry Peters with an Agreement that they will rehabilitate the property.

Ms. Cheatham stated her concern is that whenever she as a consumer buys something she has a budget; for example, if you renovate a kitchen you would set a budgeting amount to spend on the project. She asked if the City is going to spend more on this project and then take a loss.

Mayor Seagraves stated the City will not take a loss.

Ms. Cheatham asked how you know that if there is not an established budget.

Mayor Seagraves stated the City has the \$50,000 loan from the Montgomery County Land Bank to use for renovations.

Manager Burkholder informed he expects the City will see a profit. We do have estimates now and may seek others to stay competitive. This is the first project like this for the City and himself and he thinks it will be quite beneficial.

Manager Burkholder stated the home will be a complete renovation. The home had to be completely gutted since it had been abandoned for the last three years. He described there were all kinds of debris throughout the house and it had to be skinned down to the studs. He reported new windows and new doors have been put in, dead trees have been cut down, and recently new concrete was poured. He informed the plumbing, HVAC and electrical still needs done on the inside of the home

Manager Burkholder informed he wants for whomever purchases the home to have a safe and modern home. He stated that it had been recommended to leave in the old electrical and the old, stained drywall. Instead, we tore all of the drywall out because we were worried about mold and the old electrical was taken out and will be completely redone. He stated both of those added to the cost but now it has been done right.

Manager Burkholder stated he is quite proud of the work done so far on the home, and the help and cooperation from vendors on the project to help and keep the project as cost effective as possible. He stated the objective is for the City to make a profit on this project but to also have a first rate renovated home that anyone would be proud of. He also hopes that this project will help to restore our civic pride to the Terrace Park Plat.

Manager Burkholder reported we did not know specifically what would need replaced in the home until we began tearing the house apart. A majority of the costs have come from having to redo every single system of the house. He stated he would be happy to report an update on the project at the next Council Meeting and at subsequent meetings but at this time we do not have a total cost accounted because we have not contracted all of the inside work yet.

Ms. Cheatham stated she would like to hear a monthly report on the project and how much money is being spent or has been spent to date.

Manager Burkholder informed the work so far would consist of: \$15,000 was spent on doors and windows, approximately \$3,800 for the concrete, restoration of lawn will be approximately \$2,000, \$700 for a tree to be removed in the back yard due to crossing DP&L lines, HVAC system, and the electrical lines were buried would all total approximately less than \$30,000 spent so far on the project.

Ms. Cheatham asked if that included the roof and HVAC or any drywall or appliances?

Manager Burkholder stated it included the roof and HVAC system but no work done on the inside.

Mayor Seagraves informed the City does not provide any low interest rate home improvement loans.

Manager Burkholder informed there is a spreadsheet of signs replaced throughout the City that goes back a few years. He does not have the exact information in front of him. He will speak with Steve Hamiel who runs the Sign Shop on the exact cost per sign. He stated he does have a quota for the Service Department of three signs per week to be replaced. He has investigated into the signs we were using and the two pound posts that were being used were twisted in the wind too easily and we are now using three pound posts. The heavier posts help to keep the sign from getting twisted and damaged in the wind. He reported he recently met with Risk Manager from the Ohio Plan and one of the liabilities we had was we do not have high intensity stop signs. He then instructed the Service Department to examine every stop sign in the City and if faded, it needed to be replaced immediately. Manager Burkholder stated that Public Safety and litigation of liability is our first priority. He stated it has been published in the newspaper but if any citizen has any problem or concerns with any sign in the City to please contact the City Office. He reported he received two calls this week so far on signs that need to be replaced

Manager Burkholder informed it comes down to public safety issues, aesthetics and civic pride and economic development. He stated any economic developer will advise that if a business is looking at coming into a town but the town looks shabby and the infrastructure, signage and landscaping is not maintained then it reflects poorly on the town.

Manager Burkholder reported this is really the first year the City has started to focus on the signs throughout the City and to make it a priority. He stated the sign spreadsheet is public record and he would be happy to share the information. He gave credit to Steve Hamiel in the Sign Shop for keeping a list of his records over the last few years and for adding quite a bit to it just over the last few months.

Manager Burkholder stated the focus now needs to be on the parks with the upcoming Community Picnic approaching. He frequently drives through and is working with Public Service Director Williamson on getting the signage throughout the park up to date and cleaned up. He informed it could take several years to get completely up-to-date but it will also be ongoing because signs can wear out due to the wind and extreme weather and has also become part of our regular duties to monitor the signs.

