



Photo by Barbara L. Rhoades

City of
BROOKVILLE

A PROUD & PROGRESSIVE
COMMUNITY

2015 ANNUAL REPORT CALENDAR

City Council

Brookville City Council

David Seagraves, Mayor
396 Maple Street
Phone: 937-833-3424
Email: mayor@brookvilleohio.com

Bob Apgar
70 Mound Street
Phone: 937-833-5980

Margo Cantrell
924 Golden Beech Drive
Phone: 937-833-0701

Mike Duncan
879 Dorothy Lane
Phone: 937-833-5483

Bruce Garber
434 Sycamore Street
Phone: 937-833-4113

Anne Kirklin
239 Crosswell Avenue
Phone: 937-279-7641

Chuck Letner
248 Johnsville Brookville Rd.
Phone: 937-833-1117

Brookville Council Members welcome your input and invite you to attend a Council Meeting, call or email about any community related issues or concerns.



Back L-R: Chuck Letner, Bruce Garber, Anne Kirklin, Mike Duncan. Front L-R: Bob Apgar, David Seagraves, Margo Cantrell

Dear Citizens of Brookville,

Brookville Council and I wish you a Happy New Year!

As I look at other communities, I feel we are very fortunate to be able to continue to offer many services and amenities to our citizens.

We work hard to provide a stable business community to provide employment opportunities for our citizens, as well as a place for rest and relaxation.

The services we provide are beyond all others. Each of our departments work very hard to make Brookville a great place to live.

We feel it is important that our residents are free to become involved, or simply enjoy the many activities we have to offer. Our parks are second to none!

We have the Brookville Community Theatre, adult softball, youth baseball, softball and soccer. We also have Pee Wee football, BMX racing and a great Community Picnic each year.

Please feel free to contact me or other Council Members with any questions or concerns.

Have a great New Year!

Sincerely,

Mayor David Seagraves

JANUARY 2015

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<p>DECEMBER 2014</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td></td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S	1	2	3	4	5	6		7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				<p>FEBRUARY 2015</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> </table>	S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28			<p>1</p> <p>City Office closed Refuse picked up on Friday</p> <p>New Year's Day</p>	<p>2</p>	<p>3</p>
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Administration

Dear Residents,

On behalf of the entire administrative staff of the City of Brookville, I would like to thank you, as citizens, for being a part of this great city. I believe our administrators are truly a dedicated group of individuals. Many times they have to make decisions that are not very popular, but are in the best interest of the city. Remember, we don't make the laws and regulations, we only enforce them.

We will continue to encourage economic growth and development as it directly relates to job production and financial stability.

My number one goal has always been an emphasis on day to day services in all of our departments. Hopefully, that level has been acceptable and provided the quality of life that you expect. If not, or if you have any questions or suggestions, feel free to contact any of the staff members.

Thank you and have a great year!



John R. Wright, City Manager



Top L-R: Rodney Stephen, Ronald Brandt, Ronald Fletcher, Douglas Jerome
Bottom L-R: Jim Snedeker, Sonja Keaton, John Wright

Administrative Staff

John R. Wright

City Manager

Phone: 937-833-2135

Email: wright@brookvilleohio.com

Sonja Keaton

Assistant City Manager

Director of Finance

Clerk of Council

Phone: 937-833-2135

Email: keaton@brookvilleohio.com

Jim Snedeker

*Economic Development Specialist/
Zoning Enforcement Officer*

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Douglas Jerome

Police Chief

Phone: 937-833-2001

Email: DJerome@brookvillepoliceohio.com

Ronald Fletcher

Fire Chief

Phone: 937-833-2345

Email: Ron.Fletcher@brookvillefire.us

Ronald Brandt

Service Department Superintendent

Phone: 937-833-2135

Email: city@brookvilleohio.com

Rodney Stephan

Director of Law

Phone: 937-833-6326

Email: city@brookvilleohio.com

Our administrative staff has an open door policy. Please feel free to call or email your comments and suggestions. We welcome your input!

FEBRUARY 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3 City Council Meeting 7:30 p.m.	4	5	6	7
8	9	10 Park Board Meeting 7:30 p.m.	11	12	13	14
15	16 City Office Closed Refuse will be picked up on Tuesday Presidents' Day	17 City Council Meeting 7:30 p.m.	18	19 Planning Commission Meeting 7:30 p.m.	20	21
22	23	24	25	26	27	28
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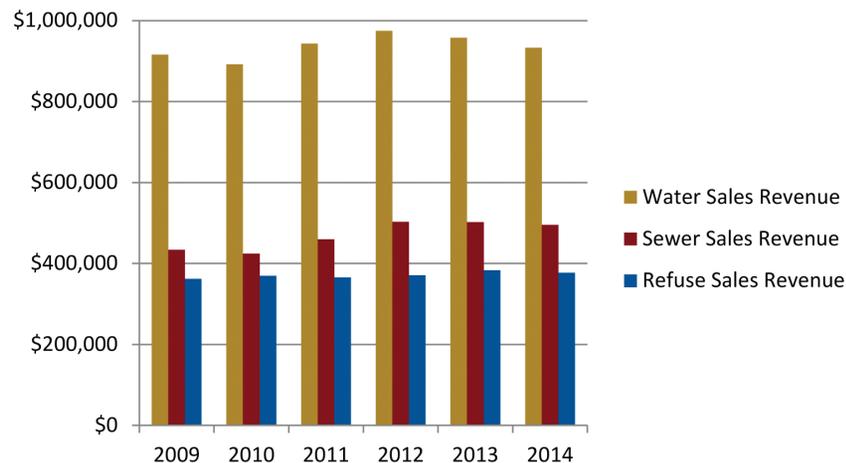
301 Sycamore Street Brookville, Ohio 45309
 City Office: 937-833-2135 Office Hours: Monday - Friday 8 am- 4:30 pm
 Fire: 937-833-2345 Police: 937-833-2001 www.brookvilleohio.com

