



Mayor Seagraves will host the **13th Annual Prayer Breakfast** on January 7, 2016 at K's Banquet Center. Led by local clergy, the event is open to the public. If you have not attended in the past, Mayor Seagraves encourages you to attend. It promises to be a great morning of food and fellowship. Breakfast begins at 7:30 a.m. and the cost is \$6.00 per person. To attend, please RSVP to the City Office at 833-2135 prior to January 3, 2016. The office is open Monday through Friday from 8 a.m. until 4:30 p.m.

 Find us on **Facebook**

www.facebook.com/Brookville45309/

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City of **BROOKVILLE**

"A Proud and Progressive Community."

Winter Issue 2015

Phone: 937-833-2135 Fax: 937-833-3347

Meet Our Public Service Director



We are proud to announce the appointment of John Williamson as our new Public Service Director. John will be responsible for the entire Service Department, which includes the street, water, sewer, park and refuse departments. John will supervise our staff of 10 full-time service employees. John has a degree in Mechanical Engineering, with 13 years of experience in utility engineering. John was born and raised in Brookville, and lives in Clay Township with his wife Robyn and two sons, Quinn and Ian. "We are very excited to have John on our team. I feel his knowledge and expertise will be an invaluable asset to our community." stated City Manager Gary Burkholder.

GOBA IS COMING TO BROOKVILLE

The Great Ohio Bicycle Adventure (GOBA) is a bicycle camping tour and "an adventure on two wheels with 2,999 of your closest friends." Held annually in June, GOBA features bicycle touring at a leisurely pace, for approximately 50 miles per day through some of the friendliest areas that Ohio offers. The daily routes lead you to amazing tour attractions and welcoming food stops, while the overnights are spent being entertained by our host towns and camping under a blanket of stars. The week-long adventure is perfect for you and your family, offering fun, Ohio hospitality, and a challenging and rewarding vacation.

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New Income Tax Rate to Begin January 1, 2016

Beginning January 1, 2016, the local income tax rate for the City of Brookville will change from 1.75% to 2.00%. This increase will assist with general municipal operations, maintenance, new equipment and extension and enlargement of municipal services and facilities within the City. If you are a business in Brookville, please begin withholding the new rate of 2.00% from your employees beginning January 1, 2016. If your business contracts your payroll services out to a third party, please inform them of this rate change. If you are an individual who currently has their employer withhold their local income tax as a courtesy, you need to contact your Human Resource department and advise them of this rate change.

As in the past, taxpayers will continue to receive 100% credit for income taxes paid to other cities. If you live in Brookville and work in a community with an income tax rate of 2.00% or more, there will be no increase in your local tax. If you live in Brookville and work in a community with an income tax rate less than 2.00%, you will pay that tax rate and pay the difference to the City of Brookville.

There are several important changes effective January 1, 2016 due to municipal tax law changes by the State of Ohio.

Quarterly tax payments will be due by April 15, June 15, September 15 and December 15 of each year. This is a change from previous years.

Any withholding remittance exceeding \$200 per month is required to be withheld and paid on a monthly basis.

All returns and payments are due no later than fifteen (15) days after the last day of each withholding period (month/quarter).

Police Department Updates

The Police Department is pleased to announce the promotion of Police Officer Wes Kilby (right) to full-time status and was hired by the Brookville Police Department as a part-time Officer in April of 2014. He was promoted to full-time in September of 2015.

Officer Kilby is a 2010 Miamisburg High School graduate and completed the Police Academy receiving his Associate's Degree in Applied Science in Criminal Justice from Sinclair Community College in 2012.

Officer Kilby has an 18 month old son named Conner with his longtime girlfriend Jenna Colton. "Working here has been such an honor and has allowed me to spend more time with my family, after working several part time jobs before just to make ends meet. I am committed to the Brookville Police Department and I cannot thank Chief Jerome enough for giving me this opportunity in life." states Officer Kilby.



Officer Michaela Eck was hired as a part-time Officer in September of 2015. Officer Eck came to us from the Germantown PD where she continues to work as a part-time officer.

Officer Eck is a 2012 Valley View High School graduate, and completed the Greene County Criminal Justice Police Academy in 2015. She is currently attending Clark State Community College to obtain her Associate's Degree in Criminal Justice.

