

BROOKVILLE CITY COUNCIL  
REGULAR MEETING  
November 3, 2009

The Regular Meeting of the Brookville City Council was called to order by Mayor Seagraves at 7:30 p.m. on November 3, 2009 in the City Council Chambers. The pledge of allegiance was recited. Members Cantrell, Duncan, Garber, Letner, Reel and Ullery; Manager Wright, Fire Chief Nickel, Police Chief Preston, Law Director Stephan and Director of Finance/Clerk Keaton were present.

Motion by Duncan, second by Letner to accept the Agenda with the addition of proposed Resolution No. 09-25. All yeas, motion carried.

Motion by Reel, second by Garber to accept the October 20, 2009 Regular Meeting Minutes as presented. All yeas, motion carried.

Dottie Watkins, of the Brookville Historical Society, reminded Council and those in attendance that the Brookville Historical Society Exhibition Building Grand Opening will be held on November 11, 2009 at 3 Hay Avenue. A ribbon cutting will take place at 1:30 p.m. with an Open House scheduled from 2:00 to 8:00 p.m.

Manager Wright reported the West Westbrook Road Project is moving along. All of the curbs have been installed. Excavation of the street is currently under way. Once the excavation of the roadway is complete, the gravel base will be installed. Sidewalks may be installed by the end of this week. Following the installation of sidewalks the roadway will be paved and finish grade work of the properties will wrap up the project.

Manager Wright reported our crack sealing and leaf collection programs are in full swing. Manager Wright reported the crack seal program is a good maintenance program for us. We currently have sealed 11 streets, and hope to seal an additional five to six streets over the next week to week and a half.

Manager Wright reported the City submitted an ED/GE Grant for Norgren, Inc. late last week. Norgren, Inc. is planning on making a move from their current location, and we hope they continue to stay in Brookville.

Manager Wright reported grade work and seeding on the Sterling, Section VII storm retention pond is complete and it looks very good.

Manager Wright reported the Annual Pumpkin Walk, sponsored by the Brookville Optimist Club, will be held on Saturday, November 7. The walk will begin at 6:30 p.m. at the back parking lot of Golden Gate Park and continue down the decorated bikepath. Participants will enjoy a bonfire, hot dogs, apple cider and a story teller when they return to the park.

Member Letner commended the Service Department for their excellent job of picking up leaves this year.

Fire Chief Nickel presented an Incident by District Summary and Incident List by Alarm Date/Time Report from October 19 through November 3, 2009. The report indicates there were 62 alarms in this time period, with 45 of those alarms in the City of Brookville, 9 in Clay Township, 6 in Perry Township and 2 outside Brookville's response district.

Fire Chief Nickel reported the apparatus pump testing went well. All apparatus passed the test.

Fire Chief Nickel thanked the City of Englewood for lending a medic to the Brookville Fire Department while our medic was out of service for warranty work repairs.

Fire Chief Nickel reported the Brookville Fire Department will be receiving their H1N1 vaccine that will be given to all Brookville Fire Department personnel.

Fire Chief Nickel reported the Brookville Fire Department has increased their Saturday and Sunday coverage with four additional part-time employees due to increased medic runs on the weekends.

Fire Chief Nickel reported four employees of the Brookville Fire Department were recently certified to teach CPR. This will enable us to offer local CPR classes in Brookville.

Manager Wright thanked the City of Englewood for lending us a medic while our medic was out of service for warranty work repairs.

Police Chief Preston presented the Brookville Police Department Incident Log from October 20 through November 2, 2009. Police Chief Preston reported there were 26 new cases during this time period with 23 closed and 3 pending further investigation.

Police Chief Preston reported Halloween came and went quietly this year.

Police Chief Preston reported he contacted a couple companies on the repainting of the radio tower behind the city building, and both contractors stated we would need several days of 50 degrees or plus weather to complete the project. We would have to wait until next spring if we move forward with painting the radio tower.

Law Director Stephan had no report.

Finance Director/Clerk Keaton presented the October 31, 2009 Fund Balance for Council review and approval.

Motion by Cantrell, second by Duncan to approve the October 31, 2009 Fund Balance as presented. All yeas, motion carried.