Finance Department

The Finance and Administration Department is responsible for collection of all revenue, and recording of all expenditures of City funds. The complete budgetary and accounting system consists of handling 10 separate departments within 11 funds during 2014. This office conducts a central purchasing system; generates all invoicing needed, including quarterly utility billing; maintains all personnel records and municipal payrolls for all departments. The office handles permits and/or applications for zoning changes and compliance, residential/commercial building, gas, electrical and HVAC permits, water and sewer taps. Any assessments to property owners not paid are calculated and certified to the County Auditor for collection. Typing and general office work, as needed for the Manager, Mayor, Council, various Departments, Boards and Commissions are handled in this office, as well as all necessary record keeping.



2014 Utility Billing and Collections



The Finance Department's excellent record keeping has once again earned the City of Brookville the "Auditor of State Award" from State Auditor David Yost's office. The City is proud to report we have received a clean audit each year since Sonja Keaton began her tenure as Director of Finance in 1999.

The Finance Department is consistently busy, regardless of the economy, and 2014 was no exception. **Income tax revenue amounted to 71.9%** of the total General Fund, so it remains the major source of revenue for the City.

The General Fund consisted of the Administrative, Fire and Police Departments, which are funded from revenue received to the General Fund, such as Property Tax, Income Tax, Local Government, Permits, Investment Interest, Franchise Fees and a portion of the Fire Protection Contracts and EMS Billing.

Funds were transferred to the Street M&R, Park & Recreation and Capital Improvement Funds for operating expenses and/or improvements that are above their department's limited revenue. Funds were also transferred to the Note Retirement-NorthBrook Fund toward **payment of a 20-year Note** and the Bond Retirement Fund, which **paid off a 2013 Note**.

The City continues to operate with cuts and eliminations that were handed down by the State of Ohio to municipalities several years ago. The City is receiving **\$80,000 less in Local Government annually**. Over the past 15 years, the City received \$2,474,000 in Inheritance Tax and \$210,000 in Tangible Personal Property Tax that has been eliminated. These **cuts and eliminations will influence future expenditures**.

The Enterprise Funds (Utility) consist of the Water, Sewer and Refuse Departments. In 2014, we saw a 1.9% increase for water and a 6.5% rate increase for sewer.

The City **employed 83 people** during 2014. These include all part-time Fire/EMS personnel, 28 full-time employees and 7 Council Members. Municipal payroll, through November 13, 2014, totaled \$1,959,237.

We **paid off a total of \$42,694** in principal on our 1999 Wastewater Treatment Plant Ohio Public Works 20-year zero percent loan, leaving a principal balance of \$149,428. Through November, we **paid \$36,537 in principal and \$1,230 in interest** on the two-year Note for our Sludge Dewatering Press.

MARCH 2015

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1	2	3 City Council Meeting 7:30 p.m.	4	5	6	7 Optimists Adult Egg Scramble																																																																														
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15	16	17 Chamber General Meeting City Council Meeting 7:30 p.m.	18	19 Planning Commission Meeting 7:30 p.m. First Day of Spring	20	21																																																																														
22	23	24	25	26	27 City Income Tax Help at City Office 8 am - 4:30 pm No charge	28 City Income Tax Help at City Office 8 am - Noon No charge Community Park Clean-up Day																																																																														
29	30	31			FEBRUARY 2015 <table border="1"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> </tbody> </table>	S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	APRIL 2015 <table border="1"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
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Zoning & Building

BrookHaven Retirement Community applied for five **residential building permits** to add to their Cottage Homes campus at One Country Lane. The additional construction will bring the total number of cottages to 37.



Harlow Builders Inc. purchased the remaining lots and acreage in the **Hunters Run Development** and will soon build a model home to feature their designs.



Vectren Corporation contracted with Ritter Plumbing to **relocate over 350 gas meters and gas lines** over the next two years. The goal is to move all indoor gas meters outside for easy reading and maintenance.

Building permits for single family homes declined in 2014. Our Building Department issued **4 residential permits for single family homes and 5 residential permits for double homes**, compared to 15 residential permits in 2013. Other residential building permits issued in 2014 were for **3 room additions, 8 decks and 44 HVAC permits** for replacing heating and air conditioning.

