

**Request for Qualifications
City of Brookville, Ohio**

The City of Brookville, Montgomery County, Ohio, intends to contract for professional engineering and planning services to assist with the preparation of a Regional Economic Development Plan for the City of Brookville and Clay Township.

Firms should demonstrate knowledge and experience with economic development planning, infrastructure design, and grant writing and administration. It is anticipated that work will commence upon award of contract (anticipated December, 2016, and be completed on or before December, 2017).

Firms interested in being considered for a contract to provide the required services should reply with a statement of qualifications no later than November 23, 2016. Statements received after this date will not be considered.

Statements of qualifications should include information regarding the firm's history; education and experience of owners and key technical personnel; the technical expertise of the firm's current staff; the firm's experience in designing similar projects; availability of staff; the firm's equipment and facilities; and references.

Statements of qualifications should be transmitted to:
Meghan Wheeler, Clerk of Council

Responding firms will be evaluated and ranked in order of their qualifications. Following this evaluation, the City of Brookville will enter into contract negotiations with the most highly qualified firm.