Ms. Cheatham asked the amount that was budgeted for sign replacement.

Manager Burkholder informed an exact amount was not budgeted for sign replacement for this year, since it was implemented after the budget had been established for 2016, so it will come out of the Service Department's operating budget. He stated it may not show up as a specific line item for the 2017 budget but may fall under a different category because sometimes some line items are generic and then various operating expenses come from there. He does believe that City resources should be budgeted for but that the sign replacement is probably categorized as more of an operating expense than capital improvement due to the minimal cost of each sign.

Ms. Cheatham asked the cost per sign?

Manager Burkholder informed he does not have the exact cost per sign in front of him but the information can be readily obtained.

Ms. Cheatham asked how much money is the City planning to spend on signs overall.

Mayor Seagraves informed Staff will have to gather the information Ms. Cheatham has requested on the street signs but the key factor here is public safety. He stated there is a lot in this City that hasn't been done in years and a lot of maintenance has been neglected. The City has done more in the last year than it has over the last ten years and the City is on a mission for change in order to get the community back up to the standard where it should be because we are currently off base. He stated as the City progresses, Council members and Staff will be able to report back on the progress.

Manager Burkholder stated anytime anyone in town has a question to feel free to call City Hall and speak with him and that no one has to wait until the next Council Meeting to voice a concern. He is always willing to meet with anyone who comes in and that has been his policy since day one. He stated he is an advocate for open records and open meetings for the last three decades, he does not want anyone to feel shy about speaking to him and no question is trivial. Sometimes it is hard to see every nook and cranny of every neighborhood which is why if someone has a concern, they should let us know because we may not be aware of the problem.

Ms. Cheatham stated she works through the day and phone calls and visits are not possible for her but thanked Manager Burkholder for offering.

Manager Burkholder informed his hours go beyond the normal 8:00 a.m. to 5:00 p.m. work hours. He does not have a problem making adjustments to his schedule in order to meet with citizens.

Carolyn Haney, of 202 Beechwood, wanted to congratulate Finance Director Keaton on her award for yet another ace audit from the Auditor of the State.

Mayor Seagraves thanked Ms. Haney for her comment and informed we will focus more on the award at the next Council Meeting when Finance Director Keaton is back; unfortunately, she is out of town tonight. He stated there is not another harder worker than Finance Director Keaton, and he is very proud of her. She balances the budget to the penny every night and there might be naysayers out there but the Auditor of the State does not give out five star ratings just because we are Brookville or because we say we might do something. Mayor Seagraves stated the books are always open, also available online and residents can come in and discuss with her anytime.

Manager Burkholder reported on Monday, July 18th, he had a group meeting including City Staff, the architect, MKSK, Finance Director, Law Director, and County Engineer's office. The meeting was a coordination meeting on the fire house. The Finance Director continues to work with Bond Counsel. He reported, also on the 18th, the Fire Chief, Finance Director, and himself met with the Clay Township Trustees to discuss the Public Safety Grant application. City staff is working to schedule a meeting with Perry Township as well. He informed the City is working on collaborating with Clay and Perry Townships on applying for a Public Safety Grant in the amount of \$100,000 for each, which would total \$300,000 towards the new fire station. He reported that the meeting with the Clay Township trustees was very encouraging. Manager Burkholder described this is why he and Chief Fletcher instituted, into the recent fire contract, quarterly meetings to help have more cooperative and communicative relationships with both of the townships. He stated it seems to be a common misconception that township residents do not contribute to fire services and that could not be farther from the truth. He informed that by contract we provide services to the townships and by the townships voted levies they pay for services. Residents in an unincorporated part of town do not pay any income tax but to say that those residents that live in our neighboring townships do not pay for fire services is an absolute incorrect statement.

Manager Burkholder informed that we have a very positive relationship with the Townships and the Township Trustees want to work together because they realize that the City and the Townships working together is for the betterment of all residents and that has always been the philosophy of this City, our Fire Department and our Police Department. He informed that Finance Director Keaton has worked closely in the past with the fiscal officers of both Townships to assist them with receipting the monies received from the Fire Levies and helping them out with their general Township accounting responsibilities.