A Zoning Permit is required within the City of Brookville to erect a fence or shed. We issued **36 zoning permits for fences and sheds in 2014**. We also issued **two demolition permits**, one to take down the old Dairy Queen structure to make way for Advance Auto and the other to tear down the old Speedway on Triggs Road so a new store could be erected.

Keeping property value up is the main focus and challenge for our Property Maintenance Officer. Foreclosed properties within the City seemed to decline last year but unfortunately there are still some vacant properties.

In 2014, **68 violations were issued to property owners for refuse and waste** that was visible in the yard area, **27 violations were issued for vehicles** parked in the front yard, in the grass or unlicensed. Another **88 violations were issued for high grass or weeds**. Numerous unauthorized signs from advertisements to unsightly garage sale signs were removed from utility poles and street signs.

Apple Pie Awards were presented to the homeowners at 247 Mound Street, 19 East McKinley Street, and to Brookville Animal Hospital at 506 Western Avenue. The award recognizes property owners who have spent time and effort making noticeable improvements to the exteriors of their home and property.

APRIL 2015

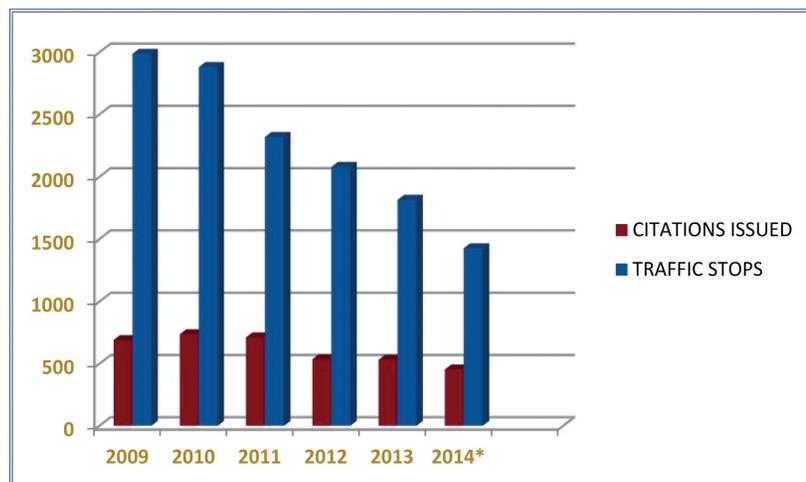
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Police Department

The Police Department had an average year in 2014. The chart shown right is a snapshot of Part I and Part II crimes reported in Brookville for the past six years.

The chart below reflects the number of citations issued by our Police Officers compared to the number of actual traffic stops made.

	2009	2010	2011	2012	2013	1/1/14 to 10/31/14
HOMICIDE	0	0	0	0	0	0
RAPE	0	2	1	3	0	0
ROBBERY	2	1	0	2	1	1
ASSAULT	14	7	3	17	6	8
BURGLARY	10	7	4	7	13	10
BREAKING & ENTERING	8	3	10	6	19	8
THEFT	78	86	76	56	63	57
AUTO THEFT	3	0	8	2	7	1
CRIMINAL DAMAGING	34	28	29	25	28	18
DOMESTIC VIOLENCE	37	44	38	25	27	31
SUICIDE	2	1	0	0	0	1
DEAD BODY	7	4	10	9	11	7



Officer Whiteaker instructs a student in personal safety measures during the **Women's Assault Survival Program** offered by the Brookville Police Department.

The Police Department saw the **retirement of two long-term employees** in 2014. Major Mike Miller and Administrative Clerk Julie Mitrison retired, who had nearly 60 years of law enforcement and public service experience combined. Their positions were filled quickly, keeping our staff total at ten full-time Police Officers, six part-time Police Officers and one Administrative Clerk.

The Police Department continued to **work closely with Brookville Schools** in 2014, participating in the National Walk to School Event, Halloween safety, Eddie Eagle Gun Safety, Prom Promise, Third Grade Seat Belt Program, Child ID and fingerprint program, bullying prevention, Community Pre-School Trike-a-Thon and much more.

Another successful **Ghostly Night Out** was put on by the Brookville, Clay and Perry Police Departments with the help of the Miami Valley CTC criminal justice students. Several local businesses made generous donations to help make this event possible. Clay and Perry Police and MVCTC students also helped serve the annual **Veteran's Day Lunch** at Rob's Restaurant.

Brookville Police instructed the **W.A.S.P. - Women's Adult Survival Program** to students at our facility and gave **Active Shooter and Drug Awareness Presentations** to our local businesses. Officers also gave **Bullying Prevention Presentations** at local churches and held our **3rd Annual 911 Ceremony** at Brookville Local Schools.

Our Police Officers participated in **National Night Out** and the **Click It or Ticket** and **Drive Sober or Get Pulled Over Campaigns**.

The **Chaplain Program** continued to grow in 2014, with public speaking participation at Memorial Day events and the Mayor's Prayer Breakfast, making hospital visits, funeral details for a retired Brookville Officer and staff counseling as needed.