Officer Eck has many goals she would like to meet in her law enforcement career, such as working as an undercover Officer and eventually becoming a K-9 handler.

Officer Eck stated "I like the small town, friendly atmosphere Brookville has to offer. I look forward to furthering my career here in Brookville and becoming a full-time Officer."



New Service Employee

We are proud to introduce the newest member of our Service Department Mike Hensley. "Mike was hired as a seasonal employee and proved himself to be a real asset to our work force, so the decision to hire him was an easy one," said City Manager Gary Burkholder.

Mike is a lifelong Brookville resident and comes from a family quite familiar with the City of Brookville. His father is currently a Captain on our Fire Department, and his grandfather, mother and numerous uncles and aunts were dedicated Brookville Fire Department members for many years. We look forward to working with Mike for years to come!



Local Income Tax Information

Brookville has a local income tax of 1.75% applicable to all residents of the city, non-residents working within the city and all businesses located or performing services within the City of Brookville in 2015.

Every resident 18 years and older and businesses located or performing services within the city are required to file an annual return whether or not any income was earned or any tax is due. Beginning January 1, 2016, our local income tax rate increases to 2.00%.

Brookville's income tax is administered by the Vandalia Tax Office. They can be reached by calling (937) 415-2240 or toll free (866) 898-5891 or in person at 333 James Bohanan Memorial Drive in Vandalia. Taxpayers are urged to file their returns electronically through the Online Filing Tool on the City of Vandalia's website, which can be accessed through our website at www.brookvilleohio.com. Paper forms will not be mailed out this year. They will be available at the Brookville City Office, 301 Sycamore Street, for those who do not have internet access.

Annual Tax Returns are traditionally due by April 15 or for those that file on a fiscal year basis, within 3 1/2 months of the end of the fiscal year. The 2015 Income tax return is due on or before April 18, 2016. Estimated Taxes are due quarterly, one month after the end of each quarter. At least 90% of the current year tax or 100% of the previous year tax must be paid no later than one month after the end of the year to avoid the assessment of penalties and interest.

If you need assistance in preparing your local income tax return, Vandalia tax representatives will be at the Brookville City Building on Friday, April 1 from 8:00 a.m. to 4:30 p.m. and on Saturday, April 2 from 8:00 a.m. to noon. There is no charge for this service.



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On Wednesday, June 22, the GOBA participants will arrive in Brookville, where we will be the overnight host community. Many of the GOBA participants will camp overnight in Golden Gate Park. Some will stay at our local hotels, and others will be with Brookville guest hosts in their homes.

If you are interested in participating in the GOBA event, Town Coordinator's Erich Haupt and Shawn Landis say volunteers are needed in all areas, such as food, entertainment, loading and unloading luggage, housing and park cleanup. You can contact Erich at 937-239-7040 or Shawn at 937-207-1237.

Hamiel Receives Class III License

The entire staff would like to congratulate Joe Hamiel on his recent certification as a Wastewater Treatment Plant Operator Class III.

Major upgrades were just made to our Wastewater Treatment Plant in 2015.

A Class III certification was required by the EPA due to the design capacity of 1.2 million gallons.

“A Class III license is quite an accomplishment. We thank Joe for his hard work and diligence in obtaining this certification” stated City Manager Gary Burkholder.

Joe is a dedicated employee who has been employed by the City for 22 years. Joe lives in Brookville with his wife Julie, and two children, Madison and Lane.



Cold Brings on Water Main Breaks

Unfortunately, water main breaks are a common occurrence this time of year as changes in the ground temperature cause the ground to shift. The resulting pressures on a cast-iron water main can cause the main to break.

When a water main break occurs, water in the immediate area must be temporarily shut off. The water main at the location of the break is uncovered and a stainless steel repair sleeve is installed around it. In most instances, the repair sleeve is all that is needed to repair the break. There are times that a water main break is so severe that a portion of the pipe must be replaced.

Our service department does its best to make all water main repairs as quickly as possible to keep the inconvenience to residents at a minimum.

Signs of a water main break are water bubbling up from the street, or rusty colored water in your home. If you think there may be a break in your area, please call the City Office at 833-2135 during regular office hours. After hours, contact the Dispatch Center at 833-4357.