Manager Burkholder informed the deadline has not been established yet for the Public Safety Grant, it may be in the fall or the later part of this year. He has heard from consultants that some grants from the State of Ohio can be highly competitive but if you partner with other jurisdictions you have a better chance at getting awarded funds.

Manager Burkholder informed that he, Fire Chief Fletcher, and two Lieutenants took a tour of Fire Station 32 in Kettering. It is a relatively new firehouse, built about a year ago and designed by App Architect. They learned a few important aspects of key features of a new firehouse.

Manager Burkholder reported the City received three Petitions in the City Office late yesterday. He has not reviewed them yet but will be reviewing the process for reviewing over the Petitions but wanted to make Council aware that the Petitions were received.

Manager Burkholder informed he met with the Transportation Improvement District to discuss the extension of Market Street.

Manager Burkholder reported the Parker Avenue (Sakura Drive) extension project is progressing. Our Staff Inspector is onsite and communicates directly with our Service Director.

Manager Burkholder informed City Staff will work with our consulting engineer in preparation of an OPWC application for the \$154,000 rehab of the main lift station at the WWTP.

Manager Burkholder stated that the newest member of Park Board, Jennifer Vance is now on board. He informed Park Board was advised at the last Park Board Meeting that the replacement of Shelter #2 is the top priority for 2017.

Manager Burkholder informed Staff continues to provide photos and input to CivicPlus who is developing our new website and we would like to move forward with Staff photographs in the next few weeks so we have updated photos for the site. He gave credit to Clerk Wheeler for all of her work uploading photos. He also thanked the Police and Fire Chiefs for their help with photos from each of their departments.

Manager Burkholder advised Staff is planning to move forward with submitting the City's sign code to the Planning Commission for review and updating. He would like to request a Work Session for the Planning Commission in the future to further discuss this.

Manager Burkholder informed that review of the Personnel Manual continues and the draft is in Word Perfect format which will be converted to a Word format and will then go out to Legal Counsel for review.

Manager Burkholder informed the Pre-construction meeting is planned for this week for the Maple Street Water Line Replacement Project.

Manager Burkholder informed he and Chief Fletcher recently met another engineering firm to look at a water modeling project for the City. This is not only a public safety issue but also an Economic Development issue. He stated there has been little to no capital improvements planned for over the last few years and if we are going to move forward with economic development then we need to have the infrastructure to go with it from Police to Fire, water and sewer and also proper plans and a budget as well.

Manager Burkholder reported the drainage problems at the Meadows at Brookville Subdivision continue and it remains under review by the Law Director. He had a conversation with a resident of the subdivision who would like to see this issue resolved. Manager Burkholder stated most likely the issues will become a nuisance abatement situation. He stated this process takes a tremendous amount of time due to the research needed to find out exactly who the responsible party may be.

Manager Burkholder informed Staff has requested detailed engineering plans for the proposed sidewalk on Johnsville-Brookville Road from Blue Pride Drive to Westbrook Road. He stated this has been identified as an important public safety issue by many residents. The proposed sidewalk lays in the county right-of-way and we are currently in conversation with the County Engineer's office on the best approach to build the sidewalk.

Manager Burkholder reported he met with MKSK to discuss the lighting, railing, and landscape plan for the Arlington Road Bridge Replacement Project. We will also be working with the Ohio Department of Transportation (ODOT) and Woolpert on the final design of the project.

Manager Burkholder stated he wanted to publicly recognize Finance Director Sonja Keaton on her consistent and outstanding performance as recognized by the Ohio Auditor of State. He informed it makes everyone's job easier with Finance Director Keaton's work because each Department always know what their budget is and can see where they stand on a weekly basis.

Mayor Seagraves also wanted to thank Finance Director Keaton on behalf of City Council and show their appreciation and to congratulate on her award from the State of Ohio. He informed she will be recognized for her achievement at the next Council Meeting.

Public Service Director Williamson stated Golden Gate Park has seen a lot of activity over the last few weeks and will continue to as the Community Picnic approaches. He informed five additional dead trees have been removed at Golden Gate Park. The Service Department also continues to update all the signage at Golden Gate Park.

Public Service Director Williamson reported the Gazebo at Golden Gate Park was painted through a partnership between the Chamber of Commerce, Lowes, and Valspar. He informed in a community service effort, The Salem Church of God will be painting Shelter #3 and possibly the dugouts if time allows this weekend. He stated he appreciates the community involvement to help further beautify our parks.