MAY 2015

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Public Service Department

Our Service Department consists of a variety of municipal services, including the water supply, sanitary and storm sewers, treatment plant, refuse collection, street maintenance, fleet maintenance, parks, engineering, and facility maintenance. All of these duties are handled with a staff of 10 talented, full-time employees.



Top L-R: Joe Hamiel, Derek Mason, Dale Godsey, Ronald Brandt, Mike Landis
Bottom L-R: Steve Hamiel, Jeremy Comp, Jon Weist, Dale Vaughn, Chris Randall



Brookville resurfaced **twelve streets** this year which totaled **2,269 tons of asphalt**. Crews are shown here repairing a curb before the asphalt is laid.



We used **38 tons of hot mix** and **4 tons of cold mix** to patch potholes resulting from weather and water main breaks.

With approximately 34 miles of streets that our Street Department maintains, we also provide snow removal, leaf, limb and brush collection, building maintenance, storm sewer maintenance, and many other aspects of city government that arise. We are fortunate to have an excellent fleet of equipment to work with, along with a talented work force, which enables us to provide high productivity at a reasonable cost. The 2014 budget for our Street Department was \$764,000. Some 2014 statistics for our Service Department include:

- Collected and disposed of **750 cubic yards of leaves**, this equaled 30 loads;
- Applied approximately **552 tons of road salt** for snow and ice control. In 2013, we used 328 tons of salt;
- **Swept streets** on a regular basis;
- Continued **Christmas banners and light decorations**;
- **Re-striped** roadways, crosswalks and other street painting using approximately **80 gallons of paint**.
- Assisted with **traffic control** and **clean-up** for the Community Picnic and other community events;
- **Mowed** all city property, including approximately 100 acres of parks.
- **Chipped approximately 546 cubic yards** (56 truckloads) of tree limbs and brush. Most of this is dropped off at the Englewood Compost Center.
- Installed **62 new road signs**.

The responsibility for maintenance, preparation and repair of every piece of equipment and rolling stock owned by the City- over 100 units- lies with our Service Department. Due to our highly skilled personnel, we maintain, refurbish and complete more than 95% of all repair work in-house. This allows us to enlarge our fleet and make our existing fleet last longer, thus saving the City money.

JUNE 2015

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Parks & Recreation

We are very proud of the **Golden Gate Park Handicap Accessible Restroom Project** completed in 2014. The City funded the project with the assistance of a \$75,000 Montgomery County Community Development Block Grant. The old park restroom was demolished and a state of the art environmentally friendly facility was constructed with auto-flush toilets, sensor water faucets and lighting, and automatic hand dryers. The facility is also heated, making it accessible year-round.



The **Wolf Creek Bikeway Repaving Project**, funded by ODOT grant funds matched by the City and Five Rivers MetroParks, was completed from Albert Road to our west corporation limit.



Fountains in our pond at Golden Gate Park and Gateway Park were repaired or replaced in 2014 as part of our annual park maintenance.

The City owns and operates six parks totaling approximately 100 acres, with a 2014 operating budget of \$153,000. This includes the adult softball program, which had 60 teams participate this season.

With the vast improvements we have made to our parks, normal maintenance has become a main focus of our operation. Spring and summer keeps our crews busy **mowing** over 100 acres of city owned property; including all of our baseball, softball and soccer fields.

Our **Memorial Tree Program** continued to be popular throughout our parks in 2014.

Our annual spring **Community Park Clean-up Day** had a good turnout, and volunteers did a great job cleaning up our parks. This annual cleanup is a huge asset to our Service Department, saving them many man-hours in getting the parks ready for the spring and summer seasons.

Other park events this year included:

- **Optimist Easter Egg Hunt**
- **Optimist Adult Egg Scramble**
- **Pumpkin Walk**
- **Ghostly Night Out**
- **Brookville Community Picnic**
- **Brookville Cross Country Invitational**
- **Huffman Spring Classic Bike Tour**

We also maintain the enclosed buildings and shelters at Golden Gate Park. The **Christena Leiber Center** holds an art class and exercise class for Seniors on a weekly basis. Line dancing classes are also taught in the Leiber Center and AA meetings are held once a week. The Christena Leiber Center and other enclosed park shelters are available for rent for family gatherings and social events. Eight open air shelters are also available on a first come, first served basis.

JULY 2015

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Economic Development

Advance Auto Parts opened their doors for business in August of 2014. The store is a welcome addition to the business district of the City of Brookville, replacing a delapidated vacant building.



Speedway removed the diesel lanes from their south location and built a diesel island at their location north of Interstate 70.



The newly constructed **Speedway** station at 799 Arlington Road welcomes residents and weary travelers alike.

Renovation was the key word for economic development within the City of Brookville in 2014. Out with the old and in with the new! We continue to have a professional relationship with the Dayton Development Coalition and Montgomery County to search for new businesses while supporting our existing companies.