Finance Director/Clerk Keaton requested Council adopt proposed Ordinance No. 2009-14, which approves and adopts the 2009 Replacement Pages to the Codified Ordinances.

Motion by Reel, second by Garber to read proposed Ordinance No. 2009-14. All yeas, motion carried.

Motion by Reel, second by Duncan to accept the first reading, dispense with the second and third reading and adopt Ordinance No. 2009-14 entitled "AN ORDINANCE TO APPROVE AND ADOPT CURRENT REPLACEMENT PAGES TO THE CODIFIED ORDINANCES, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Finance Director/Clerk Keaton requested Council adopt proposed Resolution No. 09-25, which adopts an Identity Theft Program for the City of Brookville.

Motion by Duncan, second by Cantrell to read proposed Resolution No. 09-25. All yeas, motion carried.

Motion by Duncan, second by Cantrell to accept the first reading, dispense with the second and third reading and adopt Resolution No. 09-25 entitled "A RESOLUTION ADOPTING AN IDENTITY THEFT PROGRAM, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Finance Director/Clerk Keaton reported six Board and Commission seats are set to expire December 31, 2009. All six individuals whose terms expire were contacted, and five of the six are interested in serving additional terms. Finance Director/Clerk Keaton reported Dottie Watkins, whose term expires this year on Planning Commission, indicated she is retiring her seat effective December 31, 2009. Finance Director/Clerk Keaton reported Dottie was appointed on May 5, 1979 to fill a vacated seat on Planning Commission. Finance Director/Clerk Keaton recommended Council reappoint Ken Claggett for a three-year term on Planning Commission, Joseph Tobias for a five-year term on Zoning Board of Appeals, Shawn Landis for a four-year term on Park Board and Glenn Imler and Leslie Williams for three-year terms on Board of Tax Appeals.

Motion by Garber, second by Letner to reappoint Ken Claggett for a three-year term on Planning Commission, Joseph Tobias for a five-year term on Zoning Board of Appeals, Shawn Landis for a four-year term on Park Board and Glenn Imler and Leslie Williams for three-year terms on Board of Tax Appeals. All yeas, motion carried.

Finance Director/Clerk Keaton requested she be permitted to contact the current Board of Zoning Appeals Members to see if one those members would be interested in filling Dottie Watkins seat on Planning Commission and if no one is interested in sitting on this Commission to announce the open position in the Brookville Star.

The consensus of Council is to allow Finance Director/Clerk Keaton to contact the current Board of Zoning Appeals Members to see if anyone is interested in filling the open seat on Planning Commission and if no one on this Board is interested, the open position will be announced in the Brookville Star.

Finance Director/Clerk Keaton presented an update on the Christmas Lights Account that was distributed at the last Council Meeting. The Optimist Club decided not to hold a light show this year. They are waiting for public input to see if they will continue the light show in future years. If the Optimist Club decides not to move forward with future light displays, the funds will be distributed some time early next year.

Finance Director/Clerk Keaton reported Staff is currently meeting with the applicants of the CDBG Downtown Revitalization Project to sign all required paperwork before they begin work on their projects.

Finance Director/Clerk Keaton reported we were notified last week that HUD approved the CDBG Downtown Revitalization Project, Phase Two grant that was submitted earlier this year in the amount of \$50,000. This will be a 2010 project.

Finance Director/Clerk Keaton requested an Executive Session on a Contract Negotiation Matter.

Mayor Seagraves thanked Vice Mayor Ullery for filling in for him at the last Council Meeting.

Mayor Seagraves reminded everyone the Ribbon Cutting and Open House for the Brookville Historical Society Exhibition Building will be on November 11 beginning at 1:30 p.m.

Motion by Duncan, second by Garber to go into Executive Session on a Contract Negotiation Matter as requested by Finance Director/Clerk Keaton. All yeas, motion carried.

Mayor Seagraves called Council back into Regular Session.

Motion by Ullery, second by Reel to adjourn. All yeas, motion carried.

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Sonja M. Keaton, Clerk

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David E. Seagraves, Mayor