Public Service Director Williamson informed the Service Department assisted the Miami Valley BMX Association in preparations for their State Race that was scheduled for July 16.

Public Service Director Williamson stated he attended Ohio Rural Water Association Sustainable Management Seminar. The seminar was targeted at small water utilities such as ours. The Ohio Rural Water Association assists smaller municipalities with training and equipment needs and information.

Public Service Director Williamson informed he has coordinated locating water mains and service lines in preparation of Vectren's main replacement project along Westbrook Road.

Public Service Director Williamson reported the Parker Avenue/Sakura Drive Roadway Extension Project is moving forward. He informed the sanitary lines/manholes were installed and the storm sewer on the west side has been installed. He stated the project probably has about another two to three weeks of construction remaining before being completed and crews will hold off on the final layer of asphalt on the road once the road is in place until the building construction is completed. The project is on task to be well ahead of schedule and done so that the road extension will not be in the way of the building expansion.

Public Service Director Williamson informed the Maple Street Waterline Replacement Project Pre-construction Meeting is scheduled for July 20. He will be communicating with the residents on Maple Street on the schedule for the project over the next few months.

Public Service Director Williamson informed the ADA Sidewalk Ramp Replacement Program has started back in the Terrace Park area near Doyle Avenue.

Public Service Director Williamson reported in the June refuse statistics that 203 tons of solid waste were taken to the transfer station and then sent to the landfill. Through our limb pick up program and yard waste program approximately 85 tons of chipped limbs and brush collected were taken away and 24 tons of yard waste also taken to the landfill.

Member Duncan stated if 203 tons of solid waste was taken to the transfer station and costs the City money to do that, does he have any figures on the number of recyclables that are taken that does not cost any money to the City. He stated the more the City recycles the more money the City can save.

Public Service Director Williamson stated he does not know those exact figures but will get that information.

Fire Chief Fletcher informed on-duty crews will be starting fire hydrant inspections and preventative maintenance. Crews will be checking about 470 hydrants within our fire response area for damage and will be pressurizing the hydrants to ensure there are no corrosion issues that may affect the body of the hydrant or cause failure when used. He stated they will also be doing low flow tests to bring discolored water from the system. The low flow testing may cause discolored water for residents and if so, the Fire Department will take notification steps to notify residents. He reported high flow tests will be done later this year but every bit of discolored water taken off from low flow tests done now will result in less discoloration when the high flow test is done. Fire Chief Fletcher stated he does not anticipate any problems or major issues. He informed this kind of testing has been done the last four years and is a preventative maintenance measure that helps them to identify any major issues that may need to be brought to the Service Department's attention.

Fire Chief Fletcher reported a marked decrease in call activity over the last ten days. He stated they may go one year with only having a 24-hour period of no calls for service but have had two days in a row during the month of July with no calls for Fire/EMS Services.

Member Letner asked if the hydrant testing is a daytime procedure.

Fire Chief Fletcher informed yes, the testing is scheduled during the 8 a.m. to 6 p.m. window of time. He stated they try to be mindful of what residents may be doing throughout the day but that can be difficult because everyone has different schedules for their sleep, laundry etc. and the Fire Department needs to be able to be reactive to any problems they may cause. He informed the Fire Department has partnered with our businesses that have private hydrants on the system, for example, while there is a fire pump test being done at Green Tokai, simultaneously there will also be work being done on the other hydrants in that area to verify all are in good working condition.

Fire Chief Fletcher stated over the last 30 years he has participated in multiple different ways of hydrant testing but this way seems to be the best with the least amount of disturbance to the public because as this preventative maintenance is being done, it is a very careful removal of sediment off of the system. He informed that some hydrants during the low flow testing may flow for 20-25 minutes before the water is cleared up, which means that is a bunch of sediment that is being removed from the system. He described by doing this preventative measure now, it helps when having to open a hydrant wide open for a test and let out 3,000 gallons of water because it does not stir up near as much as it could.

Police Chief Jerome reported the Brookville Police Department handled 369 Reportable Incidents year-to-date, compared to 318 during this same time last year. Police Chief Jerome reported Citations are down a total of 41 Citations year-to-date, for a total of 286 Citations issued year-to-date. There were 150 traffic stops for June compared to 184 during June 2015.