Businesses that expanded or renovated in 2014 include:

Speedway North, located on the north side of Interstate 70 at 926 Arlington Road, purchased 1.4 acres and added four new diesel service islands to their existing facility. This has decreased the truck traffic at Arlington and Triggs Road. The store interior was also renovated to better aid travelers in a rapid manner.

Speedway South, located at 799 Arlington Road, demolished the existing building to make room for a new and improved convenience store. The truck islands were removed allowing space for additional automobile service islands. The new building is larger and allows for easy access to get a quick beverage and bite to eat.

Advance Auto Parts, a new face in town, was erected at 610 Arlington Road after the old Dairy Queen building was demolished.

The **Dayton Metro Library** met with City Officials on the **relocation of the Brookville Library**. The new library will be located at the corner of Western Avenue, Blue Pride Drive and Johnsville Brookville Road.

The City of Brookville sold a lot in the NorthBrook Industrial Park to **MBD Investments, LLC** in May of 2014.

AUGUST 2015

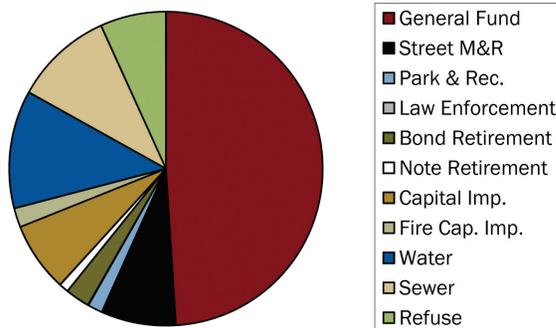
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Budget

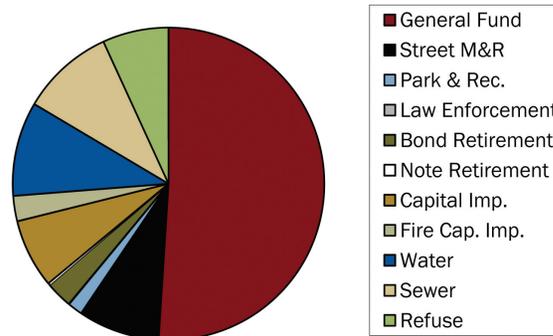
2015 Draft Budget

Fund	Beginning Balance	Estimated Revenues	Estimated Expenditures
General	\$ 1,466,078	\$ 4,175,000	\$ 4,490,000
Street Maintenance & Repair	\$ 160,948	\$ 743,000	\$ 848,000
Park & Recreation	\$ 36,666	\$ 133,000	\$ 155,000
Law Enforcement	\$ 3,607	\$ 4,000	\$ 4,000
Note Retirement - NorthBrook	\$ 8,989	\$ 90,000	\$ 90,000
Capital Improvement	\$ 202,866	\$ 542,000	\$ 575,000
Fire Capital Improvement	\$ 493,757	\$ 167,000	\$ 458,296
Water	\$ 156,544	\$ 1,007,000	\$ 1,087,000
Sanitary Sewer	\$ 222,748	\$ 2,178,975	\$ 2,258,141
Refuse	\$ 147,654	\$ 390,000	\$ 473,000

2014 Fund Revenues -11/30/2014



2014 Fund Expenses -11/30/2014



The City continues to spend valuable resources on public safety. Our dedication to public safety is evident in the fact that 35.5% of the General Fund expenditures are spent on police protection and 20.5% are spent on fire protection.

We strive to be aggressive in the pursuit of grant funds to offset the costs of capital improvements. In 2014, we were awarded numerous grants that allowed us to make improvements for our residents.

A Solid Waste Recycling Incentive Grant allowed us to purchase a number of recycled plastic content promotional items, such as ice scrapers and Eco-Message bags. The incentives are to encourage residents to consciously recycle more.

The City was awarded a \$75,000 Community Development Block Grant for the construction of a handicap accessible year round restroom in Golden Gate Park.

The Brookville Fire Department received a \$6,250 EMS Training and Equipment Grant for 2013/2014. The funds are dispersed on a reimbursement basis for qualifying training and equipment.

During the summer, reconstruction work began at our Wastewater Treatment Plant as a result of a \$2,090,000, 20-year zero percent Ohio Public Works loan. The project involves improvements to our pretreatment process and our VLR aeration process, demolition and modification of existing structures, site, HVAC, plumbing, electrical and SCADA improvements to support process improvements.

The City was also awarded a \$40,000 Community Development Block Grant for the replacement/reconstruction of approximately 50 existing sidewalk ramps to comply with ADA standards and provide improved accessibility for persons with disabilities. The City will contribute \$40,000 toward this project. These improvements will begin in 2015, and will be centralized around the perimeter of the City followed by the neighborhood between S. Wolf Creek Street and E. Westbrook Road, including the downtown business district along Market Street. We hope to complete sidewalk ramps throughout the City over the next five to seven years as funding allows.