Park Shelters Available for Rent at Golden Gate Park

Do you have an occasion such as a birthday party, reunion, graduation, or anniversary party coming up? Are you looking for a special place to gather with family and friends? We have the place for you!

Golden Gate Park is located at 545 East Upper Lewisburg Salem Road, just east of the Arlington and Triggs Road intersection. There are four various size shelters available for rent. Shelters can be rented from 9:00 a.m. to 4:30 p.m. and from 5:00 p.m. to midnight. Shelters may also be rented for the entire day. The Christena Leiber Center has two sides that can be rented. The large side accommodates 150 people and the kitchen side, with a full kitchen, accommodates 43 people. The Christena Leiber Center can also be rented as a whole building. Shelter #2, is the shelter next to the pond, it accommodates 75 people. Both the Christena Leiber Center and Shelter #2 can be rented year round. Shelter #3, accommodates 99 people. Shelter #4, the shelter near the basketball courts, accommodates 81 people and can be rented year round.

Reservations must be made in person at the Municipal Offices located at 301 Sycamore Street, or by telephone at 937-833-2135, between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday.

We are currently taking reservations for 2015 and 2016. Reservations for 2017 will be accepted beginning January 4, 2016.

Meghan Wheeler Appointed Clerk of Council

We are pleased to introduce our new office team member Meghan Wheeler.

Meghan was hired in September as a part-time Administrative Assistant and was appointed Clerk of Council beginning January 1, 2016.

Meghan comes to us with 12 years of office

and customer service experience and was featured in a recent Meet Your Public Official article in the Brookville Star.

Meghan and her husband, Brandon, are proud parents of two daughters, Hailey and Isabella, and a 85 pound puppy named Niklaus.



We need used oil!



Used motor oil can be recycled by bringing it to the city garage where we will use it to heat our service and police garages. Bring your used oil to our city garage located at 700 Arlington between 8:00 am and 3:30 pm. Please call 937-833-2135 to make arrangements to pick up large quantities of oil.

Snow Reminders



Ordinance No. 2014-12, adopted in November 2014, established regulations that prohibit placing snow or debris on public streets. Blowing or throwing snow into the roadway after the streets have been plowed creates hazardous conditions for drivers. This Ordinance makes violators guilty of a minor misdemeanor, punishable by potential fines and court costs. Our refuse crews would also appreciate it if you would consider them when you place your trash cans and recycle containers out during heavy snowfalls. Place cans at the curb, or at the apron where you have already cleared snow so they are easily accessible.

We're on the web!
www.brookvilleohio.com

Community Park Cleanup Day will be held on Saturday, March 19, 2016, beginning at 10:00 a.m. Volunteers should meet at Golden Gate Park, Shelter #3, where trash bags and equipment will be distributed. Volunteers will also cleanup Westbrook Soccer Complex and Ward Park. Afterwards, volunteers are served hot dogs, chips and refreshments at Golden Gate Park. Join us to help keep your parks a clean and safe place to play and enjoy.

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Brookville, Ohio 45309
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Permit #4**

Christmas tree disposal will be offered again this year free of charge. Place trees, minus stands, bags and ornaments, out with your regular refuse. Trees will be picked up and disposed of on a weekly basis.



Happy Holidays from the City of Brookville!

Our offices will close at noon on December 24th for the holiday and remain closed until December 28th. We will also close at noon on December 31st and reopen on January 4th. After hours water and sewer related emergencies can be reported to our dispatch center which is open 24/7. The dispatch center can be reached by calling 937-833-4357.

2016 City of Brookville Holiday Closings

Friday, January 1st (Refuse & Recycling on Thursday)
Monday, January 18th (Refuse & Recycling on Tuesday)
Monday, February 15th (Refuse & Recycling on Tuesday)
Friday, March 25th (Refuse and Recycling on Thursday)
Monday, May 30th (Refuse & Recycling on Tuesday)
Monday, July 4th (Refuse & Recycling on Tuesday)
Monday, September 5th (Refuse & Recycling on Tuesday)
Thursday, November 24th (Refuse & Recycling on Friday)
Friday, December 23rd (close at Noon, regular refuse route)
Monday, December 26th (Refuse & Recycling on Tuesday)
Friday, December 30th (close at Noon, regular refuse route)