Police Chief Jerome stated the Police Department continues to put pressure on outsiders that want to come in and use heroin inside our City. He informed they have increased patrols around businesses, hotels and near Triggs and Arlington Roads.

Police Chief Jerome reported we posted an ad for part-time Police Officers. We are having the same struggle as other communities are having with a lack of candidates, and academies are half the size they used to be. He informed that the struggle to get and maintain employees is real because even when a great part-time Officer is found they seem to easily find a full-time position with a larger jurisdiction. We do need more part-time officers in order to maintain our level of service.

Police Chief Jerome reported a police test will be given on August 6. The details were advertised in last Sunday's newspaper. He is hoping for a decent amount of candidates because even if someone passes the test, they have to be able to pass a polygraph and a background check. He stated he looks for this to be a positive event and hopefully will have people to begin training by fall.

Police Chief Jerome reminded the Community Picnic is coming up and the Police Department will have a Crime Prevention Booth set up. He stated the Picnic is usually a low crime event and seldom have any problems. He informed the Police Department will work with the Fire Department to set perimeters for the fireworks for Saturday night.

Member Duncan stated he knows we are a small community and may have a smaller Police Department compared to larger Cities but with everything that is happening in our world today, he wanted to thank Police Chief Jerome, Fire Chief Fletcher and both of their departments for all of their hard work and dedication in making our town safe. Member Duncan stated he really respects and honors their work and thanks them for putting their lives on the line for our town. He said that by the Police Department increasing their efforts of going after heroin users, it is a prime example of how they are in harm's way every day just like in bigger cities.

Mayor Seagraves agreed with Member Duncan.

Fire Chief Fletcher informed he received a phone call from a lady asking if the Fire Department would take baked cookies from her church. He informed that when he told her that they would, she said in this day and age, you never know if people will accept items or not. He stated the Fire Department does their best to not change their thought process towards residents and does not want Public Safety Officers to seem unapproachable. He stated they have not changed their thoughts towards our residents and they do have a certain level of trust for our residents without being blind or complacent and are still suspicious of things going on around them. He would hate for people to feel that Public Safety Officers are less approachable just because of events going on in the world today. He feels it is a value that his staff has that they enjoy working in Brookville. Chief Fletcher stated we do not have the highest paid Fire Department but yet there is value that employees find here because of the citizens and the interactions they have with the citizens. He informed that is actually one of the retention factors he likes to emphasize on with new recruits is that Brookville is a nice place to work and people in the community are very nice.

Fire Chief Fletcher thanked Member Duncan for his kind words.

Police Chief Jerome informed he gave a speech last week at a church. He informed the Police Department does provide that to civic groups or churches who are interested in some steps the Police Department is taking in order to keep the community and themselves safe. He informed the Police Department has been taking steps all year long and has seen this coming and it's not going to get any better anytime soon. He stated that Police and Fire do more than most people know and if you want to stop and say thank you, try approaching them in a positive way from a front angle if possible because of all of the recent incidents. He informed we do train a lot for a small agency but unfortunately, there is not a lot you can do with snipers out there. Like any other Police Officer, our guys are on edge but they will stay positive. He stated they appreciate all of the comments and thank yous they have received.

Mayor Seagraves thanked both Police and Fire Departments on behalf of City Council for their dedication and stated they are greatly appreciated especially during these last few weeks that have been so crazy throughout our Country and hopefully things will settle down soon.

Mayor Seagraves thanked the Chamber for their work on painting the gazebo at Golden Gate Park. He encouraged everyone to attend the picnic and fireworks.

Fire Chief Fletcher informed the fireworks are scheduled to begin around 10:00 p.m. on Saturday, July 30.

Law Director Stephan had no report.

Mayor Seagraves informed the next Planning Commission Meeting will be Thursday, July 21, 2016.

In Old Business,

Dave Monnin, Park Board President, reported the parks are looking great and seems to be ready for the upcoming Community Picnic.

Mayor Seagraves asked about Park Board's newest member, Jennifer Vance.

Mr. Monnin stated she is doing great and they are very excited to have her on Park Board.

Mayor Seagraves wished the best to Mr. Monnin and the other Park Board Members as the Community Picnic approaches.

There was no New Business.

Motion by Duncan, second by Apgar to adjourn. All yeas, motion carried.



Meghan Wheeler, Clerk



David E. Seagraves, Mayor