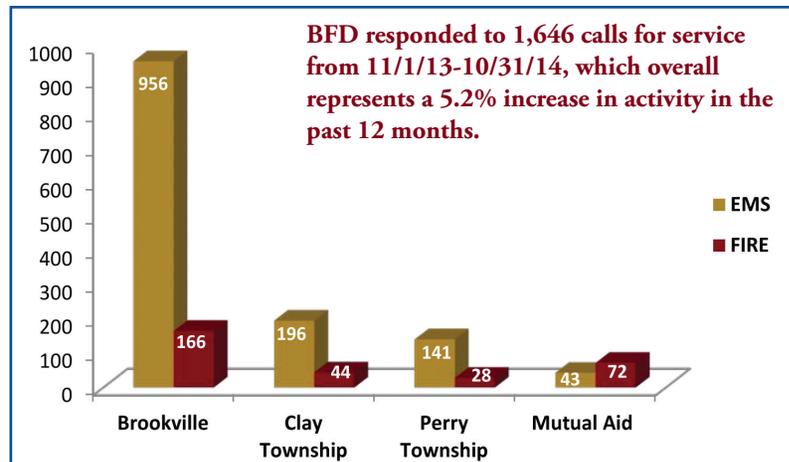
Fire Department

Brookville Firefighters responded to **two commercial structure fires** on Market Street within less than 24 hours. Both were electrical in nature, however, the fire cause for each was unrelated. Our downtown district poses a particular fire challenge as many buildings house multiple occupancies and are located just inches apart. Fire Personnel work closely with businesses to minimize fire load and safety concerns within the buildings.



Firefighters supported Pee Wee Football by paying players from their own pockets to wash Engine 76 at a recent fundraiser. "Although the majority of our firefighters live elsewhere, I am proud of the fact that they become **vested in our community.**" stated Fire Chief Ron Fletcher.

2014 Incidents by Fire District



In addition to continuing to handle an increased emergency call volume, the Brookville Fire Department was able to complete work on many important projects, and continued work on several others. These include:

Apparatus Changes : We replaced a 1986 pumper/tanker with a used 2000 pumper/tanker. We completed specifications and placed an order for a 2015 ambulance.

ISO Evaluation: An in-depth evaluation of the FD was completed by the Insurance Services Office in August of 2014. The rating will be used by insurance companies to set rates for homes and businesses in our fire protection area. The process evaluated Pumper and Fire Hose Testing and Maintenance, Training of Fire Suppression Personnel, On-duty Personnel and Our Response to Fires in our Fire Protection Area and the Water Distribution System and Fire Hydrants available to the our Fire Department.

Training and continuing education of our Fire and EMS personnel is a top priority. Every year we go above and beyond training expectations to ensure we have well-trained personnel and 2014 was no exception with 1,300 training courses totaling more than 3,200 hours of training. Although over 80% of our emergency calls are medically related, we address a wide variety of emergencies. A breakdown of our 2014 training is:

- EMS Training 39%
- Fire Training 31%
- Rescue Training 8.6%
- Inspector Training 8.6%
- Hazmat Training 8.6%
- Crew Leader Training 3.4%
- Instructor & Investigator Training 1.6%

Water System: We continue complete annual preventative maintenance on our fire hydrants and mark their available flow.

OCTOBER 2015

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Refuse & Recycling

In August, the City accepted a bid from McNeilus Truck & Manufacturing Company for a 2015 Freightliner refuse truck at a cost of \$155,884 to replace a 2000 Sterling Leach Packmaster refuse truck. The City entered into a five-year tax-exempt lease for the purchase of this refuse truck. Service Department employees are pictured receiving safety training to operate the new equipment.



Four Recycling Pledges are selected randomly throughout the year to win a \$100 gift card to Carmela's Pizzeria.

We also partnered with Rumpke to kick off a "Look Who's Recycling in Your Community" incentive program to boost recycling. Residents can complete the recycling pledge online at www.brookvilleohio.com or in person at the Municipal Offices.



Crews picked up 750 cubic yards of leaves in 2014 during our curbside pickup program.

Refuse collection and disposal has taken on a new meaning in recent years. We no longer deal only in curbside trash collection, we must now deal with yard waste, recycling household hazardous waste, bulky item pickup, freon recovery and disposal alternatives.

We collected and disposed of **2,152 tons of refuse** and **208 tires** in 2014.

With approximately 70% of all households in the community participating in our recycling program, Brookville **residents recycled 467 tons** of waste in 2014.

Our yard waste disposal program wherein residents purchase biodegradable paper bags from the City and deposit the full bags at our City garage is very proficient. Yard bags can be purchased at the City Offices located at 301 Sycamore. In 2014, residents purchased **1,980 yard waste bags** from the City. This number is down from last year as residents purchased bags elsewhere. It is important to remember we do not profit from the sale of yard bags. The fee charged for the bags covers the expense to handle and dispose of the bags.

Refuse totes with a 95-gallon capacity have been available to our customers for purchase or rent since 2001. In 2014, we **sold 46 refuse totes and rented 60 refuse totes**. We also delivered **143 of our recycling totes and 77 of our recycling bins** to residents upon request in 2014.

We continue to heat two maintenance buildings, and the garage that houses our police cruisers with Clean Burn furnaces, which run on **recycled motor oil**, which is accepted at the city garage during normal business hours.

NOVEMBER 2015

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301 Sycamore Street Brookville, Ohio 45309
 City Office: 937-833-2135 Office Hours: Monday - Friday 8 am- 4:30 pm
 Fire: 937-833-2345 Police: 937-833-2001 www.brookvilleohio.com

Water & Wastewater

Major upgrades are taking place at our Wastewater Treatment Plant Facility. The work is primarily focused on structural and electrical components. Once completed, we should see vast improvements in operations and lower annual maintenance costs. Some of the upgrades will address equipment that was originally installed in 1964.



According to a survey conducted annually by the City of Oakwood, Brookville's combined water and sewer rate was ranked 15th lowest out of 63 municipalities.

Our Service Department maintains all of the water and sewer lines within the City of Brookville. Shown left, a crew sets a water meter for the newly constructed handicap restroom facility at Golden Gate Park.



Our Wastewater Treatment Facility uses a vertical loop reactor which is a form of the activated sludge process. Brookville is one of few facilities to use this unique state of the art process and frequently hosts tours for other municipalities who wish to see it in action.

The **Wastewater Treatment Plant Operating Budget** for 2014 was \$2,204,000. Our Wastewater Treatment facility treated nearly **337 million gallons** or an average of **850,679 gallons per day** in 2014. Our licensed Wastewater Plant Operators sampled and reported to the Ohio EPA seven days a week. They also inspected, cleaned and maintained **23 miles of sewer lines and 6 lift stations** on a daily basis and provided **inspection services** for new Industrial & Residential Developments.

Despite daily inspections, we responded to **11 sewer line stoppages** in 2014. When a stoppage occurs, our crews make every effort to be responsive to residents' needs and concerns. Our crews are available 24/7 to minimize the possibility of sewer problems. Brookville's water supply is provided by the City of Dayton under contract. We retain the responsibility of maintaining the distribution and storage facilities, and handle customer billing and service.

The **2014 Operating Budget for our Water Department** totaled **\$1,064,000**. Of this amount, **\$748,810** was paid directly to the City of Dayton for purchased water. Brookville residents consumed **149.8 million gallons** in 2014, or **410,420 gallons per day**.

Our Service Department responded to and repaired **11 water main breaks** in 2014.

DECEMBER 2015

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City Services

Utilities

Brookville provides water and sewer to residents at an average minimum rate of \$64.65 per quarter, depending on your meter size. This minimum rate includes well field protection, water and sewer treatment and 1,000 cubic feet of sewer usage. Costs increase proportionately with usage. Payments can be mailed or made in person at the city office, located at 301 Sycamore Street. Payments can also be made by credit card through Official Payments by calling 1-800-272-9829. At the prompt, enter Jurisdiction Code 4579. Residents can also pay online, using the Official Payments website at www.officialpayments.com. Please contact the city office at 833-2135 with questions concerning your utility bill.

Permits & Zoning

The City requires permits for garages, storage sheds, decks, fences, signs, electrical, gas lines, patios and enclosures, pools, heating and air conditioning, new home or new business construction, home occupation and structural remodeling. If you are unsure if you require a permit or you need more information, please contact our Zoning Officer at 833-2135 between 8 a.m. and 4:30 p.m.

Waste Removal

Residents are provided with refuse collection for a nominal quarterly fee. Residents can purchase or rent one of our 95 gallon totes, or use their own containers, which must have handles. For information regarding the refuse pick-up schedule in your neighborhood, please call the city office at 833-2135.

Bulk Item Pick-Up

The City picks up items that are too large for the regular trash truck every Tuesday and Friday, weather permitting. Place items where you normally set your refuse. Residents should call the city office at 833-2135 to schedule a pickup.

Limb & Brush Pick-Up

The City offers limb pick-up every Tuesday, weather permitting, as a service to residents. Pick-ups requiring longer than ten minutes will incur a charge. Limbs should be placed in neat piles, with the cut ends facing the street. Shrubs can be picked up if all of the dirt is removed from the roots. If the dirt cannot be removed, please remove the root from the shrub. The root will be picked up separately with bulk item pickup. Residents should call the city office at 833-2135 to schedule a pick-up.

Yard Waste

Biodegradable yard waste bags can be purchased for \$1.00 each at the city office, located at 301 Sycamore Street. Bags should be dropped off at the city garage on weekdays between the hours of 8:00 a.m. and 4:00 p.m. Extended summer hours are on Tuesdays from 4:00 p.m. to 6:00 p.m. and Saturdays from 10:00 a.m. to 12:00 p.m. The garage is located at 700 Arlington Road, across from Rob's Restaurant.

Recycling

Residents can participate in our voluntary recycling program at no charge. Recycling bins are provided at no charge to residents. Recycling is picked on the same day as your refuse. Please call the city office at 833-2135 to request a 13 gallon recycling bin or 65 gallon recycling toter.

Household Hazardous Waste

Fluorescent light bulbs, paint cans containing latex or oil paint and other hazardous waste items such as thinners, turpentine, mineral spirits, denatured alcohol, varnish, stain and aerosol paint cans should be disposed of at the Montgomery County Solid Waste District. Please contact the Recycle Hotline at 937-225-4999 for drop off times and locations. Fluorescent bulbs can also be taken to a participating Lowes or Home Depot.

Snow Removal

Residents are asked to use off street parking when snow is heavy enough for plows to be out. Residents are also asked not to blow or shovel snow from your property onto the streets per Ordinance No. 2014-12.

Park Shelters

Enclosed shelters are available for rent at Golden Gate Park for picnics, parties and special events. Open air shelters are available on a first-come, first-serve basis, during park hours, which are 8:00 a.m. until dusk. For more information, please visit www.brookvilleohio.com or call the city office at 833-2135.

Senior Citizens

The Christena Leiber Center, located in Golden Gate Park, is maintained by the City of Brookville. The Christena Leiber Center is used as a meeting place for many organizations and is one of four buildings at the park that can be rented by the public. For more information, please contact the city office at 833-2135.

Frequently Asked Questions

My house is vacant. Why am I still receiving a water bill?

As long as your water meter is connected and we are ready to serve with water, you will receive the minimum bill per city ordinance. You can have the meter disconnected if you would like to discontinue billing. If the meter is disconnected, you will not have any water, and refuse pick up will be discontinued until the meter is set again.

Why is my water bill so high?

In the summer months, water usage in most households is increased due to watering flowers, lawns and gardens. Children are also home from school, so your daytime water usage is higher. If your household size has not increased and nothing else has changed, there could be a water leak somewhere in your home. The most common is a leaky toilet. Toilets that continually fill or fill until you jiggle the handle are like invisible leaks- until you get the water bill.

Who do I contact if my sewer backs up?

Please check with the City first if your sewer backs up. Sometimes a sewer backup is within the sewer main line, which is Brookville's responsibility to repair. Sewer backups in the lateral pipe leading from the home to the sewer main line are the homeowners' responsibility. Please call us Monday through Friday from 8:00 a.m. until 4:30 p.m. at 937-833-2135. After hours and weekends, call 937-833-4357.

What holidays are observed by the City of Brookville?

New Year's Day, Martin Luther King Day, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, Christmas Eve (one-half day), New Year's Eve (one-half day). Refuse pickup that falls on a holiday will normally be picked up the next day. Please refer to your calendar for pickup day.

I own my home in Brookville. How is my property tax calculated?

The estimated market value of your property, as determined by an appraisal process, supervised by the County Auditor, is multiplied by 35% to obtain the taxable value. The taxable value of the property is multiplied by the appropriate tax rate to establish the annual gross property tax. The gross tax is reduced by various rollbacks and reductions that vary based upon ownership, age and other factors to achieve a net tax. Detailed information on your property tax can be viewed on the Montgomery County Auditor's website at www.co.montgomery.oh.us.

Does the City of Brookville have a local income tax?

Yes, the City of Brookville has a voted local income tax. It applies to all persons who reside in, work in, or generate earned income within the City, and to the businesses that earn income within the City. This tax is a major source of revenue, and we depend upon it to fund basic operations, public services and capital improvements needed to maintain a viable and progressive community.

If I live in Brookville and work in another city, do I pay tax to both?

The City of Brookville allows its residents a tax credit for local income tax paid to another city for compensation earned in that city. This credit is equal to the local income tax paid to the other city, not to exceed 1.75%, which is the tax liability to Brookville. For special situations, contact the Brookville Director of Finance at 937-833-2135, or the Income Tax Division at 937-415-2240 or 1-866-898-5891 (toll free) for further clarification.

When and where do the Boards and Commissions meet?

Council meets on the first and third Tuesday of every month at 7:30 p.m. in the Council Chambers, located within the city building at 301 Sycamore Street. Park Board meets on the second Tuesday of the month and Planning Commission meets on the third Thursday of the month. These meetings are also held in the Council Chambers at 7:30 p.m. The Board of Zoning Appeals, Board of Tax Appeals and the Civil Service Commission meet on an as needed basis.

Boards and Commissions

Council

David Seagraves, Mayor
Bob Apgar
Margo Cantrell
Mike Duncan
Bruce Garber
Anne Kirklin
Chuck Letner

Park Board

Dave Monnin
Joni Reel
Erich Haupt
Shawn Landis

Board of Tax Appeals

Brett Hart
Glenn Imler
Leslie Williams
Stephen Williams

Zoning Board of Appeals

Kathleen Dafler
Carole Imler
Gary Kirchofer
Kelly Kopf
Darrell Reel

Planning Commission

Brent Boose
Kenneth Claggett
Ryan Henderson
Richard Swabb
Leon Williamson
Margo Cantrell, Council Rep.
David Seagraves, Council Rep.

Civil Service Commission

Tim Colston
Mike Moran
Amanda Zimmerlin

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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
<u>23</u> 30	<u>24</u> 31	25	26	27	28	29

November						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31